

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Jessica Baraket, Interim Finance Director	FROM: Dan Steckel
BUREAU: Department of Finance	BUREAU: Garage

**TRANSFER DETAIL**

Date of Request	14-Mar-23	Fund: General Fund	Transfer Amount:	\$139,808.95
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0704-0001-72 Equipment	\$139,808.95	370,100.00	\$340,006.39	200,197.44
				-
				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-03-0704-0001-46 Other Contract Services	\$139,808.95	\$93,205.29	\$12,700.00	152,508.95
				-
				-
				-
				-
				-
				-

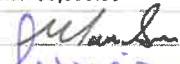


**Reason Transfer is Required:**

The reason for the transfer is to pay for the December 2022 invoice to the Contractor. Based on the updated invoice provided 3/10/2023, it much was higher than anticipated. After a thorough review of the invoice, it is mainly due to paying outside vendors for work that was sent out prior to the end of the contract and needed to be closed out once the contrat ended. After discussing this with the City Controller and the Finance Director, it was determined to do this transfer to pay the final invoice.

**Reason Funds are Available for Transfer:**

The funds haven't been spent yet and are available to use to cover the cost.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head/Deputy Director:		Date:	3-14-23
Director of Finance/Deputy Director:		Date:	3-15-23
City Controller (if amount is greater than \$5,000):		Date:	3-15-23
Mayor/Managing Director (if amount is greater than \$5,000):		Date:	3.15.23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

**CITY COUNCIL**

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

**Expenditure Status Report**

CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000	GENERAL					
03	PUBLIC WORKS					
0704	FLEET MAINTENANCE OPERATIONS					
0001	FLEET SERVICE & REPAIR					
0001-02	PERMANENT WAGES	1,041,747.00	168,966.86	0.00	872,780.14	16.22
0001-06	PREMIUM PAY	63,000.00	2,228.20	0.00	60,771.80	3.54
0001-08	LONGEVITY	9,000.00	937.48	0.00	8,062.52	10.42
0001-11	SHIFT DIFFERENTIAL	12,506.00	1,100.03	0.00	11,405.97	8.80
0001-12	FICA	54,930.00	13,139.43	0.00	41,790.57	23.92
0001-20	ELECTRIC POWER	0.00	-1,980.55	0.00	1,980.55	0.00
0001-26	PRINTING	3,600.00	0.00	0.00	3,600.00	0.00
0001-28	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
0001-30	RENTALS	155,292.00	36,353.14	0.00	118,938.86	23.41
0001-32	PUBLICATIONS & MEMBERSHIP	300.00	185.00	0.00	115.00	61.67
0001-34	TRAINING & PROF. DEVELOP	15,200.00	0.00	0.00	15,200.00	0.00
0001-42	REPAIRS & MAINTENANCE	516,000.00	20,101.03	16,344.09	479,554.88	7.06
0001-46	OTHER CONTRACT SERVICES	93,205.29	261.00	80,244.29	12,700.00	86.37
0001-50	OTHER SERVICES & CHARGES	25,025.00	373.00	0.00	24,652.00	1.49
0001-54	REPAIR & MAINT SUPPLIES	1,076,460.00	265,167.81	139,068.59	672,223.60	37.55
0001-56	UNIFORMS	12,850.00	498.00	0.00	12,352.00	3.88
0001-62	FUELS, OILS & LUBRICANTS	1,666,000.00	116,626.22	411,812.68	1,137,561.10	31.72
0001-66	CHEMICALS	8,040.00	1,040.00	0.00	7,000.00	12.94
0001-68	OPERATING MATERIALS & SUPP	26,988.00	0.00	0.00	26,988.00	0.00
0001-72	EQUIPMENT	370,100.00	241.33	29,852.28	340,006.39	8.13
	Total GENERAL	5,150,743.29	625,237.98	677,321.93	3,848,183.38	25.29
	Grand Total	5,150,743.29	625,237.98	677,321.93	3,848,183.38	25.29