



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, September 5, 2018

7:00 PM

Council Chambers

Invocation: Councilperson Robinson

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Approval of Minutes:

August 15, 2018 City Council Contract Approval Meeting Minutes

Attachments: [August 15, 2018 City Council Contract Approval Meeting Minutes](#)

Old Business

Communications

REPORTS FROM COMMITTEES:**Committee of the Whole**

There will be a Committee of the Whole on September 12 at 6:15 PM to review the refunding and borrowing legislation being introduced this evening.

Budget and Finance: Chair Guridy, Hendricks, Mota

The Committee met on August 24 and forwarded items on tonight's agenda; the next meeting is not yet scheduled.

Community and Economic Development: Chair Robinson, Guridy, Affa

The Committee has not met since the last meeting; the next meeting is scheduled for September 12 at 5:45 PM.

Human Resources, Administration and Appointments: Chair Affa, Zucal, Mota

The Committee met this evening and forwarded a bill; the next meeting is scheduled for September 12 at 7 PM.

Parks and Recreation: Chair Mota, Robinson, MacLean

The Committee has not met since the last meeting; the next meeting is scheduled for September 12 at 5:15 PM.

Public Safety: Chair Hendricks, Affa, Zucal

The Committee met this evening; the next meeting will be scheduled on September 19th.

Public Works: Chair Zucal, Hendricks, Robinson

The Committee met this evening; the next meeting is not yet scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair MacLean, Affa, Guridy

The Committee has not met since the last meeting; a future meeting is not scheduled.

Controllers Report**Administration Report**

Controllers Report

Attachments: [SUMMARY OF PENSION CASH FLOWS 2ND QUARTER 2018](#)

APPOINTMENTS:

Reappointments

Name	Authority/Board/Commission	Term to Expire
Alan Jennings	Allentown Housing Authority	11/05/2022
Mary H. Joachim	Shade Tree Commission	08/16/2022
Trent Sear	Zoning Hearing Board (Alt)	09/06/2022

Attachments: [Alan Jennings - Allentown Housing Authority and Mary H. Joachim - Shade Tree Zoning Hearing Board - Trent Sear](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 48 Recommended Favorably, contingent on getting info below
Amending the 2018 General Fund budget to accommodate position changes in the Department of Finance, Bureau of Accounting and Financial Management, eliminating the position of Deputy Finance Director and Treasury and reinstating the Treasury and Accounting Manager position.

Job descriptions for the Deputy Finance Director and Treasury and the Treasury and Accounting Manager

List of the duties/responsibilities 'not' in the new position.

Since you alluded it was filled from within, the current paygrade and pay of the person filling the position; and the increase the person will be getting shifting to that position.

Attachments: [Bill 48 Manager of Treasury](#)

Bill 51 Budget and Finance, Recommended Favorably
Amending the 2017 General Fund cash balance and the 2017 Capital Fund cash balance to provide for the transfer of cash as directed by the City's auditing firm Zelenkofske Axelrod, LLC to correct the negative cash balance in the Capital Fund.

Attachments: [Bill 51 Capital Reconciliation](#)

Bill 55 Human Resources, this evening
Amending the 2018 Risk Management Fund budget by transferring One Hundred Thirty Thousand (\$130,000) Dollars from the unappropriated balance into Account 80 – Self-Insured Losses to pay for damage caused by the recent flooding and to continue to fix property damages through our self-insurance program.

Attachments: [Bill 55 Risk Fund Transfer](#)

Bill 56 Public Safety, this evening
Amending the Civil Service Board (CSB) Rules for Police Officers that were adopted pursuant to the provisions of Article 155 of the Codified Ordinances by revising the rules for application and qualifications for appointment of Police Officers and Fire Fighters.

Attachments: [Bill 56 Civil Service Rule Changes](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R106

Appointments of three Police Officers

Attachments: [R106 3 Police Officer Appointments](#)

R107

Authorizes Disposition of Certain Records in accordance with the retention and disposal schedules approved by the local Records Committee of the Pennsylvania Historical and Museum Commission

Attachments: [R107 Records Retention 2017](#)

R108

Sewage Planning Module (215 - 221 N. Fenwick Street)

Attachments: [R108 215 – 221 N. Fenwick Street and 631 E. Westminster Street](#)
[Sewage Planning Module \(215 - 221 N. Fenwick Street\) 4A](#)
[Sewage Planning Module \(215 - 221 N. Fenwick Street\) 4B](#)
[Sewage Planning Module \(215 - 221 N. Fenwick Street\) Map](#)
[Sewage Planning Module \(215 - 221 N. Fenwick Street\)](#)

R109

Sewage Planning Module (126 – 132 North Filbert Street Minor Subdivision)

Attachments: [R109 126 – 132 North Filbert Street Minor Subdivision](#)
[Sewage Planning Module \(126 - 132 North Filbert Street\) Component 4A](#)
[Sewage Planning Module \(126 - 132 North Filbert Street\) Component 4B](#)
[Sewage Planning Module \(126 - 132 North Filbert Street\) Map](#)
[Sewage Planning Module \(126 - 132 North Filbert Street\)](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 57 Refer to Public Works

Amending the 2018 Stormwater Fund Budget to provide for transfer to the 2018 General Fund to correct Stormwater expenditures that were charged to the General Fund in the first half of 2018. All funds were budgeted in the newly created Stormwater Fund for 2018. Due to 2017 rollovers and incorrect personnel distribution, the previous General Fund accounts were used causing a negative balance. There is no financial impact in the transfer.

Attachments: [Bill 57 Stormwater Transfer](#)

Bill 58 Refer to Committee of the Whole, Sept. 12

Amending the 2018 Capital Fund Budget to provide for a supplemental appropriation of One Million (\$1,000,000) Dollars from the proceeds of the 2018 Short Term Loan.

Attachments: [Bill 58 Capital Appropriation for short term loan](#)

Bill 59 Refer to Committee of the Whole

Amending the Administrative Code, Article 130.28, Financial Procedures, Stabilization Fund, by deleting section nine (9) requiring the loan which created the Stabilization Fund be paid off prior to the expiration of the fixed interest rate of the loan or within ten (10) years, whichever occurs sooner.

Attachments: [Bill 59 Stabilization Fund](#)

Bill 60 Refer to Committee of the Whole

AUTHORIZING AND SECURING THE ISSUANCE OF ONE OR MORE SERIES OF GENERAL OBLIGATION BONDS, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$30,000,000, PURSUANT TO THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT, TO (A) CURRENTLY REFUND ALL OR A PORTION OF THIS CITY'S (1) GENERAL OBLIGATION NOTE, SERIES OF 2009, AND (2) FEDERALLY TAXABLE GENERAL OBLIGATION PENSION REFUNDING BONDS, SERIES OF 2004, (B) CONSTRUCT, RECONSTRUCT AND REPAIR CERTAIN CITY STREETS AND ROADWAYS, (II) ACQUIRE CERTAIN APPARATUS AND EQUIPMENT, AND (III) ACQUIRE THE LEASEHOLD INTEREST OF THE ALLENTOWN COMMERCIAL AND INDUSTRIAL DEVELOPMENT AUTHORITY IN THE LAND AND REAL PROPERTY LEASED TO SAID AUTHORITY PURSUANT TO THE LEASE AGREEMENT DATED AS OF NOVEMBER 9, 2006, OR SO MUCH OF THE AFOREMENTIONED PROJECTS AS FUNDS SHALL BE MADE AVAILABLE, AND (C) PAYING THE COSTS OF ISSUING THE BONDS; ACCEPTING A BOND PURCHASE AGREEMENT; SETTING FORTH THE PARAMETERS, SUBSTANTIAL FORM OF AND CONDITIONS FOR ISSUING THE BONDS; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS CITY TO SECURE THE BONDS; CREATING A SINKING FUND AND APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AUTHORIZING THE REDEMPTION OF THE REFUNDED OBLIGATIONS; AND AUTHORIZING RELATED ACTION.

Attachments: [Bill 60 Parameters Refunding Bill](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

None

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.