



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

Human Resources, Administration and Appointments Committee

Wednesday, March 16, 2016

5:30 PM

Roll Call: Chairperson Affa, Councilpersons MacLean and McGuire

Bill 8 HR, Admin and Appts - Affa

Amending the 2016 General Fund budget by deleting the position of Legal Administrative Assistant (05N) and adding the position of Executive Legal Administrative Assistant (07N).

Sponsors: Administration

Attachments: [Bill 8 Legal Reorg Ordinance](#)
[Legal Reorg Memo](#)

Bill 9 HR, Admins and Appts - Affa

Minor Amendment - \$43,169 (7N) and new net \$4,853

Amending the 2016 General Fund budget by deleting the position of Executive Secretary to the Managing Director (09N) and adding the position of Administrative Assistant (07N).

Sponsors: Administration

Attachments: [Bill 9 Ordinance for Administrative Assistant Mayor's Office](#)
[Administrative Assistant Memo](#)

New Business

Adjournment