



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

---

Wednesday, September 7, 2016

7:00 PM

Council Chambers

---

**Invocation: Julio Guridy**

**Pledge to the Flag**

**Roll Call**

**Courtesy of the Floor**

**Courtesy and Privilege of the Floor Rules**

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

**Approval of Minutes:**

August 3, 2016 City Council Meeting Minutes

**Attachments:**      [69 August 3 City Council Meeting Minutes](#)

August 17, 2016 Special Meeting Contract Review and Approval Meeting Minutes

**Attachments:**      [71 August 17 Special Meeting Contract Review and Approval Meeting Minutes](#)

August 17, 2016 City Council Meeting Minutes

**Attachments:**      [73 August 17 City Council Meeting Minutes](#)

**Old Business**

**Communications****Proclamations:**

**Eric Gratz – Operations Manager for EMS will accept Proclamation for City of Allentown EMS which is a recipient of the 2015 American Heart Association's Mission: Lifeline® EMS Gold Award for treatment and care of patients suffering severe heart attacks.**

**Detective Sergeant Bill Williams will accept Proclamation for his heroism and quick response in saving a life while vacationing at Assateague Island National Seashore.**

**REPORTS FROM COMMITTEES:**

**Budget and Finance: Chair Guridy, Hendricks, Mota**

**The Committee met August 24th at 6:30 PM – the next meeting is tentatively scheduled for September 28th.**

**Community and Economic Development: Chair McGuire, Guridy, Mota**

**The Committee met on August 23 and forwarded Bills 48 and 51 to the full body favorably. The next meeting has not yet been scheduled.**

**Human Resources, Administration and Appointments: Chair Affa, MacLean, McGuire**

**The Committee met this evening. We have not scheduled the next meeting.**

**Parks and Recreation: Chair Mota, Affa, O'Connell**

**The Committee met August 24th at 5:00 PM. We have not scheduled the next meeting.**

**Public Safety: Chair Hendricks, MacLean, Affa**

**The Committee met this evening. The next meeting is scheduled for September 14 at 6:30 PM to review the Departments budget priorities (pursuant to council's rules).**

**Public Works: Chair MacLean, McGuire, O'Connell**

**The Committee has not met since the last Council meeting; a future meeting is scheduled for September 14th at 5:30 PM to review the Departments budget priorities (pursuant to council's rules).**

**Rules, Chambers, Intergovernmental Relations and Strategy: Chair O'Connell, Hendricks, Guridy**

**The Committee has not met since the last meeting; a future meeting has not yet been scheduled.**

**City Controller's Report**

August 17, 2016 Public Safety Committee Meeting Minutes

**Attachments:**      [70 August 17 Public Safety Committee Meeting Minutes](#)

August 17, 2016 Parks and Recreation Committee Meeting Minutes

**Attachments:**      [72 August 17 Parks and Recreation Committee Meeting Minutes](#)

August 23, 2016 Community and Economic Development Committee Meeting Minutes

**Attachments:**      [74 August 23 Community and Economic Development Committee Meeting Minutes](#)

August 24, 2016 Parks and Recreation Committee Meeting Minutes

**Attachments:**      [75 August 24 Parks and Recreation Committee Meeting Minutes](#)

August 24, 2016 Budget and Finance Committee Meeting Minutes

**Attachments:**      [76 August 24 Budget and Finance Committee Meeting Minutes](#)

## **APPOINTMENTS:**

Marissa Altmann   Allentown Environmental Advisory Council   1/02/2018

**Attachments:**      [Marissa Altmann - Allentown Environmental Advisory Council](#)

## **ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 46

Amending the 2016 General Fund to provide for a supplemental appropriation in the amount of Five Hundred (\$500) Dollars as a result of a donation from the Kitchen Savers and Bath Fitters to be used toward the Police Department's costs associated with National Night Out.

**Sponsors:**      Administration

**Attachments:**      [Bill 46 National Night Out donation](#)  
                                 [National Night Out Donation](#)

Bill 47

Amending the 2016 General Fund to provide for a supplemental appropriation in the amount of Six Hundred Fifty (\$650) Dollars as a result of a donation from the Allentown Mountainville Lions Club to be used toward the purchase of a protective vest for a new officer in the Police Department.

**Sponsors:**      Administration

**Attachments:**      [Bill 47 Mountainville Lions Club donation](#)  
                                 [Memo Lions Club Mountainville](#)

Bill 48      CEDC, Recommended Favorably

Amending the 2016 General Fund by changing the position title of Construction Codes Supervisor to Building Inspections Supervisor (remaining at 13N) and changing the

position title of Codes Coordinator to Building Inspections Assistant Supervisor, upgrading the position from a 10(N) to a 12(N) in the Bureau of Building Standards and Safety.

**Sponsors:** Administration

**Attachments:** [Bill 48 Building Standards Reorg 2016B](#)  
[Memo BSS Positions](#)  
[BS&S Org Chart 8 8 16](#)  
[BUILDING INSPECTIONS SUPERVISOR](#)  
[BUILDING INSPECTIONS ASSISTANT SUPERVISOR.docx](#)

**Legislative History**

8/23/16      Community and Economic      approved  
Development Committee

Bill 49

Amending the 2016 General Fund to provide for a supplemental appropriation of Two Hundred Forty-Nine Thousand Nine Hundred One (\$249,901) Dollars reflecting receipt of a grant from Department of Justice Body Worn Camera Program (BWC) to the Police Department for the purchase of equipment and the training associated with the use of the cameras.

**Sponsors:** Administration

**Attachments:** [Bill 49 Body Worn Camera Grant](#)  
[Body Camera Memo](#)

Bill 50

Amending the 2016 Equipment Fund by reallocating Six Hundred Ten Thousand Eight Hundred Twenty-Two Dollars and Forty-Eight Cents (\$610,822.48) unspent 2015 allocated funds for IT (voiceover phone system, archive system, replacement of network switches and other computer equipment) and Police projects (in-car and body camera equipment, and a records management systems).

**Sponsors:** Administration

**Attachments:** [Bill 50 Equipment Fund Reallocation](#)  
[Memo Equipment Fund](#)

Bill 51      CEDC, Recommended Favorably

Amending the 2016 General Fund by adding the position of Lead Program Manager (10N) in the Bureau of Building Standards and Safety as a result of the City being awarded the Lead-Based Paint Hazard Control Program Grant by HUD and the PA Department of Health.

**Sponsors:** Administration

**Attachments:** [Bill 51 Lead Program Manager](#)  
[Memo Lead Program Manager](#)  
[LEAD PROGRAM MANAGER](#)

**Legislative History**

8/23/16

Community and Economic  
Development Committee

approved

**RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R145

Sewage Planning Module for Penn Square – Section 6, located in the 16th Ward of the City - bounded on the north by Railroad, Little Lehigh Creek and the Lehigh River; on the south by East Wyoming Street; on the east by Constitution Drive; and on the west by Armour Street

**Attachments:**      [R145 Allentown Community Development Co. Penn Square - Section 6 Sewage Sewage Planning Module - Penn Square](#)

R146

Appoints Director of Finance as liaison with Berkheimer for the purpose of sharing confidential tax information for official purposes

**Attachments:**      [R146 Appoints Finance Director as liaison to Berkheimer](#)

**ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 52    Refer to Human Resources, Administration and Appointments  
Amending Article 307, Solicitors and Canvassers, of the Codified Ordinances of the City of Allentown by changing the license fee to an application fee, raising the fee from \$25 to \$50 to recoup the costs to process the application, changing the time from going door to door from 9am – 9pm, to 9 am to 7pm, and separating Solicitors from Canvassers.

**Attachments:**      [Bill 52 Solicitors and Canvassers](#)  
                             [Memo - Solicitors](#)

Bill 53    Refer to Parks and Recreation  
Amending Article 951 Park Regulations, Section .08 Vehicles, by deleting the provision that allows biking in Trexler Park only on days of the week with the letter t in them, in effect, allowing biking at Trexler Park every day.

**Sponsors:**            Hendricks, Mota and Affa

**Attachments:**      [Bill 53 Bicycling in Trexler Park](#)

Bill 54    Refer to Community and Economic Development  
Amending the 2016 General Fund Budget to provide for a supplemental appropriation of Ten Thousand (\$10,000) Dollars as a result of a funding from Lehigh Valley Health Network to provide for Cardio Pulmonary Resuscitation (CPR) materials and equipment.

**Attachments:**      [Bill 54 LVHN Ordinance](#)

Bill 55    Refer to Community and Economic Development  
Amending Ordinance #15293 by correcting an account number found – the supplemental appropriation and expenditure of \$16,250 as a result of a grant from PA

Historical and Museum Commission to provide for residential outreach and review of applications for the Historical Architectural Review Board (HARB) should have been reflected in the General Fund (00) not the Grant Fund (05).

Attachments:      [Bill 55 Ordinance Correction for PHMC grant funds](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

R147      Refer to Budget and Finance Committee  
Request Submission of the Five (5) Year Financial Plan

Sponsors:      Hendricks, McGuire, MacLean and Guridy

Attachments:      [R147 Submission of the Five \(5\) Year Financial Plan](#)

## **NEW BUSINESS**

## **GOOD AND WELFARE**

## **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

Council Rules

Attachments:      [Council Rules](#)

Committee Members

Attachments:      [Committee Members - 2016](#)