



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, October 17, 2018

7:00 PM

Council Chambers

Invocation: Councilperson Guridy

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Approval of Minutes:

Old Business

Executive Session: City Council held Executive Session on Wednesday, October 10, 2018 beginning at 4:45 pm and on October 17, 2018 at 5:15 pm with the Associate Solicitor, Mayor, Managing Director, Fire Chief and Community and Economic Development Director to discuss matters relating to potential litigation and action in regard to emergency demolition of a privately owned building on Franklin Street that was damaged by fire. The subject matter of the discussion is an exceptions to the open meeting requirement under the Sunshine Law.

Suspension of the Rules: I make a motion to suspend the rules to Introduce Bill 74 at this time, take public comment and refer to committee.

Communications

Indigenous Day Proclamation

MMOs - Council received copies of the MMOs - there is a link to the documents on tonight's agenda.

MMOs

Attachments: [2019 POLICE MMO Letter and Plan Worksheet](#)
[2019 FIRE MMO Letter and Plan Worksheet](#)
[2019 O&E MMO Letter and Plan Worksheet](#)
[2019 PMRS MMO Letter and Plan Worksheet](#)

REPORTS FROM COMMITTEES:**Committee of the Whole:**

The Committee met on October 10th and forwarded two items on the agenda this evening.

Budget and Finance: Chair Guridy, Hendricks, Mota

The Committee met this evening; the next meeting is scheduled for October 24th at 5:30 PM.

Community and Economic Development: Chair Robinson, Guridy, Affa

The Committee has not met since the last Council meeting; future meeting TBD.

Human Resources, Administration and Appointments: Chair Affa, Zucal, Mota

The Committee has not met since the last Council meeting; future meeting TBD.

Parks and Recreation: Chair Mota, Robinson, MacLean

The Committee met this evening; future meeting TBD..

Public Safety: Chair Hendricks, Affa, Zucal

The Committee met this evening; future meeting TBD..

Public Works: Chair Zucal, Hendricks, Robinson

The Committee met this evening; future meeting TBD..

Rules, Chambers, Intergovernmental Relations and Strategy: Chair MacLean, Affa, Guridy

The Committee has not met since the last meeting; future meeting TBD.

Controllers Report**Administration Report****APPOINTMENTS:**

Lyn L. Langkamer Civil Service Board 01/21/2019

Attachments: [Lyn L. Langkamer Appt.](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):**Bill 65**

Amending the 2018 Capital Fund Budget by transferring Two Thousand Eight Hundred Thirty-Seven Dollars and Eighty-One Cents (\$2,837.81) from completed Capital Projects including Keck Park Improvements, Jackson Street Community Park Development, WPA Structures and Jordan Park Playground to Capital Project 1905 City-wide Parks and

Playgrounds for the repair to the wall in Trexler Park at the Springhouse Cabin.

Sponsors: Administration

Attachments: [Bill 65 Trexler Park Transfer](#)

Bill 66

Amending the Business Regulation and Taxation Code of the Codified Ordinances by adding Article 401.02, Processing Fees for Returned Checks; setting the fee at Forty (\$40) Dollars and Eighty (\$80) for each subsequent returned check during any eighteen (18) month period.

Sponsors: Administration

Attachments: [Bill 66 Return Check Fee](#)
[Return Check Study](#)

Bill 67

Amending the 2018 Solid Waste Fund Budget by transferring Seventy-Four Thousand Six Hundred Sixty-Six (\$74,666) Dollars from the Unappropriated Balance for services provided by the Lehigh County Humane Society during 2017.

Sponsors: Administration

Attachments: [Bill 67 2017 Humane Society](#)
[Humane Society 2017 Invoice](#)

Bill 68

Amending the 2018 General Fund Budget to provide for a supplemental appropriation of Four Thousand Twenty-Five (\$4,025) Dollars from the Commonwealth of Pennsylvania, Office of the Attorney General to the City of Allentown to be used to purchase one set of antennae and ten individually programmed radio transmitters bracelets for Project LifeSaver Clients.

Sponsors: Administration

Attachments: [Bill 68 Life Saver Grant](#)

Bill 69 Committee of Whole, Forwarded Favorably with an amendment

Amending the Civil Service Board Rules for Police Officers by allowing the application fee to be refunded to the applicant only if the applicant provides the Human Resources Department with written verification that he or she is a member of the military and due to the performance of a duty in the military is unable to participate in an examination or test provided the verification is received by the Human Resources Department prior to the administration of the examination or test; correcting the spelling of "Marshal;" changing the minimum requirement for Fire Marshal from 7 years to 5 years; and adding a new policy governing the experience required for the position of Captain - an applicant for the position of Captain shall have a minimum of five years of experience as a Sergeant in his or her respective grade in the Allentown Police Department and twelve (12) years of service with the Allentown Police Department.

The amendment added SECTION FOUR: The Police Chief shall report to City Council on the effect of the change to the provisions for the position of Captain (1b), no later than one

year after the effective date of this ordinance. City Council will evaluate the report on the impact of the change after the Police Chief makes his report.

Sponsors: Affa, Mr. Robinson, Mota and MacLean

Attachments: [Bill 69 Civil Service Rules](#)
[Amendment to Civil Service Rules](#)

Bill 70 Committee of Whole, Forwarded Favorably
Amending Article 121.05 City Registered Vehicles, by changing the word sedan to the word vehicles in two places; granting the Mayor authority to designate exceptions to the marked vehicle requirement; changing the number of vehicles permitted to be taken home from 13 to 30; providing for the appropriate marking of fire vehicles; requiring appropriate compliance with IRS regulations; deleting section C. 4, that states vehicles can not be taken home if you are simply on call; requiring a report to be submitted at budget time detailing the cost of the city fleet rather than placing the costs in a fund; and making other clarifications.

Sponsors: Administration, Affa, MacLean, Mota and Mr. Robinson

Attachments: [Bill 70 Vehicle Policy](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R121

Certificates of Appropriateness for work in the Historic Districts: 102 N 10th Street, 1509 Linden Street, 1620 W Turner Street

Attachments: [R121 Resolution - October 2018 Cases](#)
[102 N 10th St Final Review Sheet](#)
[1509 W Linden St Final Review Sheet](#)
[1620 W Turner St Final Review Sheet](#)
[1620 W Turner St Design Sketch Proposal](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 72 Refer to Public Works

Amending Article 507 (Traffic control Maps) of the Codified Ordinances of the City of Allentown. The request is from the Administration. The Administration is authorized to establish and evaluate traffic regulations for a temporary period not to exceed 90 days. This legislation makes the temporary changes permanent.

Attachments: [Bill 72 Traffic Control Maps](#)
[Traffic Regulations Oct 2017-2018](#)
[Traffic New Installs Removal Signs Oct 2017-2018 \(Revised\)](#)

Bill 73 Refer to Public Safety

Amending the 2018 General Fund Budget and the 2018 Equipment Fund Budget to provide for a supplemental appropriation of Five Hundred Thousand Dollars (\$500,000)

as a result from a grant from the Commonwealth of Pennsylvania Department of Community & Economic Development (PA DCED) Initiative Program, to the Allentown Fire Department to provide for a Hazmat First Responder Truck and Hazmat Chemical ID Analyzer. The grant funds will then be transferred from the General Fund to the Equipment Fund for proper distribution.

Attachments: [Bill 73 Direct Deposit for Hazmat Truck](#)
 [Hazmat Truck and Chemical ID Unit Grant](#)

Bill 74 Refer to Budget and Finance
Amending the 2018 General Fund Budget by transferring Eight Hundred Eighty-Four Thousand (\$884,000) Dollars from various accounts within the General Fund and amending the 2018 Risk Fund by transferring Three Hundred Sixty-Six Thousand (\$366,000) Dollars from the unappropriated balance for the emergency demolition of 418 North Franklin Street. Total amount for both transfers equals One Million Two Hundred Fifty Thousand (\$1,250,000) Dollars.

Attachments: [Bill 74](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):
None

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.