



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, June 5, 2024

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when given privilege of the floor. A copy of Council Rules can be found on the council agenda on the website; copies are also on the back desk along with the agenda.

When anyone has privilege of the floor, personal insults, attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business will not be tolerated.

If you would like to speak, we are asking that you fill out a card – they are on the back table - provide them to the clerk before speaking. Include your name and address.

Courtesy of the Floor is meant to provide public comment on items that are not on the agenda. Public comment during consideration of ordinances, resolutions and motions is limited by topic – your comments must be relevant to the subject matter of the proposed legislation. Public comments are taken before council votes on items.

You are given privilege of the floor to provide public comment, it is not a question-and-answer session. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes.

Please address the Council President not individual councilpersons or city staff. Refrain from insulting or defaming staff, officials, and the public; refrain from using offensive language, cursing, and making noises while other people are speaking.

Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.

Contract Approvals

R88

Authorization for Contract with Simone Collins, Inc, a small business, in the estimated sum of \$199,999 to provide consulting, design, planning, and development of cost estimates to assist the in completing a comprehensive plan for city parks and recreation. The goal is to solicit public input to develop a list of priority projects and programs that meet the needs of the residents. There were five (5) bids, one (1) rejected due to including cost in their technical; one (1) year contract that can be extended for up to and additional three (3)

months beyond the contract expiration period.

Sponsors: Administration

Attachments: [R88 - Simone Collins](#)

R89

Authorization of Cooperative Contract(s) in an amount greater than \$40,000.00 to provide the City with various goods/services. Lobar Associates, Inc. - Recycling Drop Off Center – Pole Building

Micro Works Computer Center , Cisco Nexus and Catalyst Switches for Fairview

Sponsors: Administration

Attachments: [R89 Cooperative Approval - 6.5](#)

Minutes of Previous Meeting

May 1, 2024 City Council Committee of the Whole Meeting Minutes

Attachments: [May 1, 2024 City Council Committee of the Whole Meeting Minutes](#)

May 15, 2024 City Council Meeting Minutes

Attachments: [May 15, 2024 City Council Meeting Minutes](#)

Communications

Old Business

REPORTS**Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee has not met since the last council meeting; the next meeting is not yet scheduled.

Community and Economic Development: Chair Hendricks, Mota, Napoli

The committee has not met since the last council meeting; the next meeting is not yet scheduled for June 12th at 6 PM – the committee will look at R98, a Denial of a Certificate of Appropriateness at 825 W Gordon Street; R99 a Denial of a Certificate of Appropriateness – 222 N West Street and discuss budget and program priorities for the 2025 budget.

Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos

The Committee has not met since the last council meeting; the next meeting is not yet scheduled.

Parks and Recreation: Chair Santos, Affa, Gerlach

The Committee met this evening; the next meeting is not yet scheduled.

Public Safety: Chair Zucal, Hendricks, Mota

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Public Works: Chair Gerlach, Affa, Zucal

The Committee met this evening; the next meeting is tentatively scheduled for June 26th - time to be determined. .

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach

The committee has not met since the last council meeting, the next meeting is scheduled for June 12th at 5:30 PM to discuss R100, which supports an Unsheltered Declaration of Rights.

Controller's Report (3 minutes)**Mayor's Report (3 minutes)****ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 40

Fine Increases

Sponsors:

Hendricks and Napoli

Attachments: [Bill 40 Parking Violations](#)
 [Parking Authority Exhibit A 2](#)
 [Attach A Violation Rate Change Proposal](#)
 [Fine Proposal Letter to Council 4-3-2024](#)
 [Fine Comparison Line Chart](#)
 [Violation Comparison](#)
 [Stopping, Standing and Parking - Code](#)
 [COA - APA Report - Final v2](#)
 [Exhibit C](#)
 [Exhibit D](#)
 [LVJI Parking Enforcement Patterns in ABE 1.9.24](#)
 [Justice Institute](#)
 [Exhibit E - APA Advisory Comm](#)

Legislative History

5/1/24	City Council	forwarded without recommendation
5/1/24	City Council	tabled

Bill 48

Amending Part II General Legislation, Chapter 270 Fees, Article V Community and Economic Development Fees by updating the building fees and updating the language of the City Code.

Sponsors: Administration

Attachments: [Bill 48 - CED Fees Amendment](#)

Bill 49

Amending the 2024 Community and Economic Development, Health budget to provide for a supplemental appropriation of One Hundred Ten Thousand Dollars (\$110,000.00) from the Pennsylvania Department of Health grant for the expansion and use of ESRI and GIS software.

Sponsors: Administration

Attachments: [Bill 49 - Health Grant Appropriation](#)

Bill 50

Amending the 2024 Community Development Department budget to provide for a supplemental appropriation of Thirty Thousand Dollars (\$30,000.00) from a Commonwealth of Pennsylvania, Department of Health Unintentional Injury Prevention Program (UIPP) grant for fall prevention safety equipment and training.

Attachments: [Bill 50 - Health UIPP Grant Appropriation](#)

Bill 51

Amending the 2024 Capital Fund Budget to provide for a transfer of One Thousand Dollars (\$1,000.00) from Jordan Creek Greenway Trail Capital Project to the MLK Trail Capital Project. These funds will be used for updating the feasibility study opinion of costs

for Lehigh Parkway to Cedar Creek Trail for a grant application.

Sponsors: Administration

Attachments: [Bill 51 - Parks MLK Trail Transfer](#)

Bill 52

Amending the 2024 Capital Fund Budget to provide for a transfer of Two Hundred Thousand (\$200,000.00) Dollars from the unappropriated balance to the Capital Needs Assessment capital account. These funds were awarded as a Strategic Management Planning Program (STMP) grant to conduct a Capital Needs Assessment, a Building Condition Assessment, and a Traffic Signal Condition Assessment.

Sponsors: Administration

Attachments: [Bill 52 - Public Works STMP Grant Funding Bill 52](#)

Motion to place Bill 34 on Agenda:

Bill 34

Amending the 2024 General Fund and Information Systems budget to accommodate the reorganization of two positions: Amend the General Fund budget by deleting the position of Systems Analyst 2 (14A) with the salary budgeted in the amount of Seventy-Six Thousand Four Hundred Sixty-Six (\$76,466) Dollars; and creating the position of Office Manager (09A) with the salary budgeted at Sixty-One Thousand Four Hundred Ten (\$61,410.00) Dollars.

Sponsors: Administration

Attachments: [Bill 34 IT Reorg](#)

[IT Office Manager - Job Description](#)

Legislative History

4/3/24 City Council tabled

CONSENT AGENDA

R90

Maria Ocasio, Environmental Advisory Council (EAC), Term Expiration: 1/4/2027

Sponsors: Administration

Attachments: [R90 Maria Ocasio - Environmental Advisory Council \(Reappointment\)](#)

[Memo from Mayor Tuerk regarding reappointment to the EAC - Maria Ocasio](#)

[Environmental Advisory Council \(EAC\) List](#)

[Environmental Advisory Council](#)

R91

Peter Dent, Environmental Advisory Council, Term Expiration: 1/5/2026 (Filling Vacant Position Created by the resignation of Dietrich Kretschy)

Sponsors: Administration

Attachments: [R91 Peter Dent - Environmental Advisory Council \(Appointment\)](#)
[Memo from Mayor Tuerk regarding appointment to the EAC - Peter Dent](#)
[Peter Dent Resume](#)
[Environmental Advisory Council \(EAC\) List](#)
[Environmental Advisory Council](#)

R92

Certificate of Appropriateness for work in the Historic Districts:

- 519 Liberty St.
- 301 N 10th St.
- 917 W. Chew St.
- 1413 Linden St.
- 245 N 11th St.
- 421 N Church St.

Attachments: [R92 HARB Resolution](#)
[245 N 11th St FINAL REVIEW](#)
[301 N 10th FINAL REVIEW](#)
[421 N Church St FINAL REVIEW](#)
[519 Liberty St \(Chimney\) FINAL REVIEW](#)
[917 W Chew St FINAL REVIEW](#)
[1413 Linden St FINAL REVIEW](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R93

Authorizes and Approves the Engagement of FLEO Investigations LLC, Scott Curtis Owner & CEO, to conduct an investigation pursuant to Ordinance 15948

Sponsors: Mr. Zucal, Gerlach, Hendricks, Affa, Mota and Santos

Attachments: [R93 Approves FLEO Investigations LL](#)
[Ordinance #15948](#)
[EL Curtis Final RD](#)

R94

Police Officer Appointments

Sponsors: Administration

Attachments: [R94 - Hiring Patrolmen](#)

R95

Appointment of Zoning Supervisor - Michael J. Handzo

Attachments: [R95 Zoning Supervisor](#)
[Michael J. Handzo Resume](#)

R96

Approves three transfers: (1) \$541,780.00 in Traffic required to put the remaining funds for

the Mack Boulevard Lighting Project into the Construction Contracts 76 account to bid the project to do the construction and installation of the new light poles; (2) \$24,250.00 in Traffic to put funding in the 72 Equipment Account for the Martin Luther King Jr. Lighting Project to Purchase the Lights and Poles; (3) \$15,000.00 in Building Standards & Safety for funds that were originally budgeted in the 46 account for Rental Fleet Vehicle Parking (the Funds were moved to pay for the Nuisance Abatement Legal Fees).

Sponsors: Administration

Attachments: [R96 Transfer Funds](#)
[Transfer Is Required To Put The Remaining Funds for the Mack Blvd Lighting P](#)
[To Put Funding In The 72 Equipment Account for the Martin Luther King Jr Lighti](#)
[Funds were originally budgeted in the 46 account for Rental Fleet Vehicle Parki](#)

R97

Reschedules June 19 Council Meeting to June 26; and Cancels July 3 Council Meeting

Attachments: [R97 - Council Meeting](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 53 Refer to Public Works

Providing for the vacation of North Elizabeth Street from the centerline of Monroe Street to the centerline of vacated Wayne Street in the Seventeenth Ward of the City of Allentown.

Attachments: [Bill 53 N Elizabeth Street from Monroe to Vacated Wayne Street](#)
[Letter from Lehigh Valley Planning Commission regarding North Elizabeth Street](#)
[N Elizabeth Street Vacation Report](#)
[North Elizabeth Street from Monroe Street to Wayne Street Labels](#)
[Letter from Jennifer Gomez on ACPC Action on Vacation of North Elizabeth Street](#)
[Planning Staff Report on the Vacation of N Elizabeth Street](#)
[N Elizabeth Street from Monroe Street to vacated Wayne Street Vacation Report](#)
[Letter from Mike Hanlon regarding North Elizabeth Street from Wayne Street \(V](#)

Bill 54 Refer to Public Works

Amending the 2024 Capital Fund Budget to provide for a transfer of Fourteen Thousand Five Hundred Eleven Dollars and Seventy-Four Cents (\$14,511.74) from the Street Lighting Upgrade capital account to the Martin Luther King Jr Dr Lighting capital account. This will transfer the unused funds from the completed Street Lighting Upgrade project to the Martin Luther King Jr Dr Lighting capital account.

Attachments: [Bill 54 - Public Works MLK Lighting Transfer](#)

Bill 55 Refer to Parks and Recreation Committee

Amending the 2024 Golf Fund, General Fund, and Trexler Fund budget to fund the Chief Maintenance Supervisor in the Dept. of Parks and Recreation to improve work efficiency and support operations at a level to accommodate additional responsibilities related to infrastructure projects and comply with maintenance standards expected from the Trexler

Trust.

Attachments: [Bill 55 - Parks Chief Maint Supervisor](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R98 Refer to Community and Economic Development Committee
Denial of a Certificate of Appropriateness – 825 W Gordon Street

Attachments: [R98 April HARB Resolution to DENY - 825 W Gordon St](#)
[R 825 W Gordon St FINAL REVIEW](#)

R99 Refer to Community and Economic Development Committee
Denial of a Certificate of Appropriateness – 222 N West Street

Attachments: [R 99 April HARB Resolution to DENY - 222 N. West St](#)
[222 N West St. FINAL REVIEW](#)

R100 Refer to Rules, Chambers, Intergovernmental Relations, and Strategy:
Supports an Unsheltered Declaration of Rights.

Sponsors: Gerlach and Santos

Attachments: [R100 Unsheltered Declaration of Rights](#)
[Eastern PA CoC 2024 PIT Count Summary by County and RHAB](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.