



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, June 5, 2019

7:00 PM

Council Chambers

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This meeting is being live streamed and recorded. The video will be posted on the city website. Remember your manners, exhibit good behavior and smile.

#### **Invocation:President MacLean**

#### **Pledge to the Flag**

#### **Roll Call**

#### **Courtesy of the Floor**

#### **Courtesy and Privilege of the Floor Rules**

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

#### **Approval of Minutes:**

April 17, 2019 City Council Meeting Minutes

**Attachments:**      [April 17, 2019 City Council Meeting Minutes](#)

May 1, 2019 Public Hearing 1811 S. Glenwood Street Minutes

**Attachments:**      [May 1, 2019 Public Hearing 1811 S. Glenwood Street Minutes](#)

May 1, 2019 City Council Contract Approval Meeting Minutes

**Attachments:**      [May 1, 2019 City Council Contract Approval Meeting Minutes](#)

May 1, 2019 City Council Meeting Minutes

**Attachments:**      [May 1, 2019 City Council Meeting Minutes](#)

May 15, 2019 City Council Contract Approval Meeting Minutes

**Attachments:**      [May 15, 2019 City Council Contract Approval Meeting Minutes](#)

May 15, 2019 City Council Meeting Minutes

**Attachments:**      [May 15, 2019 City Council Meeting Minutes](#)

## **Old Business**

### **Communications:**

#### **William Allen Student Proclamations**

**Pursuant to the requirements of the code, copies of transfers approved by council are on the website and the table in the back of chambers.**

**REPORTS FROM COMMITTEES:****Special Meeting: President MacLean**

There will be a special meeting on June 19th at 6:30 PM to review legislation creating a full time solicitor and to consider the Mayor's candidate for the position.

**Budget and Finance: Chair Guridy, Hendricks, Mota**

The Committee has not met since the last council meeting; the next meeting is scheduled for June 12 at 6:30 PM.

**Community and Economic Development: Chair Robinson, Guridy, Affa**

The Committee has not met since the last council meeting; the next meeting is scheduled for June 12 at 5:30. PM

**Human Resources, Administration and Appointments: Chair Affa, Zucal, Mota**

The Committee has not met since the last council meeting; there are no future meetings scheduled.

**Parks and Recreation: Chair Mota, Robinson, MacLean**

The Committee has not met since the last council meeting; there are no future meetings scheduled.

**Public Safety: Chair Hendricks, Affa, Zucal**

The Committee has not met since the last council meeting; there are no future meetings scheduled.

**Public Works: Chair Zucal, Hendricks, Robinson**

The Committee has not met since the last; there are no future meetings scheduled at this time.

**Rules, Chambers, Intergovernmental Relations and Strategy: Chair MacLean, Affa, Guridy**

The Committee has not met since the last council meeting; there are no future meetings scheduled.

**Controllers Report - There is no report and no conferring of two minutes to the Administration.**

**Administration Report****APPOINTMENTS:**

Joseph Peterson, Zoning Hearing Board, 11/04/2022 (Alternate)

**Attachments:**      [Zoning Hearing Board - Joseph Peterson](#)

Mark J. Buchvalt, Planning Commission, 06/03/2022 (Reappointment)

**Attachments:**      [Planning Commission - Mark J. Buckvalt](#)

Rosalie A. DeSilva, Nuisance Abatement Board of Appeals - 7/19/2023 (Reappointment)

**Attachments:**      [Nuisance Abatement Board of Appeals - Rosalie A. DeSilva](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On): None**

**RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):None**

**ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 33    Refer

DIRECTING THE LEHIGH COUNTY BOARD OF ELECTIONS TO PLACE A REFERENDUM QUESTION BEFORE THE CITY OF ALLENTOWN VOTERS ON THE NOVEMBER 5, 2019 GENERAL ELECTION BALLOT TO AMEND THE CITY OF ALLENTOWN HOME RULE CHARTER TO CHANGE THE DATE BY WHICH THE MAYOR SHALL SUBMIT A BALANCED BUDGET AND CAPITAL PROGRAM TO CITY COUNCIL FOR THE ENSUING FISCAL YEAR TO OCTOBER 15

**Sponsors:**            Affa, Guridy, MacLean and Mr. Zucal

**Attachments:**        [Bill 33 CA Budget Intro](#)

Bill 34    Refer to Budget and Finance

DIRECTING THE LEHIGH COUNTY BOARD OF ELECTIONS TO PLACE A REFERENDUM QUESTION BEFORE THE CITY OF ALLENTOWN VOTERS ON THE NOVEMBER 5, 2019 GENERAL ELECTION BALLOT TO AMEND THE CITY OF ALLENTOWN HOME RULE CHARTER TO CHANGE PROHIBIT A TAX INCREASE FROM GOING INTO EFFECT BY DEFAULT .

**Sponsors:**            Guridy, MacLean and Mr. Zucal

**Attachments:**        [Bill 34 Default Budget - CA](#)

Bill 35    Refer to CEDC

An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1975, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended, for the purpose of undertaking programs of housing and community development within the City.

**Attachments:**        [Bill 35 CDBG NEW ACCOUNT SETUP 2019](#)

Bill 36    Refer to Parks and Recreation

Amending the 2019 General Fund Budget to provide for a supplemental appropriation of One Thousand (\$1,000) Dollars from an anonymous donor to purchase a Dogwood tree in

memory of Grace Packer.

**Attachments:**      [Bill 36 Grace Packer Memorial](#)

Bill 37    Refer to Special Meeting on June 19  
Amending the 2019 General Fund budget to allow for a change in the Solicitor's Office changing the part-time City Solicitor position to a full time position.

**Attachments:**      [Bill 37 Solicitor's Office](#)

Bill 38    Refer to Human Resources, Administration and Appointments  
Amending the 2019 Risk Fund Budget by transferring One Million Five Hundred Thousand (\$1,500,000) Dollars from the unappropriated balance of the Risk Fund for Employee Health Benefits.

**Attachments:**      [Bill 38 Risk Transfer for Health Insurance](#)

Bill 39    Refer to Budget and Finance  
Amending the 2019 Solid Waste Fund Budget by transferring Six Hundred Forty-Two Thousand Eight Hundred Fifty-Seven (\$642,857) Dollars from the 2019 General Fund to the 2019 Solid Waste Fund for the third loan payment.

**Attachments:**      [Bill 39 Solid Waste Loan Payment](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

R46    Refer to CEDC  
Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development.

**Attachments:**      [R46 CDBG Action Plan Resolution](#)

## **NEW BUSINESS**

## **GOOD AND WELFARE**

## **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

Signed Transfers: January 9, 2019 - May 31, 2019

**Attachments:**      [Granicus Encoder Replacement for Council Chambers \\$4,500](#)  
[Funds In Order to Pay the Waste Management December 2018 \\$22,000](#)  
[To Cover Credit Card Fees That Were Not Allocated for 2018 Budget Due To N](#)  
[7th Street Pedestrian Lights - Public Improvement Allotted for this Funding \\$226](#)  
[Funds Needed for 2019 Lease Payments - OCE Plotter Lease Payments \\$14,00](#)  
[Auto Loss Expenses Were Less Than Anticipated Due to Employees Transferrin](#)  
[City Internet Service was Paid out of Account 46 Incorrectly and Should Be Und](#)  
[OCE Plotter Lease Payments Funds Needed for 2019 Lease Payment \\$14,000](#)  
[To Purchase A HoverJack Air Patient Life To Transport Bariatric Patients \\$7,900](#)  
[To Purchase 3 Unimac Commercial Washing Machines In Fire Houses \\$8,800.0](#)  
[CAD Maintenance Agreement - It Was Not Realized Until After the Budget Was](#)  
[\\$20,000 Was Budgeted In Account 46 for Contract Services and For Agencies 1](#)  
[911 Employees That Went Over to the Lehigh County \\$33,462.85](#)  
[CAD Maintenance Agreement - It Was Not Realized Until After The Budget Was](#)  
[To Purchase Lighting Fixtures and Poles for Use in the Twins at Devonshire Sul](#)  
[Correct End of Year Negative Balance Created by the Cost for 2018 OPEB Val](#)  
[Correct End of Year Negative Balance in Fire Department Due to the Franklin S](#)  
[Correct End of Year Negative Balance for Law Office \\$7,034.11](#)  
[For Equipment Needed for the 10th Street Police Station \(Radio Fiber Conversi](#)  
[To Pay Lehigh County Filing Fee for Curbing and Sidewalk Invoices That Need](#)  
[To Pay Lehigh County Filing Fee for Curbing and Sidewalk Invoices That Need](#)  
[Correct End of Year Negative Balance Created by the Cost for Parking to the Al](#)  
[Correct 2018 Negative Account Balances - Finance \\$17,707.94](#)  
[Heating Costs for 2018 Ended Costing Less Than Budgeted - Correct End of ye](#)  
[Due To The Deteriorating Condition Of The Building at 2100 Linden Street, The](#)

#### Council Rules and HR Charter

**Attachments:**      [HOMERULE March 2018](#)  
[Council Rules April 2018](#)