



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final City Council

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Wednesday, April 2, 2025

6:30 PM

Council Chambers

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**Invocation:**

**Pledge to the Flag**

**Roll Call**

**Courtesy of the Floor**

**Please observe the Rules of Council when given privilege of the floor. A copy of Council Rules can be found on the council agenda on the website.**

**If you would like to speak, we are asking that you fill out a card – they are on the back table - provide them to the clerk before speaking. Include your name and address.**

**When speakers have privilege of the floor, personal insults, attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business will not be tolerated.**

**Courtesy of the Floor is meant to provide public comment on items that are not on the agenda. Public comment during consideration of ordinances, resolutions and motions is limited by topic – your comments must be relevant to the subject matter of the proposed legislation. Public comments are taken before council votes on legislation.**

**You are given privilege of the floor to provide public comment, it is not a question-and-answer session. State your position clearly and concisely for our consideration. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes in place of everyone coming to the podium.**

**Please address the Council President not individual councilpersons or city staff. Refrain from insulting or defaming staff, officials, and the public; refrain from using offensive language, cursing, and making noises while other people are speaking.**

**Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.**

## Contract Approvals

R39

Authorization for Contract with Davey Resource Group, Inc. in the amount of \$220,000.00 to develop a comprehensive Tree Inventory, Species Master Plan and Urban Forestry Master Plan that is rooted in environmental justice and equity. Two (2) proposals were received, contract shall be for twelve (12) months with one (1) additional six (6) month renewal beyond the contract expiration period.

Attachments:     [R39 - Davey Resource](#)

## Minutes of Previous Meeting

March 19, 2025 City Council Meeting Minutes

Attachments:     [March 19, 2025 City Council Meeting Minutes.pdf](#)

## Communications

## Old Business

**REPORTS****Budget and Finance: Chair Napoli, Santos, Gerlach**

The Committee has not met since the last council meeting; the next meeting is scheduled for April 9th at 5:30 PM to review the latest version of the December 2024 financials and the February 2025 financial reports; and Bill 36, the annual roll over legislation, which is being introduced this evening.

**Community and Economic Development, Chair Mota, Hendricks, Napoli**

The Committee met on March 26th and forwarded items on this evening's agenda – the next meeting is scheduled for April 9th at 5:45 PM to discuss Bill 33 which changes fees for plan reviews, consolidates building permit procedures and updates some language in the Code – the bill is being introduced this evening.

**Human Resources, Administration and Appointments: Chair Santos, Napoli, Hendricks**

The Committee has not met since the last council meeting; the next meeting is scheduled for April 9th at 6:15 PM to discuss Bill 29, a house-cleaning amendment to the African American Advisory Council and a proposed resolution on gender affirming care.

**(A RESOLUTION TO PROTECT AND GRANT REFUGE TO MEMBERS OF THE LGBTQ+COMMUNITY AND PEOPLE FLEEING STATES WITH ANTI-LGBTQ+ LAWS; DECLARE ALLENTOWN A SAFE AND WELCOMING HAVEN FOR THE LGBTQ+ (LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUEER) COMMUNITY; URGING COUNTY AND STATE OFFICIALS TO SUPPORT THE AFORESAID LEGISLATION.)**

**Parks and Recreation: Chair Gerlach, Santos, Affa**

The Committee met this evening; the next meeting is tentatively scheduled for April 16th at 6 PM.

**Public Safety: Chair Affa, Zucal, Mota**

The Committee met this evening. The next meeting is tentatively scheduled for April 16th at 6:15 PM.

**Public Works: Chair Zucal, Gerlach, Affa**

The Committee met this evening; the next meeting is not yet scheduled.

**Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Hendricks, Mota, Napoli**

The Committee has not met since the last council meeting; no meetings are scheduled at this time.

**Controller's Report**

There are three reports council received since the last council meeting. They include

## 2 PCard Reports and an Accounts Payable review.

The mayor has not submitted anything for the agenda.

Controller Reports

**Attachments:**     [PCard Review Jan 25.pdf](#)  
                          [PC - Final.pdf](#)  
                          [AccPayable.pdf](#)

## ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 14

Amending the Administrative Code, Chapter 177, Bicycles, by bringing the code into compliance with the Pa. State vehicle code, updating the definition of bicycle to pedalcycle to be consistent with the Pa. Vehicle Code, repealing chapters 177-3 through 177-7 (advise the police department to direct bike owners to register their bikes in a national data base), repealing various sections of the code that are superseded by the PA Vehicle Code and amending Chapter 319, Hamilton Street Regulations, updating the term bicycles to pedalcycles.

**Sponsors:**       Affa, Gerlach, Hendricks, Mota, Napoli, Santos, Mr. Zucal and Administration

**Attachments:**     [Bill 14 Bike CAT.docx](#)  
                          [Allentown Bicycle Ordinance Updates 1-24-2025.pdf](#)  
                          [CAT-allentown bike ordinance bill 2-12-2025.pptx](#)

Bill 17

Amending the 2025 Capital Fund Budget to provide for a transfer of One million Six Hundred Ninety-Eight Thousand Two Hundred Eighty-Eight Dollars and Eighty-Nine Cents (\$1,698,288.89) from various Capital Projects to Capital Project 2035 – American Parkway Traffic Signal Improvements to complete the construction of installing traffic adaptive system along American Parkway/Basin Street from Susquehanna Street to Airport Road.

**Sponsors:**       Administration

**Attachments:**     [Bill 17 American Parkway Transfer](#)

Bill 23

Amending the 2025 Risk Fund Budget to provide for an increase of Ninety-One Thousand One Hundred Thirty Dollars (\$91,130) to the Transfer from Grant Fund insurance revenue account representing the Insurance expenditure for 2025 from the Grant Fund's Recompete Phase 2 personnel in programs 005-09-5902-0082 and 005-09-5908-0082.

**Sponsors:**       Administration

**Attachments:**     [Bill 23 Risk Fund Revenue from Recompete staff](#)

Bill 24

Amending the 2025 Capital Fund Budget to provide for an increase of Three Hundred Fifty Thousand Dollars (\$350,000.00) to a newly created Capital Account to aid in the

completion of the Hamilton Streetscape project from 5th Street to the beginning of the NIZ. These improvements will promote tourism in the city, increasing economic growth. The upgrades will include new sidewalks, curbs, ADA ramps, LED pedestrian lighting, flower beds, trees, tree lighting, ADA compliant benches, bike racks, garbage cans, and stormwater upgrades. The City was awarded an MTF-DCED grant, and these funds are fully reimbursable.

**Sponsors:** Administration

**Attachments:** [Bill 24 Hamilton Streetscape Transfer](#)

#### Bill 25

Amending the 2025 Capital Fund Budget to provide for an increase of One million Nine Hundred Thousand Dollars (\$1,900,000.00) to a newly created Capital Account to enhance road safety and improve pedestrian and cyclist accessibility on South Jefferson Street. These upgrades will enhance safety and infrastructure for vulnerable road users along this corridor. The City was awarded an ARLE grant, and these funds are fully reimbursable.

**Sponsors:** Administration

**Attachments:** [Bill 25 - Jefferson St ARLE Transfer](#)

#### Bill 26

Amending the 2025 Capital Fund Budget to provide for a supplemental appropriation of Seven Thousand Six Hundred Twenty-Four Dollars and Ninety-Five Cents (\$7,624.95). This was the result of payment in lieu of tree plantings from Anthony P. Aspromonte, U-Haul of Pennsylvania, Lee Goldstein, and Antoun Zayat. Funds will be used for the purchase of new street trees.

**Sponsors:** Administration

**Attachments:** [Bill 26 - Shade Tree Allocation](#)

#### Bill 27

Amending the 2025 Trexler Fund by authorizing a supplemental appropriation from the unappropriated balance of the Trexler Fund in the amount of Three Hundred Thousand Dollars (\$300,000.00) to the Court Upgrades capital project account of the Parks and Recreation Department. These funds will be used to resurface and repair various sports courts throughout the city and is part of the 2025-26 Trexler Capital Project allocation.

**Attachments:** [Bill 27 Court Upgrades Allocation](#)

#### Bill 28

Amending the Administrative Code by adding procedures to protect citizens from onerous towing practices by creating a uniform framework to establish and enforce towing procedures and standards for owners of private property and tow truck owners and operators towing from private property.

**Sponsors:** Napoli, Hendricks and Mr. Zucal

**Attachments:** [Bill 28 Towing on Private Property.docx](#)

**CONSENT AGENDA: No Consent Agenda Items.**

**RESOLUTIONS FOR FINAL PASSAGE (To be Voted On): The Clerk will read the resolution. Council and the Administration might comment. The public has the opportunity to comment at the podium before a vote takes place.**

R37

Denial of a Certificate of Appropriateness – 927 Turner Street

**Sponsors:** Administration

**Attachments:** [R37 Denial - 927 W Turner.doc](#)

[FINAL 927 W Turner - Window violation correction.pdf](#)

R40

Approves the appointment of three Police Officers at a base salary of \$ 70,492.54 contingent upon passing physical and psychological examinations and obtaining and maintaining a valid state certification from the Pennsylvania Municipal Police Officers Education and Training Commission.

**Sponsors:** Administration

**Attachments:** [R40 - Police Officer Appointment](#)

**ORDINANCES FOR INTRODUCTION (Ordinances for introduction are referred to the appropriate Committee where a full discussion takes place, but there is public comment allowed prior to referral)**

Bill 29

Amending the African-American Advisory Council by clarifying and adding a section on selecting members stating: Council and the Mayor must make every effort to ensure the board reflects the community it has been created to serve. Appointments to the board should prioritize African American community leaders and city residents.

**Sponsors:** Affa, Mota and Napoli

**Attachments:** [Bill 29 African-Am Council Amd.docx](#)

Bill 30

Amending the 2025 Capital Fund Budget to provide for a supplemental appropriation of One Hundred Eighty-Five Thousand Dollars (\$185,000.00) from the Pennsylvania Department of Community and Economic Development (DCED) to support a feasibility study of MLK Trail Phase 3 (Parkettes to D&L Trail on Riverside Dr) and construction of either Phase 1 or 2 of MLK Trail.

**Sponsors:** Administration

**Attachments:** [Bill 30 - DCED Grant Allocation MLK Trail](#)

Bill 31

Amending the 2025 Trexler Fund by authorizing a supplemental appropriation from the Trexler Escrow Unappropriated Cash balance in the amount of One Hundred Eight Thousand One Hundred Five Dollars and Seventy-Five Cents (\$108,105.75) to the MLK Trail capital account of the Parks and Recreation Department. These funds will be utilized

for the construction of Phase 1 of the trail and is part of the 2024-25 Trexler Capital Project allocation.

**Sponsors:** Administration

**Attachments:** [Bill 31 - Trexler to MLK Appropriation](#)

#### Bill 32

Amending the 2025 General Fund Budget to provide for a supplemental appropriation of Forty-Six Thousand Seven Hundred Sixty-Six Dollars (\$46,766) from the Department of Justice for 2024 Edward Byrne Memorial JAG grant to the City of Allentown Police Department to utilize the funding evidence workflow management system and portable weighing scales. A portion of this funding is appropriated as a pass through to Lehigh County.

**Sponsors:** Administration

**Attachments:** [Bill 32 - Police JAG Grant Appropriation](#)

#### Bill 33

Amending Part II General Legislation, Chapter 270 Fees, Article V Community and Economic Development Fees to include plan review, consolidate building permits, and update the language of the City Code.

**Sponsors:** Administration

**Attachments:** [Bill 33 - CED Building Standards Fee Amendment](#)

#### Bill 34

Amending the 2025 General Fund Budget to provide for a supplemental appropriation of One Hundred Thirty-Two Thousand Eight Hundred Dollars (\$132,800.00) from the Pennsylvania Commission on Crime and Delinquency (PCCD) Grant to the City of Allentown Police Department. These funds will be utilized for reimbursement of expenses for the purchase of case management software, mobile devices, program analysis, unit apparel and additional Community Intervention Specialist.

**Sponsors:** Administration

**Attachments:** [Bill 34 - PCCD Grant](#)

#### Bill 35

Amending the 2025 General Fund Budget to provide for a supplemental appropriation of Eighty-Five Thousand Nine Hundred Dollars (\$85,900.00) from the Pennsylvania Commission on Crime and Delinquency (PCCD) Grant to the City of Allentown Police Department. These funds will be utilized for reimbursement of expenses for the purchase of portable breath testing devices, impaired driving simulator kit, trailer and training for officers.

**Sponsors:** Administration

**Attachments:** [Bill 35 - Police PCCD Grant](#)

#### Bill 36

Amending the 2025 General Fund, the 2025 Trexler Fund, the 2025 Risk Fund, the 2025 Equipment Replacement Fund, the 2025 Solid Waste Fund, the 2025 Liquid Fuels Fund,

the 2025 Stormwater Fund, and the 2025 Golf Fund by appropriating funds from the un-appropriated balances for the rollover of encumbrances for the prior year commitments.

**Sponsors:** Administration

**Attachments:** [Bill 36 - 2024 to 2025 PO Roll](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

### **NEW BUSINESS**

### **GOOD AND WELFARE**

### **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

#### Reference Materials:

Council Rules

Procurement Code

Ethics Code

**Attachments:** [Procurement Code](#)

[Ethics Code](#)

[Rules](#)