



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, September 19, 2018

7:00 PM

Council Chambers

Invocation: Councilperson Zucal

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Approval of Minutes:

August 15, 2018 Confirmation Hearing - HR Director

Attachments: [August 15, 2018 Confirmation Hearing - HR](#)

September 5, 2018 City Council Contract Approval Meeting Minutes

Attachments: [September 5, 2018 City Council Contract Approval Meeting Minutes](#)

Old Business

Communications

City Council held an Executive Session on September 12, 2018 beginning at 4:00 pm with the Associate Solicitor and Mayor to discuss personnel matters relating to an appointment to the Allentown Housing Authority Board, to review potential litigation involving Cedar Beach Pool and pending litigation with LCA. The subject matter of the discussions are exceptions to the open meeting requirement under the Sunshine Law.

LV Roadrunners Presentation, Neal Novak

REPORTS FROM COMMITTEES:**Committee of the Whole**

The Committee of the Whole met on September 12 at 6:15 PM to review the refunding and borrowing legislation which is on tonights agenda.

Budget and Finance: Chair Guridy, Hendricks, Mota

The Committee has not met since the last council meeting; the next meeting has not yet been scheduled.

Community and Economic Development: Chair Robinson, Guridy, Affa

The Committee met on September 12; the next meeting has not been scheduled.

Human Resources, Administration and Appointments: Chair Affa, Zucal, Mota

The Committee met this evening and on September 12 to review upcoming budget issues; there are no future meetings scheduled.

Parks and Recreation: Chair Mota, Robinson, MacLean

The Committee met on September 12; there are no future meetings scheduled.

Public Safety: Chair Hendricks, Affa, Zucal

The Committee met this evening; there are no future meetings scheduled.

Public Works: Chair Zucal, Hendricks, Robinson

The Committee met this evening; the next meeting is not yet scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair MacLean, Affa, Guridy

The Committee has not met since the last meeting; a future meeting is not scheduled.

Administration Report**APPOINTMENTS:**

Reappointment

Council tabled Mr. Jennings appointment to the Housing Authority at the last council meeting contingent upon getting information about federal tax forms – the 990 – and policies related to that filing because of issues brought up by Mr. Whitney. Mr. Jennings has informed council that the 990 forms will be revised to comply with existing policies at the time, his board is reviewing the policy relating to who receives grants, and an independent examination of the practice – as requested by Mr. Jennings – is being done by the Pa. Department of Community and Economic Development.

Alan Jennings

Allentown Housing Authority

11/05/2022

Attachments: [Allentown Housing Authority - Alan Jennings](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 60 Committee of Whole, forwarded favorably
AUTHORIZING AND SECURING THE ISSUANCE OF ONE OR MORE SERIES OF GENERAL OBLIGATION BONDS, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$30,000,000, PURSUANT TO THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT, TO (A) CURRENTLY REFUND ALL OR A PORTION OF THIS CITY'S (1) GENERAL OBLIGATION NOTE, SERIES OF 2009, AND (2) FEDERALLY TAXABLE GENERAL OBLIGATION PENSION REFUNDING BONDS, SERIES OF 2004, (B) CONSTRUCT, RECONSTRUCT AND REPAIR CERTAIN CITY STREETS AND ROADWAYS, (II) ACQUIRE CERTAIN APPARATUS AND EQUIPMENT, AND (III) ACQUIRE THE LEASEHOLD INTEREST OF THE ALLENTOWN COMMERCIAL AND INDUSTRIAL DEVELOPMENT AUTHORITY IN THE LAND AND REAL PROPERTY LEASED TO SAID AUTHORITY PURSUANT TO THE LEASE AGREEMENT DATED AS OF NOVEMBER 9, 2006, OR SO MUCH OF THE AFOREMENTIONED PROJECTS AS FUNDS SHALL BE MADE AVAILABLE, AND (C) PAYING THE COSTS OF ISSUING THE BONDS; ACCEPTING A BOND PURCHASE AGREEMENT; SETTING FORTH THE PARAMETERS, SUBSTANTIAL FORM OF AND CONDITIONS FOR ISSUING THE BONDS; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS CITY TO SECURE THE BONDS; CREATING A SINKING FUND AND APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AUTHORIZING THE REDEMPTION OF THE REFUNDED OBLIGATIONS; AND AUTHORIZING RELATED ACTION.

Attachments: [Bill 60 Final ORDINANCE ALLENTOWN CITY 2018 GO BONDS PARAMETER](#)

[Bill 60 Parameters Refunding Bill](#)

[General Obligation Bonds, Series of 2018 \(September 12, 2018\)](#)

[Short Term Loan For 2018](#)

[Program Budget 2018 - Equipment Replacement](#)

Legislative History

9/12/18

City Council

recommended for approval

Bill 58 Committee of the Whole, forwarded favorably
Amending the 2018 Capital Fund Budget to provide for a supplemental appropriation of

One Million (\$1,000,000) Dollars from the proceeds of the 2018 Short Term Loan.

Attachments: [Bill 58 Capital Appropriation for short term loan](#)

Legislative History

9/12/18 City Council recommended for approval

Bill 59 Committee of the Whole, forwarded favorably
Amending the Administrative Code, Article 130.28, Financial Procedures, Stabilization Fund, by deleting section nine (9) requiring the loan which created the Stabilization Fund be paid off prior to the expiration of the fixed interest rate of the loan or within ten (10) years, whichever occurs sooner bringing the section into compliance with the proposed refinancing of the debt.

Attachments: [Bill 59 Stabilization Fund](#)

Legislative History

9/12/18 City Council recommended for approval

Bill 57 Public Works, this evening
Amending the 2018 Stormwater Fund Budget to provide for transfer to the 2018 General Fund to correct Stormwater expenditures that were charged to the General Fund in the first half of 2018. All funds were budgeted in the newly created Stormwater Fund for 2018. Due to 2017 rollovers and incorrect personnel distribution, the previous General Fund accounts were used causing a negative balance. There is no financial impact in the transfer.

Attachments: [Bill 57 Stormwater Transfer](#)

Bill 64 History: The bill was introduced on November 1, 2017 – primarily in reaction to an audit by the Controller. Distinguishing between sedans and vehicles abrogated the intent 13 take home limitation in the legislation. The bill introduced deleted reference to sedans and changed it to vehicles. The Public Safety Committee met on May 16th, suggested an amendment to the 13 take home vehicle policy and gave the administration 90 days to reply. Currently there are somewhere near 30 vehicles taken home. The committee gave the administration 90 days to respond.

Mr. Zucal has proposed the following amendment to the bill that was introduced changing the number of take-home vehicles to 17 and spelling out the positions they should be assigned to.

Amendment:

1. In every instance where the number of take home vehicles is listed at 13, change the number of vehicles permitted to be taken home to 17 – at B 7; C-1; C-3
2. In C1 include the following after The Mayor shall have the authority to assign City personnel to the thirteen (13) take-home sedans vehicles mandated by City Council.

The 17 vehicles shall be assigned to the following positions: Chief of Police, Assistant Chief of Police (2); Police Captain On Call; K-9 Unit (4); Fire Chief; Assistant Fire Chief (2); EMS Coordinator; Public Works Director; Streets Department Superintendent; Facilities Manager; Managing Director; Mayor. The K-9 Unit vehicles are limited to a ten-mile radius from the boundaries of the City. (The Criminal Investigation Division are not part of the original limitation to 13 – so there are an additional 3 take home vehicles.).

3. Change A2 to read: All Fire Chiefs' vehicles shall be red in color appropriately marked and have permanent flashing lights. (Not all vehicles are red.)

Councilperson Affa will be proposing an amendment keeping the status quo - keeping the number of take home vehicles at 30 and allowing the Mayor to determine the positions to be assigned vehicles.

Amendment:

1. In every instance where the number of take home vehicles is listed at 13, change the number of vehicles permitted to be taken home to 30 (including the Criminal Investigation Division) – at B 7; C-1; C-3.
2. Change A1 to read: All Fire Chiefs' vehicles shall be red in color appropriately marked and have permanent flashing lights. (Not all vehicles are red.)

Bill 64 Public Safety, this evening

Amending Article 121.05 City Registered Vehicles, by changing the word sedan to

vehicles in two places.

Sponsors: Hendricks, O'Connell, MacLean, Guridy, Mota, Affa and McGuire

Attachments: [Bill 64 Vehicle Policy](#)
[Vehicle Policy Amended Version](#)
[Est Cost Take Home Vehicles](#)
[R3 - Fleet Audit](#)
[R4 - Cover Letter Fleet Audit](#)
[Fleet Listng](#)
[Employee Vehicle Use](#)
[604 - Use of City Vehicles Lancaster - revised 3-28-2012 - with Mayor signature](#)
[Vehicle Usage Policy - Bethlehem](#)
[Vehicles - V2](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R111

Certificates of Appropriateness for work at 42 N. 17th Street

Attachments: [R111 HARB - 43 N. 17th Street](#)
[HARB Cases - 43 N 17th St Final Review Sheet](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.