



# CITY OF ALLENTOWN

No. \_\_\_\_\_

## RESOLUTION

R40 - 2024

*Introduced by the Administration on March 20, 2024*

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Authorization for Contract with Michael Baker International, Inc. in the amount of \$233,336.00 to provide consulting and engineering design services related to the D&L Trail: Allentown East Segment Design. This was competitively bid, six (6) bids were received, however, one (1) bid was rejected.

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### ***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Michael Baker International, Inc.
2. Project or Contract Reference: RFP No. 2024-02 Design Consultant for the D&L Trail
3. Description of Service(s): The consultant will design, test, analyze, draw, survey, acquire permits and prepare contract plans and specifications for the D&L Trail from the existing trail on N. Bradford St. by Liberty St. to the City boundary line on Dauphin St. across from St. Luke's Way.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 20<sup>th</sup> day of March, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2024-02 Design Consultant for the D&L Trail

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mandy Tolino, Department Head

**DATE:** March 7, 2024

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for it's approval and award of the contract.

- Check Type of Contract or Change:

X            The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

**Buchart Horn, Inc.:** 445 West Philadelphia, Street, York, PA 17401 - \$815,226.00

**Navarro & Wright Consulting Engineers, Inc.:** 151 Reno Avenue, New Cumberland, PA 17070 - \$512,140.00

**Pennoni Associates, Inc.:** 1900 Market Street, Suite 300, Philadelphia, PA 19103 - \$550,566.00

**Simone Collins, Inc.:** 119 East Lafayette Street, Norristown, PA 19401 - \$379,448.00

- List the name and address of the **recommended** Contractor/Vendor, include the following:

**Michael Baker International, Inc.:** 100 Airside Drive, Moon Township, PA 15108

Contract Consideration: \$233,336.00

Funding Source: 001-08-2218-2310-46

- Description of project or scope of services to be provided:

On January 2, 2024, the City advertised a solicitation for professional consulting and engineering design services related to the D&L Trail: Allentown East Segment Design. The CONSULTANT will design, test, analyze, draw, survey, acquire permits and prepare contract plans and specifications for the D&L Trail from the existing trail on N. Bradford St. by Liberty St. to the City boundary line on Dauphin St. across from St. Luke's Way. Design considerations shall be in accordance with Attachment No. 1, Conceptual Plan - D&L Trail - Allentown East Feasibility Study. On February 14, 2024, the public opening was held for which the City received six (6) proposals; however, one (1) proposal was rejected due to including cost in their technical proposal. The five (5) remaining proposals were distributed to all committee members via Teams for evaluation. The Technical evaluation was held on February 21, 2024, all committee members were present. The proposals were scored based on the following: IBE Preference (10 Points), Ability to Meet RFP Requirements (25 Points), Firm's Experience (25 Points), and Project Plan (25 Points). The Cost proposals were opened on February 21, 2024, and distributed to all committee members via Teams for evaluation after the completion of the Technical evaluation. The Cost evaluation was held on March 4, 2024, all committee members were present. The committee members discussed the Cost proposals (25 Points). The committee did not feel it was necessary to move forward with oral presentations. The evolution committee completed both Technical and Cost evaluations on the proposals, the committee decided to award based on the firm's qualifications and overall score. The committee is recommending award to Michael Baker International, Inc.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement, this contract may be extended for up to an additional five (5) one (1) year renewals beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mandy Tolino, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution