



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R138 - 2023**

***Introduced by the Administration on August 16, 2023***

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*Authorization for price increase to the contract with Buell Kratzer Powell, Ltd. in the amount of \$12,800. The company provided engineering services related to design, construction documents, cost estimates, construction bidding assistance, construction administration services, and close out services at Irving Pool – the cost for the initial service was \$103,815.50; the additional costs is to keep the design team on for construction administration.*

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to increase the contractual sum of the previously awarded agreement with the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award or Contract dated September 2, 2020:

1. Name of Contractor/Consultant: Buell Kratzer Powell, Ltd.
2. Project or Contract Reference: C27-000079 Consulting and Engineer Design Services for Irving Pool
3. Description of Service(s) to be provided: Provide detailed consulting and engineering services for design, construction documents, cost estimates, construction bidding assistance, construction administration services, and close out services to assist the City of Allentown if the replacement of an existing pool with a splash activity pool at Irving Pool.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 16<sup>th</sup> day of August ,2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Approval by City Council of Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C27-000079 Consulting and Engineer Design Services for Irving Pool

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mandy Tolino, Department Head

**DATE:** August 4, 2023

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval of the contract consideration increase.

- This recommendation is for a contract consideration increase of 10% or more for an existing contractual sum. Said contract was previously bid and awarded under city policies.
- The contract appropriation or price increase **is** included in this year's budget
- List the name and address of the recommended Contractor/Vendor, include the following:

Contract Sum:	\$103,815.50
Requested Increase:	<u>\$ 12,800.00</u>
New Contract	\$116,615.50

Funding Source: 001-08-2211-2001-46

- Description of project or scope of services to be provided and why is an increase needed:

On September 2nd, 2020, both parties mutually agreed and entered into an agreement that the contractor shall provide detailed consulting and engineering services for design services for the replacement of Irving Pool. At this time, the department is requesting to increase the amount of \$12,800.00 to keep the design team on for construction administration. This additional fee includes attendance at two on-site progress meetings per month, preparation and dissemination of progress meeting minutes, review and action on contractor submittals, review and action on contractor RFIs, construction sketches (if needed), coordination with consultants, coordination with APR, review of contractor applications for payment, punch list review, preparation of punch list, determination of Substantial Completion, and determination of Final Completion.

- List the current Contract Term and if an increase is needed:

The Contract shall commence upon full execution and shall cease twelve (12) month thereafter.

- List any renewal term options and duration of each renewal, if any:

If upon mutual written consent, the Contract term may be extended for an additional one (1) year term.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved.

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By: Mandy Tolino, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution