

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Mehmet Barzev EMS Chief c/o Reem Elsayed
BUREAU:	Department of Finance	BUREAU:	EMS

TRANSFER DETAIL

Date of Request:	9-Jan-25	Fund: General	Transfer Amount: \$	139,929.12
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-05-0605-0003-32	\$ 4.40	\$ 7,998.00	\$ 4.40	\$ -
Publications & Membership				\$ -
000-05-0605-0003-34	\$ 140.81	\$ 17,768.00	\$ 140.81	\$ -
Training & Prof Develop				\$ -
000-05-0605-0003-42	\$ 1,200.98	\$ 166,337.91	\$ 1,200.98	\$ -
Repairs & Maintenance				\$ -
000-05-0605-0003-54	\$ 315.70	\$ 3,500.00	\$ 315.70	\$ -
Repair & Maint. Supplies				\$ -
000-05-0605-0003-56	\$ 2,296.85	\$ 90,766.18	\$ 2,296.85	\$ -
Uniforms				\$ -
000-05-0605-0003-66	\$ 1.31	\$ 6,789.10	\$ 1.31	\$ -
Chemicals				\$ -
000-05-0605-0003-68	\$ 454.95	\$ 94,486.74	\$ 454.95	\$ -
Operating Materials & Supp				\$ -
000-05-0605-0003-72	\$ 345.71	\$ 264,956.72	\$ 345.71	\$ -
Equipment				\$ -
000-01-0501-0001-44	\$ 20,000.00	\$ 425,000.00	\$ 96,786.79	\$ 76,786.79
Legal Services				
000-06-0603-0001-04	\$ 12,710.11	\$ 31,200.00	\$ 12,710.11	\$ -
Temporary Wages				
000-02-0602-0001-06	\$ 5,594.02	\$ 10,000.00	\$ 5,594.02	\$ -
Premium Pay				
000-02-0602-0001-90	\$ 10,000.00	\$ 246,080.31	\$ 121,924.25	\$ 111,924.25
Refunds				
000-09-0903-0001-46	\$ 86,864.28	\$ 503,226.05	\$ 395,246.55	\$ 308,382.27
Other Contract Services				


TO (CREDIT)

000-05-0605-0003-04	\$ 7,483.60	\$ 132,711.59	\$ (7,483.60)	\$ -
Temporary Wages				\$ -
000-05-0605-0003-06	\$ 101,730.68	\$ 758,026.03	\$ (101,730.68)	\$ -
Premium Pay				\$ -
000-05-0605-0003-12	\$ 26,856.71	\$ 307,878.00	\$ (26,856.71)	\$ -
FICA				\$ -
000-05-0605-0003-02	\$ 3,858.13	\$ 3,352,588.00	\$ (3,858.13)	\$ -
Permanent Wages				\$ -

Reason Transfer is Required:
To cover year end negative balances.

Reason Funds are Available for Transfer:
000-05-0605-0003-32, 000-05-0605-0003-34, 000-05-0605-0003-42, 000-05-0605-0003-54, 000-05-0605-0003-56, 000-05-0605-0003-66, 000-05-0605-0003-68, 000-05-0605-0003-72: Expenses for the year came in slightly under budget in these EMS accounts. 000-01-0501-0001-44: Able to assist EMS with \$20,000. Account -44 is our estimate for 2024 outside counsel expenses, and we managed to come in slightly under the 2024 estimate. 000-06-0603-0001-04: Interns worked less hours than budgeted for. 000-02-0602-0001-06: No more comp time needs to be paid out in 2024. 000-02-0602-0001-90: Revenue & Audit is estimating to be able to assist with \$10,000 at the moment. Refunds are still being processed. 000-09-0903-0001-46: Emergency contract services expenses were below the budgeted amount in 2024. No large invoices are expected for the rest of the year (2024).

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Check if amount is equal to or less than \$5,000.00
<input checked="" type="checkbox"/>	Check if amount is greater than \$5,000.00
Department Head/Deputy Director:	 Date: 1/10/2025
Director of Finance/Deputy Director:	Date:
City Controller (if amount is greater than \$5,000):	Date:
Mayor/Managing Director (if amount is greater than \$10,000):	Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Alfa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2024 through 12/31/2024

000 GENERAL
 01 NONDEPARTMENTAL
 0501 LAW

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 LEGAL SERVICES						
0001-44 LEGAL SERVICES	425,000.00	328,213.21	328,213.21	0.00	96,786.79	77.23
Total GENERAL	425,000.00	328,213.21	328,213.21	0.00	96,786.79	77.23
Grand Total	425,000.00	328,213.21	328,213.21	0.00	96,786.79	77.23

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2024 through 12/31/2024

000 GENERAL
05 FIRE
0605 EMERGENCY MEDICAL SERVICES

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0003 EMERGENCY MEDICAL SERVICES						
0003-02 PERMANENT WAGES	3,352,588.00	3,356,446.13	3,356,446.13	0.00	-3,858.13	100.12
0003-04 TEMPORARY WAGES	132,711.59	140,195.19	140,195.19	0.00	-7,483.60	105.64
0003-06 PREMIUM PAY	758,026.03	859,756.71	859,756.71	0.00	-101,730.68	113.42
0003-08 LONGEVITY	25,198.00	21,156.74	21,156.74	0.00	4,041.26	83.96
0003-09 UNIFORM ALLOWANCE	7,235.00	7,217.75	7,217.75	0.00	17.25	99.76
0003-11 SHIFT DIFFERENTIAL	43,678.00	34,632.63	34,632.63	0.00	9,045.37	79.29
0003-12 FICA	307,878.00	334,734.71	334,734.71	0.00	-26,856.71	108.72
0003-14 PENSION	461,780.00	461,780.00	461,780.00	0.00	0.00	100.00
0003-16 INSURANCE - EMPLOYEE GRP	1,169,916.00	1,072,423.00	1,072,423.00	0.00	97,493.00	91.67
0003-22 TELEPHONE	727.00	726.86	726.86	0.00	0.14	99.98
0003-26 PRINTING	1,400.00	623.51	623.51	776.49	0.00	100.00
0003-28 MILEAGE REIMBURSEMENT	660.10	660.07	660.07	0.00	0.03	100.00
0003-32 PUBLICATIONS & MEMBERSHIP	7,998.00	7,993.60	7,993.60	0.00	4.40	99.94
0003-34 TRAINING & PROF. DEVELOP	17,768.00	17,627.19	17,627.19	0.00	140.81	99.21
0003-42 REPAIRS & MAINTENANCE	166,337.91	165,136.93	165,136.93	0.00	1,200.98	99.28
0003-46 OTHER CONTRACT SERVICES	17,465.00	17,464.99	17,464.99	0.00	0.01	100.00
0003-50 OTHER SERVICES & CHARGES	655.00	655.00	655.00	0.00	0.00	100.00
0003-54 REPAIR & MAINT SUPPLIES	3,500.00	3,184.30	3,184.30	0.00	315.70	90.98
0003-56 UNIFORMS	90,766.18	86,685.02	86,685.02	1,784.31	2,296.85	97.47
0003-66 CHEMICALS	6,789.10	5,959.86	5,959.86	827.93	1.31	99.98
0003-68 OPERATING MATERIALS & SUPP	94,486.74	93,888.24	93,888.24	143.55	454.95	99.52
0003-72 EQUIPMENT	264,956.72	264,611.01	264,611.01	0.00	345.71	99.87
0003-90 REFUNDS	9,865.00	9,864.51	9,864.51	0.00	0.49	100.00
Total GENERAL	6,942,385.37	6,963,423.95	6,963,423.95	3,532.28	-24,570.86	100.35
Grand Total	6,942,385.37	6,963,423.95	6,963,423.95	3,532.28	-24,570.86	100.35

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2024 through 12/31/2024

000 GENERAL
 02 FINANCE
 0602 FINANCE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 REVENUE & AUDIT						
0001-06 PREMIUM PAY	10,000.00	4,405.98	4,405.98	0.00	5,594.02	44.06
0001-90 REFUNDS	246,080.31	124,156.06	124,156.06	0.00	121,924.25	50.45
Total GENERAL	256,080.31	128,562.04	128,562.04	0.00	127,518.27	50.20
Grand Total	256,080.31	128,562.04	128,562.04	0.00	127,518.27	50.20

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2024 through 12/31/2024

000 GENERAL
 06 HUMAN RESOURCES
 0603 HUMAN RESOURCES

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 PERSONNEL ADMINISTRATION						
0001-04 TEMPORARY WAGES	31,200.00	18,489.89	18,489.89	0.00	12,710.11	59.26
Total GENERAL	31,200.00	18,489.89	18,489.89	0.00	12,710.11	59.26
Grand Total	31,200.00	18,489.89	18,489.89	0.00	12,710.11	59.26

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2024 through 12/31/2024

000 GENERAL

09 COMMUNITY DEVELOPMENT

0903 BUILDING STANDARDS & SAFETY

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 BUILDING, PLUMBING, ELECTRICAL ENFORCE						
0001-46 OTHER CONTRACT SERVICES	503,226.05	46,350.19	46,350.19	61,629.31	395,246.55	21.46
Total GENERAL	503,226.05	46,350.19	46,350.19	61,629.31	395,246.55	21.46
Grand Total	503,226.05	46,350.19	46,350.19	61,629.31	395,246.55	21.46