



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, April 5, 2017

7:00 PM

Council Chambers

Invocation: Council President O'Connell

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Approval of Minutes:

January 4, 2017 City Council Meeting Minutes

Attachments: [1 January 4, 2017 City Council Meeting Minutes](#)

January 11, 2017 City Council Meeting Minutes - Bills 1, 2, and 3

Attachments: [3 January 11, 2017 City Council Meeting Minutes - Bills 1, 2, and 3](#)

January 18, 2017 City Council Approval of Contracts Professional Services Meeting Minutes

Attachments: [6 January 18, 2017 City Council Approval of Contracts Professional Services M](#)

January 18, 2017 City Council Meeting Minutes

Attachments: [5 January 18, 2017 City Council Meeting Minutes](#)

January 25, 2017 City Council Special Meeting Minutes - Bill 5

Attachments: [7 January 25, 2017 City Council Special Meeting Minutes - Bill 5](#)

January 30, 2017 Special Council Meeting - Managing Director Nomination Minutes

Attachments: [9 January 30, 2017 Special Council Meeting - Managing Director Nomination Mi](#)

February 1, 2017 City Council Meeting Minutes

Attachments: [11 February 1, 2017 City Council Meeting Minutes](#)

February 1, 2017 City Council Approval of Contracts Professional Services Meeting Minutes

Attachments: [12 February 1, 2017 City Council Approval of Contracts Professional Services M](#)

February 15, 2017 City Council Meeting Minutes

Attachments: [14 February 15, 2017 City Council Meeting Minutes](#)

February 15, 2017 City Council Approval of Contracts Professional Services Meeting Minutes

Attachments: [15 February 15, 2017 City Council Approval of Contracts Professional Services](#)

March 1, 2017 City Council Meeting Minutes

Attachments: [19 March 1, 2017 City Council Meeting Minutes](#)

March 1, 2017 City Council Approval of Contracts Professional Services Meeting Minutes

Attachments: [20 March 1, 2017 City Council Approval of Contracts Professional Services Mee](#)

Old Business

Communications

City Council held an Executive Session on March 29 at 4:30 pm with the City Solicitor to review potential litigation involving Cedar Beach Pool renovations. This subject matter is an exception to the open meeting requirement under the Sunshine Law.

Proclamation: Karen El-Chaar for the 2016 Community Champion Award from the Pennsylvania Recreation & Parks Society (PRPS)

Presentation: David Mickenberg, Allentown Arts Museum

REPORTS FROM COMMITTEES:**Budget and Finance: Chair Guridy, Hendricks, Mota**

The Committee met last week; a future meeting has not yet been scheduled.

Community and Economic Development: Chair McGuire, Guridy, Mota

The Committee has not met since the last Council meeting; a future meeting has not yet scheduled.

Human Resources, Administration and Appointments: Chair Affa, MacLean, McGuire

The Committee met this evening; a future meeting has not yet been scheduled.

Parks and Recreation: Chair Mota, Affa, O'Connell

The Committee has not met since the last Council meeting; a future meeting is not yet scheduled.

Public Safety: Chair Hendricks, MacLean, Affa

The Committee met this evening; a future meeting is not yet scheduled.

Public Works: Chair MacLean, McGuire, O'Connell

The Committee met this evening; a future meeting has not yet been scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair O'Connell, Hendricks, Guridy

The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.

Ad Hoc Committee on Inclusionary Zoning: Co- Chairs Guridy and McGuire

The committee met last Wednesday. The Administration is preparing a White Paper on inclusionary zoning, we will meet within a few weeks to review that.

City Controller's Report**APPOINTMENTS:**

Memo from Mayor Pawlowski regarding approving the reappointment for Damien C. Brown, Planning Commission

Name	Authority/Board/Commission	Term to Expire
Damien C. Brown	Planning Commission	12/01/2019

Attachments: [Memo from Mayor Pawlowski regarding Damien C. Brown - Planning Commission](#)

Memo from Mayor Pawlowski regarding approving the reappointment for R. Scott Unger, Zoning Hearing Board.

Name	Authority/Board/Commission	Term to Expire
R. Scott Unger	Zoning Hearing Board	05/06/2020

Attachments: [Memo from Mayor Pawlowski regarding R. Scott Unger - Zoning Hearing Board](#)

Mayor Pawlowski approving the reappointments for Council's consideration to the following:

Name	Authority/Board/Commission	Term to Expire
Jason Laubach	Sheet Metal Technician Board	5/6/2021
David DeWalt	Plumbers Examining Board	6/4/2019

Attachments: [Memo from Mayor Pawlowski regarding Jason Laubach, Sheet Metal Technician](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 10 Public Works, this evening
Amendments to the Traffic Control Map

Attachments: [Bill 10 Traffic Control Map](#)

Amendment for Council Meeting:
Hamilton & Race Street No Left Turn on Race Street.

Bill 11 Public Safety
Amending the 2017 General Fund Budget to provide for a supplemental appropriation of Fifteen Thousand Dollars (\$15,000.00) from the Commonwealth of Pennsylvania Office of The State Fire Commissioner Grant, to the Allentown Fire Department to provide for new Thermal Imager Equipment.

Attachments: [Bill 11 - Commonwealth of PA Office of the State Fire Commissioner grant to pu](#)

Bill 12 HR, Administration and Appointments, this evening
Amending the 2017 General Fund budget by deleting the position of Administrative Assistant (07N) and adding the position of Litigation Paralegal (08N) in the Law Office.

Attachments: [Bill 12 Litigation Paralegal Position Law Office](#)

Bill 13 Budget and Finance, Recommended Favorably
Amending the 2017 Grant Fund Budget to provide for a supplemental appropriation of One Million Dollars (\$1,000,000.00) from the Commonwealth of Pennsylvania Office of The Budget, Redevelopment Capital Assistance Project to the City of Allentown as a pass through grant to Cedar Crest College for the Athletic Field Renovations project.

Attachments: [Bill 13 CEDAR CREST COLLEGE RACP GRANT.docx](#)

[CEDAR CREST COLLEGE RACP GRANT AWARD LETTER.pdf](#)

Legislative History

3/29/17	Budget and Finance Committee	recommended for approval
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Bill 14 TO BE VOTED ON THIS EVENING
Amending the Civil Service Board (CSB) Rules for Police Officers that were adopted pursuant to the provisions of Article 155 of the Codified Ordinances by revising the automatic disqualifiers for the hiring process, places the conditional offer of employment before the background investigation in the hiring process and reinstates the oral exam into the promotion testing process.

Attachments: [Bill 14 CIVIL SERVICE RULE CHANGES](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R63

Lease of Land along American Parkway for a billboard.

Attachments: [R63 AMERICAN PARKWAY BILLBOARD LAND LEASE.docx](#)

R64 Refer to Public Safety

Lease of Land along Martin Luther King Jr., Drive for a billboard.

Attachments: [R64 MLK DRIVE BILLBOARD LAND LEASE.docx](#)

R65 Refer to Public Works

Lease of land along North Front Street for a billboard

Attachments: [R65 FRONT STREET BILLBOARD LAND LEASE.docx](#)

R66

Certificates of Appropriateness for work in the Historic Districts: 726 W Gordon, 1136 Chestnut Street and 31 N 17th Street.

Attachments: [R66 HARB Resolution](#)
 [HARB Cases](#)

R67

Authorizes Submission for a DCNR Grant for the Construction of a Greenway Trail at Jordan Park in the amount of \$250,000

Attachments: [R67 JORDAN PARK GREENWAY TRAIL DCNR GRANT](#)

R68

Authorizes Submission for a DCNR Grant for the Development of a Master Plan for Percy Ruhe Park in the amount of \$25,000

Attachments: [R68 PERCY RUHE PARK MASTER PLAN DCNR GRANT](#)

R69

Authorizes Submission for a DCNR Grant for the Construction of a Skate Park at Jordan Park in the amount of \$200,000

Attachments: [R69 JORDAN PARK SKATE PARK DCNR GRANT](#)

R70

Authorizes Submission for a DCNR Grant for the Redevelopment and Construction of a Spray Park at Irving Park in the amount of \$500,000

Attachments: [R70 IRVING SPRAY PARK DCNR GRANT.doc](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 15 Refer to CEDC

Amending the 2017 General Fund budget by adding a total of two positions in the Bureau of Building Standards and Safety: Housing Inspector (14M, Step D) and Rehabilitation Specialist (14M, Step D). Each position is budgeted at an annual salary of Forty-Nine Thousand Three Hundred Twenty-Seven Dollars (\$49,327) and funded

through the CDBG Program.

Attachments: [Bill 15 HOUSING REORG.doc](#)
[HOUSING INSPECTOR JOB DESCRIPTION.pdf](#)
[Map of Target Area to be serviced.pdf](#)
[Rehab Specialist Job Description.pdf](#)

Bill 16 Refer to Budget and Finance

Amending the 2017 General Fund, the 2017 Trexler Fund, the 2017 Risk Fund, the 2017 Equipment Fund, the 2017 Solid Waste Fund and the 2017 Golf Fund by appropriating funds from the un-appropriated balances for the rollover of encumbrances for the prior year commitments.

Attachments: [Bill 16 PO Rollover 2016 to 2017.doc](#)

Bill 17 Refer to Public Safety

Amending the 2017 Grant Fund Budget to provide for a supplemental appropriation of Thirty-Four Thousand Seven Hundred Eighty (\$34,780.00) Dollars from the United States Department of Justice to the City of Allentown as a pass through grant to the Bradbury-Sullivan LGBT Community Center.

Attachments: [Bill 17 LGBTQ DOJ GRANT.docx](#)

Bill 18 Refer to Budget and Finance

Amending the 2016 Risk Fund Budget by transferring \$ 1,068,793 from the unappropriated balance of the 2016 General Fund to cover the remaining cost for Employee Health Benefits

Attachments: [Bill 18 Risk Management Transfer](#)

Bill 19 Refer to Budget and Finance

Amending the 2017 Grant Fund Budget to provide for a supplemental appropriation of Five Hundred Thousand (\$500,000) Dollars from the Pennsylvania Department of Education to the City of Allentown as a pass through grant to the Allentown Public Library to provide funding to renovate the Library's HVAC system.

Attachments: [Bill 19 Library DOE Grant](#)
[DOE Award Notification 3152017.pdf](#)

Bill 20 Refer to Public Works

Amending the 2017 Capital Fund Budget to provide for a supplemental appropriation of Two Hundred Fifty-Nine Thousand Seventy-Six (\$259,076.00) Dollars from the monies received from the bond security for the Twins at Devonshire subdivision. This bill will provide funds to purchase materials, relocate a telephone pole and to obtain permits to complete the public improvements for the Twins at Devonshire subdivision.

Attachments: [Bill 20 Twins at Devonshire.docx](#)

Bill 21 Refer to Public Works

Amending the 2017 Capital Fund Budget to provide for a supplemental appropriation of Four Thousand Three Hundred Twenty (\$4,320.00) Dollars. This is the result of a grant from the Department of Conservation and Natural Resources (DCNR) for the purchase

of new street trees.

Attachments: [Bill 21 Shade Tree Grant.docx](#)

Bill 22 Refer to Public Safety

Amending the 2017 General Fund Budget to provide for a supplemental appropriation of Fifty Thousand Seven Hundred Eight-One (\$50,781) Dollars from numerous donations from the business community and Universities and the re-appropriation of Sixty-Two Thousand Four Hundred Fifty-Nine (\$62,459) Dollars from the Department of Justice Grant 201-H3953-PA-DJ received in 2016 and appropriated by Ordinance 15303 but not expended. The funds are to be used for the purchase of a simulator for training dealing with force scenarios.

Attachments: [Bill 22 Use of Force Simulator](#)

Bill 23 Refer to Public Safety

Amending the 2017 General Fund Budget to provide for a supplemental appropriation of Ninety-Four Thousand Sixty-One Dollars and Twelve Cents (\$94,061.12) from the Municipal Police Officer's Education and Training Commission for tuition and salary reimbursement from Act 120 training to be used to purchase a Driving Simulator.

Attachments: [Bill 23 DRIVING SIMULATOR](#)
 [DRIVING SIMULATOR BROCHURE.pdf](#)

Bill 24 Refer to Public Safety

Amending the 2017 General Fund Budget to provide for a supplemental appropriation of Eleven Thousand (\$11,000) Dollars from the Lehigh County Drug Task Force for reimbursement of overtime.

Attachments: [Bill 24 Lehigh County District Attorney's Office Reimbursement.docx](#)

Bill 25 Refer to Public Works

Amending the 2017 General Fund budget to accommodate the reorganization of positions to allow the Department of Public Works to operate more efficiently. The proposal would facilitate a small reorganization of Public Works management; by realigning the Operation Manager to the Engineering Bureau, placing an Office Manager position in the Streets Bureau and combining the Building Maintenance and Compliance Office managers into one position.

Attachments: [Bill 25 PUBLIC WORKS REORG.doc](#)

Bill 26 Refer to CEDC

Amending the 2017 Health Budget to provide for a supplemental appropriation of Forty-Eight Thousand Seven Hundred (\$48,700) Dollars as a result of a grant from Highmark to provide for the continued training and support to help guide the Allentown Health Bureau in establishing a quality improvement and quality assurance plan to better serve the community and to meet the requirements necessary to reach public health accreditation.

Attachments: [Bill 26 HIGHMARK GRANT](#)

Bill 27 Refer to Public Safety

Amending the General Offenses Code, creating Article 715 – Nuisance Abatement, by

creating a progressive point system for reoccurring violations at properties used for business, commercial, or industrial purposes that create penalties, sanctions and the closure of operations after successive violations to protect the health, safety, and welfare of the people of the City of Allentown.

Sponsors: Administration, Affa, Guridy, Hendricks, McGuire, Mota, MacLean and O'Connell

Attachments: [Bill 27 Nuisance Abatement Ordinance](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.