



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, June 7, 2017

7:00 PM

Council Chambers

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#### Invocation: Councilperson Affa

#### Pledge to the Flag

#### Roll Call

#### Courtesy of the Floor

#### Courtesy and Privilege of the Floor Rules

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

#### Approval of Minutes:

April 19, 2017 City Council Approval of Contracts Professional Services Meeting Minutes

**Attachments:**      [30 April 19, 2017 City Council Approval of Contracts Professional Services Meeting Minutes](#)

April 19, 2017 City Council Meeting Minutes

**Attachments:**      [31 April 19, 2017 City Council Meeting Minutes](#)

May 3, 2017 City Council Meeting Minutes

**Attachments:**      [36 May 3, 2017 City Council Meeting Minutes](#)

May 3, 2017 City Council Approval of Contracts Professional Services Meeting Minutes

**Attachments:**      [37 May 3, 2017 City Council Approval of Contracts Professional Services Meeting Minutes](#)

May 17, 2017 City Council Meeting Minutes

**Attachments:**      [38 May 17, 2017 City Council Meeting Minutes](#)

May 17, 2017 City Council Approval of Contracts Professional Services Meeting Minutes

**Attachments:**      [39 May 17, 2017 City Council Approval of Contracts Professional Services Meeting Minutes](#)

May 31, 2017 City Council Meeting Minutes

**Attachments:**      [41 May 31, 2017 City Council Meeting Minutes](#)

## **Old Business**

### **Communications - Executive Session Announcement**

City Council held an Executive Session on May 31 at 4:30 pm with the City Solicitor to review potential litigation involving Cedar Beach Pool renovations, a personnel issue and a police lawsuit. These subject matters are an exception to the open meeting requirement under the Sunshine Law.

**REPORTS FROM COMMITTEES:****Committee of the Whole:**

The Committee of the Whole met on Wednesday, May 31 at 6:30 PM and forwarded Bill 5 to the full council this evening with amendments.

**Budget and Finance: Chair Guridy, Hendricks, Mota**

The Committee met on May 31 and reviewed the monthly finances; the next meeting is scheduled for June 14th at 5:30 to review Bill 37 which is being introduced this evening.

**Community and Economic Development: Chair McGuire, Guridy, Mota**

The Committee has not met since the last council meeting; a future meeting has not yet scheduled.

**Human Resources, Administration and Appointments: Chair Affa, MacLean, McGuire**

The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.

**Parks and Recreation: Chair Mota, Affa, O'Connell**

The Committee has not met since the last council meeting; the next meeting is scheduled for June 21st at 5 PM.

**Public Safety: Chair Hendricks, MacLean, Affa**

The Committee met this evening; a future meeting is not yet scheduled.

**Public Works: Chair MacLean, McGuire, O'Connell**

The Committee met on Tuesday, May 23rd at 6 PM to review two proposed street vacations that will be acted on this evening provided all fees have been paid; the next meeting is scheduled for June 21st at 6:45 PM.

**Rules, Chambers, Intergovernmental Relations and Strategy: Chair O'Connell, Hendricks, Guridy**

The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.

**Ad Hoc Committee on Inclusionary Zoning: Co- Chairs Guridy and McGuire**

The Committee has received the White Paper on inclusionary zoning and we are reviewing it; we will meet on June 14th at 6 PM to review the report.

**City Controller's Report****APPOINTMENTS:**

Memo from Mayor Pawlowski approving applicant for appointment to the Human Relations Commission for Council's consideration

Name	Authority/Board/Commission	Term to Expire
Inga Williams	Human Relations Commission	12/31/2019

**Attachments:** [Memo from Mayor Pawlowski regarding Appointments to the Human Relations \(](#)

Memo from Mayor Pawlowski regarding appointment of Donald S. Lichty to Water and Sewer Compliance Board:

Name	Authority/Board/Commission	Term to Expire
Donald S. Lichty	Water and Sewer Compliance Board	5/1/2021

**Attachments:** [Memo from Mayor Pawlowski regarding appointment of Donald S. Lichty to Wat](#)

## **ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 5 Committee of Whole, forwarded favorably with amendments  
DIRECTING THE LEHIGH COUNTY BOARD OF ELECTIONS TO PLACE A  
REFERENDUM QUESTION BEFORE THE CITY OF ALLENTOWN VOTERS ON THE  
MAY 16, 2017 PRIMARY ELECTION BALLOT TO AMEND THE CITY OF  
ALLENTOWN HOME RULE CHARTER TO LIMIT THE TERM OF THE OFFICE OF  
MAYOR TO TWO (2) TERMS

**Sponsors:** Mota, MacLean, Hendricks, Affa, O'Connell, Guridy and McGuire

**Attachments:** [Bill 5 Mayor Term Limits](#)  
[Amended Bill 5 - Term Limits](#)  
[Bill 5 - Optional Amendments](#)  
[Solicitor Memo - Charter Amendment](#)

### **Legislative History**

1/25/17	City Council	amended
1/25/17	City Council	amended
5/31/17	City Council	amended

Bill 30 Public Safety, this evening  
Amending the 2017 General Fund Budget to provide for a supplemental appropriation of Six Hundred Seventy-Five (\$675) Dollars from the Allentown School District to the City of Allentown for reimbursement of premium pay costs for teaching CPR classes to the School District Security Staff.

**Attachments:** [Bill 30 EMS CPR Reimbursement](#)

Bill 31 Public Works, forwarded favorably  
Providing for the vacation of a portion of East Nevo Street from the centerline of North Plymouth Street to the centerline of North Nelson Street, located in the Fifteenth Ward of the City of Allentown. The vacation was recommended by the City Planning Commission. The LVPC found the request consistent with regional transportation improvement plans and offered no additional comments.

**Attachments:**      [Bill 31 East Nevo Street from the centerline of North Plymouth Street - Street Vacation](#)  
[Letter from Mike Hanlon regarding Street Vacation - E. Nevo Street from N. Plymouth Street to N. Nelson Street](#)  
[Street Vacation Staff Report](#)  
[Letter from Steve Neratko, Planning regarding Street Vacation - N. Nevo Street](#)  
[Letter from Steve Neratko regarding the Vacation of N. Nevo Street from N. Plymouth Street](#)  
[2-14-17](#)  
[Letter from Lehigh Valley Planning Commission - Street Vacation Request \(East Nevo Street - Street Vacation Labels](#)  
[MC 4946307 - East Nevo Street](#)

**Legislative History**

5/23/17                  Public Works Committee                  recommended for approval

Bill 32      Public Works, forwarded favorably  
Providing for the vacation of a portion of South Jute Street from the centerline of Montgomery Street to the centerline of Cooke Street, located in the Nineteenth Ward of the City of Allentown. The vacation was recommended by the City Planning Commission conditioned upon the existing natural buffer of trees remaining. The LVPC found the request consistent with regional transportation improvement plans and offered no additional comments.

**Attachments:**      [Bill 32 South Jute Street from Montgomery Street to Cooke Street - Street Vacation](#)  
[Letter from Lehigh Valley Planning Commission regarding South Jute Street - Street Vacation](#)  
[Letter from Steve Neratko regarding the Vacation of a portion of South Jute Street](#)  
[Engineering Report - Jute](#)  
[Letter from Mike Hanlon regarding Street Vacation South Jute Street from West Montgomery Street to Cooke Street](#)  
[Street Vacation Staff Report](#)  
[South Jute Street from Montgomery Street to Cooke Street Pictures 1 of 3](#)  
[South Jute Street from Montgomery Street to Cooke Street Pictures 2 of 3](#)  
[South Jute Street from Montgomery Street to Cooke Street Pictures 3 of 3](#)  
[S. Jute Street - Street Vacation Labels](#)  
[MC 4946317 - South Jute Street](#)

**Legislative History**

5/23/17                  Public Works Committee                  recommended for approval

Bill 38  
Amending the 2017 General Fund budget by adding the position of Plans Examiner (13N) in the Bureau of Building Standards and Safety. The position being budgeted at an annual salary of Sixty-Five Thousand (\$65,000) Dollars. Also provides for the transfer of funds from the money saved while the positions of the Community Development Director and the Business Development Liaison were vacant in the Director's Office to fund the Plans Examiner position in the Bureau of Building Standards and Safety.

Attachments:      [Bill 38 Plans Examiner.doc](#)  
                             [Plan Examiner Job Description.pdf](#)

## **RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

### **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 35      Refer to Public Works  
Amending article 507 (Traffic control Maps) of the Codified Ordinances of the City of Allentown.

Attachments:      [Bill 35 Traffic Control Maps](#)  
                             [5-25-17 Traffic Memo](#)

Bill 36      Refer to Parks and Recreation  
Amending the 2017 Capital Fund Budget by transferring the available balance from Capital Project 2200 – Alton Park Improvements to Capital Project 2209 – Mack Pool Improvements in the amount of One Hundred Thousand (\$100,000) Dollars to repair the pool house roof.

Attachments:      [Bill 36 Mack Pool Improvements](#)

Bill 37      Refer to Budget and Finance  
Amending the 2017 General Fund Budget by appropriating funds from the unappropriated balance of the General Fund in the amount of Two Hundred Twenty-Five Thousand (\$225,000) Dollars for property tax refunds.

Attachments:      [Bill 37 Property Tax Refunds](#)

Bill 39      Refer to Parks and Recreation  
Amending the 2017 Capital Fund Budget by transferring available funds from Capital Project 1806 – Emergency Sewer Repairs and Capital Project 1743 – Mechanical Renovations Waste Water Plant to Capital Project 2201 – Pool and Spray Parks in the amount of Five Hundred Thousand (\$500,000.00) Dollars for the renovations to Cedar Beach Pool.

Attachments:      [Bill 39 Cedar Pool.doc](#)

### **Bill 39      Refer to Parks and Recreation Transfer for Cedar Beach Pool Renovations**

### **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

R123      Refer to Public Works  
Authorizes encroachment of handicap ramp at 1224 W Tilghman Street

Attachments:      [1224 Tilghman Street Encroachment](#)  
                             [1224 Tilghman Encroachment Application.pdf](#)

R124 Refer to Public Works

Authorizes encroachment for steps at the rear of 134 - 160 Hamilton Street

**Attachments:**      [R124 160 HAMILTON ENCROACHMENT.docx](#)  
                                 [160 Hamilton Encroachment application.pdf](#)

## **NEW BUSINESS**

## **GOOD AND WELFARE**

## **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

Council Rules

**Attachments:**      [Council Rules](#)