



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, December 7, 2022

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R170

Authorization for Contract with Tetra Tech, Inc. for \$66,944.12 to conduct an after-action report and Improvement Plan related to the Allentown Health Bureau's response, mitigation, and vaccination distribution actions during the COVID-19 Pandemic from February 1, 2020 through June 30, 2022. AAR/IP products will follow guidelines and standards set forth by the Homeland Security Exercise and Evaluation Program (HSEEP), including initial after-action meetings and evaluation aligned to capabilities identified in the Public Health Preparedness Program and Hospital Preparedness Program, multiple bids, one year contract that can be extended for additional year upon agreement.

Attachments: [R170 Tetra Tech](#)

R171

Authorization for change order with Traffic Planning & Design in the amount of \$99,990.46 for the Construction Inspection Agreement for the Jordan Creek Greenway Trail; the original contract was for \$186,270.24; the new total is \$286,260.70, the expenditure is for additional time spent on the project. .

Sponsors: Administration

Attachments: [R171 Change Order.](#)

R172

Authorization for Contract with Engle-Hambright & Davies, Inc., in the amount of \$115,000.00 per contract year for services related to the design, implementation, analysis, maintenance, improvement and communications of an employee and retiree benefits and wellness program, multiple bidders, one year, upon mutual written consent the contract term may be extended for up to two (2) additional one (1) year terms.

Sponsors: Administration

Attachments: [R172 - EHD](#)

R173

Authorization for a change order with Omnes LLC in the amount of \$20,870.00 for a landscape architectural firm, to have on retainer, that will provide services that are inclusive of, but not be limited to, City-wide architectural design services, project management and project implementation for City owned and private properties. The initial sum as \$50,000, the total sum will be for 70,870. The City anticipates future projects, in designing outdoor areas, landmarks, and structures to achieve aesthetic outcomes.

Sponsors: Administration

Attachments: [R173 Change Order](#)

Minutes of Previous Meeting

November 16, 2022 Special Council Meeting - Public Works Budget Review Minutes

Attachments: [November 16, 2022 Special Council Meeting - Public Works Budget Review Mir](#)

November 16, 2022 City Council Meeting Minutes

Attachments: [November 16, 2022 City Council Meeting Minutes](#)

Communications:

Executive Education Academy Charter School Raptors Proclamation

Ethics Disclosure Notice: Councilperson Gerlach

Old Business

REPORTS**ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 90

Amending the City code to reflect the changes made to the City's pension plan, as required by PMRS.

Attachments: [Bill 90 PMRS Pension Plan Re-Statement](#)
[PMRS Plan 2023 Draft Revised](#)
[Note](#)
[39-006-2 N2 PMRS Plan 2023 Final](#)
[39-006-2 N2. PMRS Plan 1998 Stated Plan](#)

Bill 77

An Ordinance of the City of Allentown, County of Lehigh, and Commonwealth of Pennsylvania, adopting the Liquid Fuels Fund Budget for 2023.

Sponsors: Administration

Attachments: [Bill 77 2023 LIQUID FUELS](#)

Bill 78

An Ordinance of the City of Allentown, County of Lehigh and Commonwealth of Pennsylvania, adopting the Trexler Fund Budget for 2023.

Attachments: [Bill 78 2023 TREXLER FUND](#)

Bill 79

An Ordinance of the City of Allentown, County of Lehigh and Commonwealth of Pennsylvania, establishing and adopting the Solid Waste Enterprise Fund Budget for 2023 and amending Article 1131, Municipal Waste Storage, Collection and Disposal by maintaining the Solid Waste Fee at Three Hundred and Seventy-Five (\$375) Dollars.

Sponsors: Administration

Attachments: [Bill 79 2023 SOLID WASTE FUND AND FEE](#)

Bill 80

An Ordinance of the City of Allentown, County of Lehigh and Commonwealth of Pennsylvania, establishing and adopting the Stormwater Fund Budget for 2023 and amending Article 393.15 – Stormwater Utility Fee by maintaining the Stormwater Utility Fee at Twenty (\$20) Dollars per Five Hundred (500) square feet of impervious surface.

Sponsors: Administration

Attachments: [Bill 80 2023 STORMWATER FUND AND FEE](#)

Bill 81

An Ordinance of the City of Allentown, County of Lehigh, and Commonwealth of Pennsylvania, establishing and adopting the Rental Unit Licensing Fund Budget for 2023 and amending Article 1759 – Landlord and Rental Fee by maintaining the Residential Rental Fees.

Sponsors: Administration

Attachments: [Bill 81 2023 RENTAL UNIT FUND](#)

Bill 82

An Ordinance of the City of Allentown, County of Lehigh, and Commonwealth of Pennsylvania, adopting the American Rescue Plan Fund Budget for 2023.

Sponsors: Administration

Attachments: [Bill 82 2023 ARPA FUND](#)

Bill 83

An Ordinance of the City of Allentown, County of Lehigh, and Commonwealth of Pennsylvania, establishing the General Fund, Administrative Order Fund, Risk Management Fund, Debt Service Fund, Equipment Fund, Golf Fund and Hamilton Street Dam Maintenance Fund Budgets for 2023.

Sponsors: Administration

Attachments: [Bill 83 2023 BUDGET AND TAX RATE](#)

CONSENT AGENDA: Items are voted on as a group unless Council would like to remove the item. Public Comment will be taken prior to the vote.

R174

Mark Hartney, Nuisance Abatement Board of Appeals, 4/19/2025

Attachments: [R174 Appointment Mark Hartney - Nuisance Abatement Board of Appeals](#)
[Mark Hartney, Nuisance Abatement Board of Appeals, 4-19-2025](#)

R175

Garry Ritter - Noise Control Hearing Board, 1/1/2024

Attachments: [R175 Appointment Garry Ritter - Noise Control Hearing Board](#)
[Garry Ritter, Noise Control Hearing Board, 1-1-2024](#)

R176

Vicky Kistler, Disruptive Conduct Board of Appeals, 6-1-2024

Attachments: [R176 Appointment Vicky Kistler - Disruptive Conduct Board of Appeals](#)
[Vicky Kistler, Disruptive Conduct Board of Appeals, 6-1-2024](#)

R177

Mark Shahda, Disruptive Conduct Board of Appeals, 6-1-2024

Attachments: [R177 Appointment Mark Shahda - Disruptive Conduct Board of Appeals](#)
[Mark Shahda, Disruptive Conduct Board of Appeals, 6-1-2024](#)

R178

Patrick Palmer, Council of Youth, 7-1-2025

Attachments: [R178 Appointment Patrick Palmer - Council of Youth](#)
[Patrick Palmer, Council of Youth, 7-1-2025](#)

R179

LaTarsha Brown, Human Relations Commission, 12-31-2024

Attachments: [R179 Appointment Latarsha Brown - Human Relations Commission](#)
 [LaTarsha Brown, Human Relations Commission, 12-31-2024](#)

R180

Janet Morillo, Human Relations Commission, 4-4-2024

Attachments: [R180 Appointment Janet Morillo - Human Relations Commission](#)
 [Janet Morillo, Human Relations Commission, 4-4-2024](#)

R181

Jeff Erb, Sheet Metal Technician Board, 5-6-2027

Attachments: [R181 Appointment Jeff Erb - Sheet Metal Technician Board](#)
 [Jeff Erb, Sheet Metal Technician Board, 5-6-2027](#)

R182

Femi Johnson, Allentown Arts Commission, 1-2-2027

Attachments: [R182 Appointment Femi Johnson - Allentown Arts Commission](#)
 [Femi Johnson, Allentown Arts Commission, 1-2-2027](#)

R183

William Sanders, Allentown Arts Commission, 1-6-2027

Attachments: [R183 Appointment William Sanders - Allentown Arts Commission](#)
 [William Sanders, Allentown Arts Commission, 1-6-2027](#)

R184

Kirk Saylor, Sheet Metal Technician Board, 5-6-2026

Attachments: [R184 Appointment Kirk Saylor - Sheet Metal Technician Board](#)
 [Kirk Saylor, Sheet Metal Technician Board, 5-6-2026](#)

R185

Ghani Kallouf, Sheet Metal Technician Board, 5-6-2026

Attachments: [R185 Appointment Ghani Kallouf - Sheet Metal Technician Board](#)
 [Ghani Kallouf, Sheet Metal Technician Board, 5-6-2026](#)

R186

Brooke Griffiths, Commission on Homelessness, 7-15-2027

Attachments: [R186 Appointment Brooke Griffiths - Commission on Homelessness](#)
 [Brooke Griffiths, Commission on Homelessness, 7-15-2027](#)

R187

Sgt. John Leonard III, Commission on Homelessness, 7-15-2026

Attachments: [R187 Appointment John Leonard III - Commission on Homelessness](#)
 [Sgt. John Leonard III, Commission on Homelessness, 7-15-2026](#)

R188

Certificates of Appropriateness for work in the Historic Districts: 433 N. 11th St.; 814 W. Liberty St.; 933 W. Pine St.

Attachments: [R188 HARB Approvals](#)
[433-N-11th-St_Final Review](#)
[814-W-Liberty-St_Final Review](#)
[933-W-Pine-St_Final Review](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R189

Approves four transfers: (1) \$100,000 in Technical Services to Purchase new Street Cameras as the Current Ones are Aging past Their Useful Life; (2) \$27,163.85 in Trexler for \$6,200 Needed to Assist with the Costs of Stone and Masonry Work Done on the Southern Bridge in Trexler Park, \$17,340.41 is required to Pay for New Trash Cans to be Deployed Throughout the Park System; and \$3,623 Needed to Pay an Outside Contractor to Pour and Create Concrete Pads for Memorial Benches; (3) \$10,000 in Special Events Required to Pay for Advertising for Special Events Run by City Staff; (4) \$6,327.54 in Trexler Needed to Complete Stone and Masonry Work on the Southern Most Bridge in Trexler Park.

Attachments: [R189 Transfer Funds](#)
[To Pay for Advertising for Special Events Run by City Staff](#)
[Purchase New Street Cameras As the Current Ones are Aging and Past Their L](#)
[\\$6,200 Is Needed to Assist With the Costs of Stone and Masonry Work Done or](#)
[Funds Are Needed To Complete Stone and Masonry Work on the Southern Mo:](#)

R190

Authorizes the submission of COVID-19 ARPA H2O PA Water Supply, Sanitary Sewer, and Storm Water Projects grant.

Attachments: [R190 - H2O Grant](#)

R191

Approves the submission of the formal application for the Pennsylvania Department of Transportation Multimodal Grant Fun requesting a grant of One Million Two Hundred Seventy Thousand Nine Hundred and Forty Dollars (\$1,270,940.00) to support installation and replacement of all existing school flashers with latest technology, monitoring system, and the installation of speed radar board underneath the school flasher.

Attachments: [R191 - School Zone Flashers Upgrades](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 91 Refer to Parks and Recreation
Amending Part II: General Legislation/Fees Article VIII Parks and Recreation Fees §

270-58 Golf Course Fees, Chapter 270 Fees, by revising and establishing new fees for the Allentown Municipal Golf Course.

Sponsors: Administration

Attachments: [Bill 91 2023 Golf Course Fee Increase Ordinance](#)

Bill 92 Refer to Public Works

Amending the 2022 Capital Fund Budget to provide for a transfer of Three Hundred Forty-Four Thousand Six Hundred and Forty (\$344,640.00) Dollars from numerous Capital Accounts to a newly created Capital Account to cover matching funds needed for the Green-Light-Go grant to install a traffic adaptive system along American Parkway/Basin Street from Susquehanna Street to Airport Road.

Sponsors: Administration

Attachments: [Bill 92 American Parkway Traffic Signal Improvements](#)

Bill 93 Refer to Public Safety

Amending the 2022 Capital Fund Budget to provide for an increase to the unappropriated balance of the Capital Fund in the amount of One Hundred Twenty-Nine Thousand Five Hundred and Ninety Six (\$129,596.00) Dollars to fund the integration of an EOC into the training facility by providing state-of-the-art equipment which will ensure interoperability among all EOC users.

Sponsors: Administration

Attachments: [Bill 93 - EOCP Grant](#)

Bill 94 Refer to Public Works

Amending the 2022 Capital Fund Budget to provide for a transfer of One Hundred Ten Thousand (\$110,000.00) Dollars from Capital Account Traffic Signals-Upgrade Various (1225) to a newly created Capital Account for the match money needed to install the traffic adaptive system on Hanover Avenue from Albert Street to Wahneta Street.

Sponsors: Administration

Attachments: [Bill 94 - Hanover Ave Traffic Signal Improvements](#)

Bill 95 Refer to Public Works

Amending the 2022 Capital Fund Budget to provide for an increase of Six Hundred Fifty Thousand (\$650,000) Dollars to the new Capital Project "Mack Blvd Lighting Upgrade". These funds have been awarded as a MTF-DCED reimbursable grant to replace the old street lights on Mack Blvd. from Emmaus Ave. to Rail Road underpass with a new LED lights, new poles, foundation and wiring.

Sponsors: Administration

Attachments: [Bill 95 - Mack Blvd Lighting](#)

Bill 96 Refer to Parks and Recreation

Amending the 2022 Capital Fund Budget to provide for a transfer of Fifty Thousand (\$50,000.00) Dollars from Jordan Creek Greenway Trail Capital Project into the Parks Master Plan Capital Project to use for a grant match for the comprehensive plan.

Sponsors: Administration

Attachments: [Bill 96 Parks Master Plan Grant Match](#)

Bill 97 Refer to Public Works

Amending the 2022 Capital Fund Budget to provide for a transfer of Forty-Nine Thousand Seven Hundred Fifty Dollars (\$49,750.00) from Capital Account (1803) Bridge Repairs to Capital Account (1912) Traffic Signal Modernization to cover the remaining amount needed for the match funds of the MTF-PennDOT grant, which will be used to install traffic adaptive system on 15th Street from Tilghman Street to Highland Street. This grant will also cover installing a new school flasher at Trexler Middle School.

Sponsors: Administration

Attachments: [Bill 97 Transfer to Capital 1912 for 15th Street Grant](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R192 Refer to Budget and Finance

Authorizes lease agreement with Roger MacLean for the residential property located at 145 Springhouse Road, Allentown, PA 18104

Sponsors: Administration

Attachments: [R192 Springhouse RM lease 11.28.22](#)

R193 Refer to Budget and Finance

Authorizes lease agreement with Lehigh University for the boathouse and boat ramp at Bucky Boyle Park, located at Chew and Front Street, Allentown, PA 18101.

Sponsors: Administration

Attachments: [R193 Lehigh University Boathouse Lease](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.