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AUG 25 2015

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FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jeffrey T. Stout, Interim Director	FROM: Don Hoegg
BUREAU: Department of Finance	BUREAU: Building Maintenance

TRANSFER DETAIL

Date of Request: 18-Aug-15	Fund: General	Transfer Amount: \$15,000
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FROM (DEBIT)

ACCOUNT (All 15 digits)	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0707-0001-06	10,000.00	52,500.00	45,512.00	35,512.00
000-03-0707-0001-04	5,000.00	90,990.00	59,284.00	54,284.00
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				-
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TO (CREDIT)

000-03-0707-0001-46	10,000.00	158,980.00	541.00	10,541.00
000-03-0707-0001-54	5,000.00	114,000.00	75.00	5,075.00
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Reason Transfer is Required:

Accounts -46 and -54 were used to pay for chiller when it unexpectedly broke down in May. Transfer is needed to purchase services, supplies or materials needed for future repairs and maintenance

Reason Funds are Available for Transfer:

Less than anticipated premium wages for the year and no summer help hired this year

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00
Department Head: <i>Craig W. Messing</i>	Date: 8/18/15
Director of Finance: <i>J. Stout</i>	Date: 8/31/15
Managing Director (if amount is greater than \$5,000): <i>J. X. Dwyer</i>	Date: 9/1/15
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	

CITY COUNCIL

Ray O'Connell, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 9-2-15
Joseph Davis, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 9-2-15
Jeanette Eichenwald, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Jeff Glazier, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 9-1-15
Daryl Hendricks, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 9/1/15
Cynthia Mota, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: