



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, May 1, 2024

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when given privilege of the floor. A copy of Council Rules can be found on the council agenda on the website; copies are also on the back desk along with the agenda.

When anyone has privilege of the floor, I will not entertain personal insults, attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business.

If you would like to speak, we are asking that you fill out a card – they are on the back table - provide them to the clerk before speaking. Include your name and address.

Courtesy of the Floor is meant to provide public comment on items that are not on the agenda. Public comment during consideration of ordinances, resolutions and motions is limited by topic – your comments must be relevant to the subject matter of the proposed legislation. Public comments are taken before council votes on items.

You are given privilege of the floor to provide public comment, it is not a question-and-answer session. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes.

Please address the Council President not individual councilpersons or city staff. Refrain from insulting or defaming staff, officials, and the public; refrain from using offensive language, cursing, and making noises while other people are speaking.

Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.

Contract Approvals

R75

Authorization for Contract with AG Stellar Co. Inc. (d/b/a Stellar Construction Co.) revenue generating contract for the sum of \$25,000.00 per contract year. It is the intent of this invitation to secure a qualified Contractor to perform emergency board up services for commercial and residential properties in and for the City of Allentown.

Sponsors: Administration

Attachments: [R75- AG Stellar](#)

R76

Authorization for Contract with Michael Baker International, Inc. for an estimated yearly sum of \$100,000.00 to provide technical assistance and assist the City with compliance with its HUD Entitlement Programs and other grant programs as needed. Specific compliance reports and activities include but are not limited to the Five-Year Community and Development Block Grant Consolidated Plan, Annual Action Plans, Consolidated Annual Performance and Evaluation Report, Analysis of Impediments to further Fair Housing and Environmental Reviews. Proposals must meet all federal regulations and provide a strategically coordinated approach to revitalize neighborhoods and improve the City with its various partners. In addition, all proposals must align with projects supported by federal funding, specifically CDBG, ESG, HOME, and HOPWA.

Sponsors: Administration

Attachments: [R76 - Michael Baker](#)

R77

Authorization for Contract with Transconomy, LLC in the amount of \$104,000.00 to conduct a Right-of-Way asset inventory on all 421 centerline miles of roadway throughout the City of Allentown. This RFP is meant to provide a location and condition of all right-of-way roadway signs in the City of Allentown. Additionally, we are requesting separate, optional services for a pavement marking inventory and condition assessment.

Sponsors: Administration

Attachments: [R77 - Transconomy](#)

Minutes of Previous Meeting

April 17, 2024 City Council Public Hearing - Liquor License Transfer Meeting Minutes

Attachments: [April 17, 2024 City Council Public Hearing - Liquor License Transfer Meeting Mi](#)

April 17, 2024 City Council Meeting Minutes

Attachments: [April 17, 2024 City Council Meeting Minutes](#)

Communications

Old Business

REPORTS

Special Meeting: The next special committee on co-responder models will be meeting on June 5th at 6PM.

Budget and Finance: Chair Napoli, Hendricks, Gerlach
The Committee met April 24th; the next meeting is not yet scheduled.

Community and Economic Development: Chair Hendricks, Mota, Napoli
The committee met on April 24th at 5:45 PM; the next meeting is not yet scheduled.

Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos
The Committee met this evening; the next meeting is scheduled for May 15th at 6:15 PM.

Parks and Recreation: Chair Santos, Affa, Gerlach
The Committee has not met since the last Council meeting, the next meeting is scheduled for May 15th at 5:45 PM.

Public Safety: Chair Zucal, Hendricks, Mota
The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Public Works: Chair Gerlach, Affa, Zucal
The Committee met this evening; the next meeting is not yet scheduled.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach
The committee has not met since the last council meeting, the next meeting is not yet scheduled.

Controller's Report (3 minutes)

Mayor's Report (3 minutes)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 35

Amending the 2024 Capital Fund Budget to provide for a transfer of Fifty-One Thousand One-Hundred Ninety-One Dollars and Twenty-Seven Cents (\$51,191.27) from the Gordon Street Bridge capital account to the Bridge Repairs capital account. This will transfer the unused funds from the completed Gordon Street project to the general Bridge Repairs capital account.

Sponsors: Administration

Attachments: [Bill 35 Bridge Repairs Transfer](#)

Bill 36

Amending the 2024 General Fund budget to accommodate the reorganization of positions in the Department of Public Works: upgrade one (1) Engineering Aid 3 (currently M13) to an Associate Engineer 1 at a proposed S12 paygrade; upgrade one (1) Associate Utility Engineer (currently S14) to an Associate Engineer 2 (title change only); and upgrade one (1) Public Works Administrative Manager (currently S14) to a proposed S16 paygrade.

Sponsors: Administration

Attachments: [Bill 36 Public Works Reorg](#)

Bill 37

An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the city.

Sponsors: Administration

Attachments: [Bill 37 - HUD New Account Setup](#)

Bill 38

Amending the 2024 ARPA Fund to provide for a transfer of One Million Two Hundred Thousand (\$1,200,000.00) Dollars to the General Fund unappropriated balance as a Revenue Replacement category of the State and Local Fiscal Recovery Funds (SLFRF) award. These funds will be appropriated to a newly created Community Reinvestment program within the General Fund Dept of Community & Economic Development (DCED) Director's Bureau.

Sponsors: Administration

Attachments: [Bill 38 ARPA Transfer](#)

Bill 39

Amending Article XI, Department of Human Resources, by adding reporting requirements on salary adjustments.

Sponsors: Affa, Hendricks and Mr. Zucal

Attachments: [Bill 39 HR Reporting](#)

Bill 40

Fine Increases

Sponsors: Hendricks and Napoli

Attachments: [Bill 40 Parking Violations](#)
[Parking Authority Exhibit A 2](#)
[Attach A Violation Rate Change Proposal](#)
[Fine Proposal Letter to Council 4-3-2024](#)
[Fine Comparison Line Chart](#)
[Violation Comparison](#)
[Stopping, Standing and Parking \(1\)](#)
[Allentown Parking study](#)
[Parking Enforcement Patterns in ABE 1.9.24](#)

CONSENT AGENDA

R78

Sewage Planning Module at Seegers Union Expansion – Muhlenberg College

Sponsors: Administration

Attachments: [R78 Seegers Union Expansion \(Muhlenberg College\) - Sewage Planning Modul](#)
[2301 Chew Street - Seeger Bldg Expansion Muhlenberg College PDF](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R68

Acceptance of Love Your Block Grant Funds for Neighborhood Revitalization through Civic Engagement.

Sponsors: Administration

Attachments: [R68 - Love Your Block Grant Acceptance](#)

R69

Denial of a Certificate of Appropriateness – 107 N. 11th Street

Sponsors: Administration

Attachments: [R69 Deny - 107 11th St Legalize Rear Porch](#)
[Final Review 107 N 11th DENIED \(Legalize Porch Work and Associated Compc](#)

R71

Approves the Submission of an amendment to the 2022 Action Plan to the United States Department of Housing and Urban Development.

Sponsors: Administration

Attachments: [R71 - 2022 CDBG Amendment Bike Works](#)

R72

Approves the Submission of an amendment to the 2022 Action Plan to the United States Department of Housing and Urban Development.

Sponsors: Administration

Attachments: [R72 - 2022 CDBG Amendment Lead Program](#)

R79

Approves two transfers: (1) \$46,000.00 in Streets to Cover the Cost to have a contractor do a Pavement Evaluation (PASER) through Transconomy and (2) \$11,050.17 in Recycling & Solid Waste to cover the additional costs to construct a pole building over the cardboard balers located at the City's Recycling Drop Off Center to preserve the life of the balers.

Sponsors: Administration

Attachments: [R79 Transfer Funds](#)

[Needed to Cost the Additional Costs of the Pole Building Over the Cardboard B:](#)
[Required to Cover the Cost To Have a Contractor Do A Pavement Evaluation \(F](#)

R80

Allentown City Council and the Administration of Mayor Matt Tuerk approve the dedication and naming of the Plaza in front of the new Da Vinci Science Center at PPL Pavilion after the Browne's; Secretary Pat Browne and Heather, in recognition of their dedication to enhancing educational opportunities for Allentown students and their families; and for their dedication and impact in advancing the quality of life in the Lehigh Valley.

Sponsors: Mota, Napoli, Hendricks, Affa, Mr. Zucal and Administration

Attachments: [R80 Browne Dedication](#)

[image004](#)

[Da Vinci Science Center's Plaza Street Name](#)

[Da Vinci Sec Browne Civic Naming LOS](#)

[Site Plan](#)

[Butz](#)

R81

A resolution of Allentown City Council supporting Senate Bill 37 – which would prohibit the use of hand-held interactive wireless communications devices (cellular phones and similar items) while operating a motor vehicle on state roadways.

Sponsors: Hendricks, Mr. Zucal and Affa

Attachments: [R79 Cell Phone](#)

[SB 37](#)

[Senator Rosemary Brown Memo on Bill 37](#)

R82

Extends the interim appointment of Human Resources Director

Sponsors: Hendricks, Mota, Mr. Zucal and Affa

Attachments: [R82 Interim HR Director Extension](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 41 Refer to Parks and Recreation Committee

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of One Hundred Thousand (\$100,000.00) Dollars from the Pennsylvania Department of Community and Economic Development (DCED) to support improvements to Bucky Boyle Park including a new fence, master plan and updates to the basketball courts.

Sponsors: Administration

Attachments: [Bill 41 Bucky Boyle Grant](#)

Bill 42 Refer to Parks and Recreation Committee

Amending the 2024 Capital Fund Budget to provide for a transfer of Three Hundred Seventy-Eight Thousand (\$378,000.00) Dollars from multiple capital projects into the D&L Trail to use for design of the trail, Mini-Pitch to use for installation of the system, and WPA Structures for repairs of Union Terrace Amphitheater Phase 2.

Sponsors: Administration

Attachments: [Bill 42 Bonds Transfer](#)

Bill 43 Refer to Parks and Recreation Committee

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Fifty Thousand (\$50,000.00) from Rockefeller Philanthropy Advisors to support the creation of the Youth Climate Action Fund.

Sponsors: Administration

Attachments: [Bill 43 YCAF Grant](#)

Bill 44 Refer to Parks and Recreation Committee

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of Two Hundred Fifty Thousand (\$250,000) Dollars from the Pennsylvania Department of Community and Economic Development (DCED) to support improvements to Cedar Beach basketball courts and Midway Manor, installation of the mini-pitch system, and youth sports marketing and outreach.

Sponsors: Administration

Attachments: [Bill 44 Youth Sports Grant](#)

Bill 45 Refer to Parks and Recreation Committee

Amending Part II General Legislation, Chapter 270 Fees, Article VIII Parks and Recreation Fees by updating the fees for various golf, recreation and pools amenities.

Sponsors: Administration

Attachments: [Bill 45 Parks and Recreation Fees Amendment](#)

Bill 46 Refer to Parks and Recreation Committee

Amending Part II General Legislation, Chapter 270 Fees, Article VIII Parks and Recreation Fees by updating the junior golf fee.

Sponsors: Administration

Attachments: [Bill 46 - Golf Course Fees](#)

Bill 47 Refer to Human Resources, Administration and Appointments Committee

Amending § 5-2 Heads of departments; duties, be amended to allow only one interim

extension of 30 day extension or less for a department director.

Sponsors: Hendricks, Mota, Mr. Zucal, Gerlach and Affa

Attachments: [Bill 47 Heads of departments; duties](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Reference Materials:

Council Rules

Procurement Code

Ethics Code

Attachments: [Procurement Code](#)

[Ethics Code](#)

[Rules](#)