



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, October 2, 2024

6:30 PM

Council Chambers

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**Invocation:**

**Pledge to the Flag**

**Roll Call**

**Courtesy of the Floor**

**Please observe the Rules of Council when given privilege of the floor. A copy of Council Rules can be found on the council agenda on the website; copies are also on the back desk along with the agenda.**

**When anyone has privilege of the floor, I will not entertain personal insults, attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business.**

**If you would like to speak, we are asking that you fill out a card – they are on the back table - provide them to the clerk before speaking. Include your name and address.**

**Courtesy of the Floor is meant to provide public comment on items that are not on the agenda. Public comment during consideration of ordinances, resolutions and motions is limited by topic – your comments must be relevant to the subject matter of the proposed legislation. Public comments are taken before council votes on items.**

**You are given privilege of the floor to provide public comment, it is not a question-and-answer session. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes.**

**Please address the Council President not individual councilpersons or city staff. Refrain from insulting or defaming staff, officials, and the public; refrain from using offensive language, cursing, and making noises while other people are speaking. Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.**

## Contract Approvals

R161

Authorization for Contract price increase of 10% or more of an existing Contract over \$40,000.00, that was previously Bid and Awarded under the City Policies, with Keystone Consulting, Inc in the amount of \$200,000.00 for support over the next two (2) years to assist the City with additional workload and to expedite the engineering, traffic engineering, planning, and zoning review and subdivision, land development, and zoning applications. This will be used on an as needed basis and only if the City is unable to hire a City Engineer.

**Sponsors:** Administration

**Attachments:** [R161 - Contract Increase - Keystone.docx](#)

R162

Authorization for Contract with BeaverFit North America, LLC in the amount of \$49,900 for a Tactical and Operational Training Equipment Locker for storage of equipment at the Fire Academy; one (1) bid submitted, contract shall be for one (1) year with one (1) three (3) month renewal beyond the contract expiration period.

**Attachments:** [R162 - BeaverFit](#)

R163

Authorization of Cooperative Contract(s) in an amount greater than \$40,000.00 to provide the City with various goods/services, for Diversified Refrigeration, SHI International Corp, and General Recreation.

**Sponsors:** Administration

**Attachments:** [R163 Cooperative Contract](#)

R164

Authorization for Contract with Solid Waste Services, Inc. (d/b/a J.P. Mascaro & Sons) in the amount of \$34.85 per unit per month, to provide for the collection of municipal solid waste and delivery to the Contracted Disposal Facility, the collection and delivery of single-stream recycling and yard waste to the City's facility location, and to provide a Drop-off Center Attendant at \$4,350.00 per month. The estimated amount for the first contract year is \$16,320,165.00. This includes a maximum CPI adjustment of five (5%) percent to be applied for the contract commencement on 6/1/2025 and each year after the first-year term. There were two (2) bids; contract shall be for five (5) years beginning on the commencement date, June 1, 2025, and terminating May 31, 2030 and can be extended for up to an additional two (2) two (2) years beyond the contract expiration period at the sole discretion of the City.

**Sponsors:** Administration, Affa, Hendricks and Napoli

**Attachments:**

[R 164 - JP Mascaro](#)

[City Council - Trash collection overview.docx](#)

[Allentown Council Power Point FINAL 9.16.2024.pptx](#)

[Solid Waste Info.pdf](#)

[16 unit property with trash out.pdf](#)

[Survey Filtered\\_18102.pdf](#)

[Survey Filtered\\_18103.pdf](#)

[Survey Filtered\\_18104.pdf](#)

[Survey Filtered\\_18109.pdf](#)

**Minutes of Previous Meeting**

**Communications**

**Old Business**

**REPORTS**

**Co-responder Report:** There was a co-responder meeting this evening. No future meetings are scheduled.

**Budget and Finance:** Chair Napoli, Hendricks, Gerlach

The Committee has not met since the last Council meeting. There are no future meetings scheduled at this time.

**Community and Economic Development:** Chair Hendricks, Mota, Napoli

The Committee met this evening; the next meeting is scheduled for October 9th at 6:00 PM.

**Human Resources, Administration and Appointments:** Chair Affa, Napoli, Santos

The Committee has not met since the last council meeting. There are no future meetings scheduled at this time.

**Parks and Recreation:** Chair Santos, Affa, Gerlach

The Committee has not met since the last council meeting; the next meeting is scheduled for October 16th at 5:45 PM.

**Public Safety:** Chair Zucal, Hendricks, Mota

The committee has not met since the last council meeting; the next meeting is scheduled for October 16th at 6:20 PM.

**Public Works:** Chair Gerlach, Affa, Zucal

The Committee has not met since the last council meeting. the next meeting is scheduled for October 16th at 6:00 PM.

**Rules, Chambers, Intergovernmental Relations, and Strategy:** Chair Mota, Napoli, Gerlach

The committee has not met since the last council meeting. There are no future meetings scheduled at this time.

**Controller's Report (3 minutes)**

The mayor has not submitted anything for the agenda.

Controller's Reports

**Attachments:**     [Parking Garage Billing.pdf](#)  
                                  [PCard Review.pdf](#)  
                                  [Check Review.pdf](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

## Bill 83

Amending the 2024 General Fund by adding the position of Deputy Fire Chief (S21, \$116,034) and Public Health Paramedicine Specialist (S11, \$66,977) and deleting the positions of Emergency Management Coordinator and Community Health Specialist.

**Sponsors:** Administration, Affa, Hendricks, Mota and Mr. Zucal

**Attachments:** [Bill 83.docx](#)  
[Public Health Paramedicine Specialist Job Description2.docx](#)

**Motion to pull from committee.**

## Bill 39

Amending Article XI, Department of Human Resources, by adding reporting requirements on salary adjustments.

**Sponsors:** Affa, Gerlach, Hendricks, Mota and Mr. Zucal

**Attachments:** [Bill 39 HR Reporting](#)  
[Temporary assignment duty](#)

**CONSENT AGENDA****RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

## R165

Approves a transfer of \$11,716.55 in Parks and Recreation, placing funds in the proper account to complete the Irving Pool Project to purchase shade structures

**Sponsors:** Administration

**Attachments:** [R165 Transfer Funds](#)  
[For the purchase of shade structures for patrons to enjoy while at the pool](#)

## R166

Authorizes the submission of a Formal Application for funding from the Pennsylvania Department of Community and Economic Development Multimodal Transportation Fund Grant (MTF-DCED) Grant Services in the amount of Six Hundred Seventy-Five Thousand, Six Hundred Thirty-Six Dollars (\$675,636) to complete a streetscape project in the Non-Niz section of Hamilton Street.

**Sponsors:** Administration

**Attachments:** [R166 - MTF-DCED Non-NIZ Streetscape Grant Application](#)

## R167

Calls for the online submission, on the City-operated filing website, of all NIZ (Neighborhood Improvement Zone) tax filings from all business owners, parcel owners, contractors, arena businesses, and all others required by the NIZ legislation to file by January 31st of each year. The website URL is "nizfiling.allentownpa.gov".

**Sponsors:** Administration

**Attachments:**      [R167 - Finance NIZ Online Submission](#)

R168

Authorizes the Administration to sell the City-Owned Real Property at 1001 1007 W. Hamilton St, Allentown PA, identified as Tax Map Parcel No. 549699283455.

**Sponsors:**      Affa, Hendricks, Mota and Napoli

**Attachments:**      [R168 10th and Hamilton](#)

[Exhibit A](#)

[Exhibit B](#)

**Legislative History**

4/3/24                      City Council                                      tabled

R169

Requests the Council of the City of Allentown to authorize the City Solicitor's Office to file a petition with the Pennsylvania Liquor Control Board to exempt a specific area of the City of Allentown, described herein, from the Pennsylvania Liquor Control Boards regulations regarding amplified music being heard off the licensed premises in favor of enforcing the City's own previously adopted Noise Ordinance, Chapter 400 NOISE, of the City of Allentown's Codified Ordinances for five years following the date of approval of this petition.

**Sponsors:**      Administration, Affa, Hendricks and Mr. Zucal

**Attachments:**      [R169 - Renewal.doc](#)

[Attachment A Noise.pdf](#)

[Attachment B - Proposed Exempted Area.pdf](#)

[Letter from the Pennsylvania Liquor Control Board \(Dated October 6, 2021\) and](#)

**ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 84    Refer to Public Works Committee

Providing for the vacation of East Clay Street from the centerline of North Wall Street to the centerline of Club Avenue in the Fifteenth Ward of the City of Allentown:

**Sponsors:**      Administration

**Attachments:**      [Bill 84 E Clay Street](#)

[Planning Staff Report - Vacate E. Clay St](#)

[Letter from Jennifer Gomez regarding ACPC Action Vacate East Clay Street](#)

[East Clay Street from North Wall Street to Club Avenue Vacation Staff Report](#)

[Letter from Lehigh Valley Planning Commission regarding E. Clay Street from N](#)

[Letter from Mike Hanlon regarding E Clay Street from N Wall Street to Club Ave](#)

[East Clay Street from the centerline of North Wall Street to the centerline of Clu](#)

Bill 85    Refer to Public Works Committee

Amending the 2024 Capital Fund Budget to provide for a transfer of Nine-Ninety

Thousand One Hundred Forty-One Dollars and Sixty-Six Cents (\$99,141.66) from various capital projects that have been completed to a newly created capital account to install Wayfinding signs in Center City. This will transfer the unused funds from the various capital projects to the newly created Way Finding capital account.

**Sponsors:** Administration

**Attachments:** [Bill 85 Wayfinding Transfer](#)

Bill 86 Refer to Public Works Committee  
Amending the 2024 Capital Fund Budget to provide for a transfer of Twenty-Two Thousand One-Hundred Thirteen Dollars and Fifty-Six Cents (\$22,113.56) from various capital projects that have been completed to the City Owned Building Repairs capital account. This will transfer the unused funds from the various capital projects to the City Owned Buildings repairs capital account to do much needed repairs on city buildings.

**Sponsors:** Administration

**Attachments:** [Bill 86 Transfer](#)

Bill 87 Refer to Public Safety Committee  
Amending Part II General Legislation, Chapter 270 Fees, Article XII Fire Fees by creating inspection fees and updating the language of the City Code.

**Sponsors:** Administration

**Attachments:** [Bill 87 - Fire Fees Amendment](#)

Bill 88 Refer to Parks and Recreation Committee  
Amending the 2024 Capital Fund Budget to provide for a transfer of Seven Thousand Two Hundred Eighteen Dollars (\$7,218.00) from Irving Pool Improvements capital project into Canal Park for a crowd control gate and Mini-Pitch for replacement of the lights.

**Sponsors:** Administration

**Attachments:** [Bill 88 Canal and Mini-Pitch Transfer](#)

Bill 89 Refer to Parks and Recreation Committee  
Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Four Thousand (\$4,000.00) Dollars from Keep PA Beautiful under the Healing the Planet grant program to support riparian buffer planting in the parks.

**Sponsors:** Administration

**Attachments:** [Bill 89 - Parks Grant Transfer](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

R170

Denial of a Certificate of Appropriateness – 1028 W. Chew Street  
Re: Legalization of unauthorized 3rd floor addition, roofing, siding.

**Sponsors:** Administration

**Attachments:** [R170 HARB Resolution to DENY - 1028 W Chew](#)  
[FINAL Staff Review re 1028 W Chew](#)

**NEW BUSINESS****GOOD AND WELFARE****ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

## Reference Materials:

Council Rules

Procurement Code

Ethics Code

**Attachments:**      [Procurement Code](#)[Ethics Code](#)[Rules](#)