



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, September 21, 2022

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Present: 6 - Candida Affa, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Absent: 1 - Cynthia Mota

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Mr. Don Ringer, 1801 Liberty Street, stated that he wants to know the city found it necessary to cancel the Halloween Parade. He asked if anybody could give him an answer. It is one of the longest standing thing happening in the city of Allentown. He stated that he admits that it is not like it used to be, but still is nice. Why would you cancel this?

Mr. Ed Zucal stated that there was a Parks and Recreation Committee Meeting tonight and several questions were asked about that. He stated that he will have the mayor get back to him.

Mr. Don Ringer stated that the mayor won't get back to him. It is something that the city needs. He stated that he wants to comment on the eastside of Allentown and the State Hospital. He stated that he feels so bad for the citizens in the eastside of Allentown having the sham put on them right now with what is going on and the way that the bids are going right now and what happened over there. This is making Mr. Pawlowski look like an angel on what these people are pulling. You are laughing. It is true though. They screwed Mr. Hyman and they tore down all these buildings and the properties are worth less with the properties torn down. That is obvious to anybody that know business. He stated that he hopes to God that Council prevent them from getting away with this sham they are pulling right now.

Mr. Ed Zucal thanked Mr. Ringer and asked if anybody else had comments under Courtesy of the Floor.

Contract Approvals

[15-5315](#)

R138

Authorization for Contract with McMahon Associates, Inc. in the amount of \$128,000 for consulting work related to Traffic Signal and Systems design, Roadway design, PennDOT permitting process and inspection. The project is part of a PennDOT Multimodal Transportation Fund (MTF) grant and must follow specific selection criteria different from our own. We must first chose a firm based on their qualifications, and only after we have chosen a firm, can we request pricing. This was competitively bid, five (5) proposals were received.

By passing the resolution, Council notes proper procedures were followed based on the presentation, as follows: The City advertised the Solicitation on May 6, 2022, seeking to contract a highly qualified engineering consulting firm, which is familiar with Traffic Signal and Systems design, Roadway design, PennDOT permitting process and inspection. This project is part of a PennDOT Multimodal Transportation Fund (MTF) grant. On June 6, 2022, the public opening was held for which the City received five (5) proposals. The technical evaluation was held on June 29, 2022. All committee members were present. The Proposal was scored based on the RFP requirements, Presentation, Ability to Meet RFP Requirements and Project (20 Points), Prior Experience and Coordination (25 Points), Bid Documents and Construction Inspection (25 Points), Sub-Contractor and Minority Contractor (10 Points), Local Staffing and Supports (10 Points), Project References (10 Points). McMahon Associates and SAI Consulting Engineers tied in scoring. After the technical evaluation took place, one of the scoring members, Irene Woodward, left the City. Because she would not be involved with any of the evaluations to follow, we had to remove her scores. Although the tie from the original scoring was broken without Irene's scores, we felt it to be in good faith to hold oral interviews with the two highest scoring firms, McMahon Associates, Inc. and SAI Consulting Engineers, Inc. The oral interview meetings occurred in person on August 10, 2022. McMahon Associates presented at 2:00 PM, and SAI Consulting Engineers presented at 3:00 PM. All committee members were present. The committee members discussed the oral interviews (15 Points) and scored them accordingly. The Committee made the recommendation to request pricing from the highest scoring firm, McMahon Associates. The Cost proposal was opened on August 18, 2022. The Proposal was distributed to all committee members via Teams for evaluation after the completion of the technical evaluation and oral presentations. The cost evaluation committee meeting occurred on August 31, 2022, 11:30 AM. All committee members were present. The committee members discussed the Cost Proposal and mentioned the prices seem to be around what was anticipated. After discussion, the Committee made the recommendation to award to the highest scored firm based on the final scores from the Technical Proposals and Oral Interviews. Since this is a

PennDOT MTF grant project and we had to follow PennDOT's rules and regulations, we first chose a firm based on their qualifications, and only after we chose a firm based on qualifications, did we request pricing. The committee is recommending award to McMahon Associates, Inc.

Attachments: [R138 McMahon Associates](#)
[Resolution #30498](#)

Mr. Ed Zucal asked if the administration would like to comment.

Ms. Jessica Baraket stated that this was done as RFP #22-16 which was advertised on May 6, 2022. The Project is part of the PennDot Multi Module Transportation Fund Grant. As part of this grant, we must first choose a firm based on their qualifications and only after we choose the firm, can we request pricing. We received five proposals which were evaluated on presentation, ability to meet the RFP and project requirements, prior experience and coordination and documented construction inspection and subcontractor in minority contractor, local staffing and support and project references. Oral interviews were held with the top two scoring firms and the committee made the recommendation to request pricing from the highest scoring firm, McMahon Associates. After reviewing the Cost Proposals, the committee is recommending awards to the highest awarding proposal McMahon Associates. We have successfully done business with them before.

Mr. Ed Zucal asked if there were any questions from the dais or the public.

Yes: 6 - Candida Affa, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Absent: 1 - Cynthia Mota

Enactment No: 30498

[15-5316](#)

R139

Authorization for Contract with Arthur A. Swallow Associates, LLC in the estimated budgeted sum of \$55,000 per contract year, for the unit prices as set forth in the Proposal to secure the services of a licensed surveying firm to provide a fully equipped two-person survey crew. This was competitively bid, and eight (8) proposals were received, one (1) was rejected.

By passing the resolution, Council notes proper procedures were followed based on the presentation, as follows: The City advertised the Solicitation on June 24, 2022, seeking to secure the services of a licensed surveying firm to provide a fully equipped two-person survey crew, including transportation, GPS equipment and electronic data collection equipment to perform topographic surveys and construction stakeout. On July 25, 2022, the public opening was held for which the City received eight (8) proposals,

and initially two (2) proposals were rejected. The technical evaluation was held on August 15, 2022. All committee members were present. The Proposals were scored based on the RFP requirements, Qualifications of the personnel that will be performing the requested services (40 Points), Ability of the contractor to respond to the request on short notice (30 Points). An additional technical evaluation was held on August 30, 2022. One vendor was initially rejected because they failed to submit the signature page with their proposal. After investigation, it was determined that the signature page could be accepted later, and their proposal was accepted. All committee members were present. The Proposal was scored based on the RFP requirements, Qualifications of the personnel that will be performing the requested services (40 Points), Ability of the contractor to respond to the request on short notice (30 Points). Cost proposals were opened on August 15, 2022 for the original six (6) proposals and on August 30, 2022 for the later accepted proposal. Proposals were distributed to all committee members via Teams for evaluation after the completion of the technical evaluation. The cost evaluation committee meeting occurred on September 7, 2022, 9:00 AM. All voting committee members were present. The committee members discussed the Cost proposal (30 Points). After discussion, the committee members scored the Proposals based on Cost (30 Points). The Committee made the recommendation to not proceed with Oral interviews/presentations as they felt confident in deciding with the information provided in the Technical and Cost Proposals. The committee will award to the highest scored firm based on the final scores from the Technical and Cost Proposals. The committee is recommending award to Arthur A. Swallow Associates, LLC.

Attachments: [R139 Swallow and Associates](#)
[Resolution #30499](#)

Ms. Jessica Baraket stated that this was done as RFP 22-31 which was advertised on June 24, 2022. The city received eight proposals. The evaluation committee held both technical and cost evaluations. Proposals were evaluated on qualifications and the personnel that will be performing the services and the ability for the contractor to respond and the cost after both evaluations were conducted, the committee did not feel that oral interviews were necessary and were confident in making an award recommendation based on the technical and cost proposal. The committee is recommending an award to the highest scoring proposer. The proposer Arthur Swallow, and we have successfully have done business with this vendor before.

Mr. Ed Zucal asked if there were any questions from Councilmembers or the public.

Mr. Seth O'Neill thanked Mr. Hanlon and the members of City Council for the slight alteration that they had to the contract presentation process

where they completely layout the entire details of how the RFPs were issued, received, scored, etc. It is really great for transparency and anyone who wants to can see exactly what happens. This is a great outcome and he appreciates being able to work with everyone on this.

Mr. Ed Zucal stated that it solves a lot of questions that most of the time he has. He stated that he appreciates that. He asked if the public has a comment.

Yes: 6 - Candida Affa, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Absent: 1 - Cynthia Mota

Enactment No: 30499

Minutes of Previous Meeting

[15-5332](#) September 7, 2022 City Council Meeting Minutes

Attachments: [September 7, 2022 City Council Meeting Minutes](#)

Yes: 6 - Candida Affa, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Absent: 1 - Cynthia Mota

Communications

Street Dedication: Jarrouj Way

Mayor Matthew Tuerk thanked Mr. Zucal and stated that late last week Ayoub is a pillar of the community here in Allentown and particularly in the sixth ward and everyone in Allentown for over 40 years passed away. This is following the death of his brother Radwan in June 2021. Those two gentlemen were the ones that held up the Syrian American Arab Association which does phenomenal work serving food out of a food pantry to our lower income residents of particularly the sixth wards, but really spread the love of the entirety of the city. The organization will continue on in memory in support of the ongoing board of SAA to serve the residents of the city of Allentown. The administration thought it was appropriate as soon as he learned of Mr. Jarrouj's passing and to suggest to City Council. The club itself which is located at 608 N. Second that we commemorate the memory of those two phenomenal brothers by asking City Council to consider the rededication of the 600 Block of N. Second to be renamed Jarrouj Way in memory of those gentlemen. He stated that he immediately contacted Ms. Mota and Mr. Zucal as officers of the City Council to ask that they consider the idea and he was grateful to hear that an enthusiastic yes and enthusiastic support from all City Council members that he contacted with the idea. He stated that the city is lucky to have Ayoub's family. His wife Lila, his daughter Lisa here as well as Radwan's family. His daughter

Michelle and his son Mark as well as many other children, grandchildren and relatives of these beautiful people who have served our city for so long and will continue to serve our city for so long. Typically, what we do at events like this and if Mr. Zucal wants to speak or have members of the family to speak. In the administration's perspective the club and the family have been a huge friend to our city and our community for so long and this is a minimal amount of recognition that we could do for such a great family.

Mr. Ed Zucal stated that minimal is probably not the word to use. It is his understanding, for 30 years Radwan and Ayoub have been feeding multitudes of people down in that ward. When they talked about it in the beginning, Ms. Mota said to him and wanted him to convey it tonight that when she was a little girl living down there, they fed her. Ms. Mota has been around for a very long time. He knows how long that Radwan and Ayoub have been doing this. Their public service to this community if you look in the dictionary under Legends you would probably see their pictures one day. He stated that he is honored as the vice president of City Council to have this opportunity to rename the 600 Block of Second Street, Jarrouj Way.

Mr. Daryl Hendricks stated that he just wants to say that it was his privilege to have known both brothers and seeing them many times in the community and giving out food. This is a great service to the city and its most needy residents. He had the privilege in working with Radwan's son on the Police Department who turned out to be every bit of good as his father. Just a total class act and a person of character as both of them were. He stated that he is going to miss them both. He thanked the family and stated that they set a great example for the community. He stated that it is his pleasure for being able to have met them. He thanked them and gave his deepest condolences.

Mr. Ed Zucal thanked Mr. Hendricks and stated very well said. He asked if anyone else wanted to make a comment. He stated that he understands that a couple of his grandchildren wanted to make some comments.

Elsie stated she wanted to take a minute to talk about Ayoub. He is their great uncle, but they always called him JIDO which is grandfather in Arabic. Last summer, her JIDO died and her other JIDO died last Sunday. Being a 10 year old, she would not think that Council would pay attention to his good deeds, but they just did. Believe it or not it makes her selfless and do good things for people that are less fortunate. Her JIDOs lived life by the golden rule. Both of them always did their best to serve their community by helping the needy and feeding the hungry. Her JIDO died last Sunday. The day before he passed, he called her mom from his hospital bed reminding her what to order for the food bank. Her JIDO was the same way, he

actually has given his last dollar to someone who needed it. He has literally taken his shirt off his back when somebody was cold. They served the community through the Syrian Arab American Charity Association for the last 30 years. Keeping their memory alive is her family's goal. It would be a great honor if you name the street in front of the food bank after Jarrouj. It would be a reminder for everyone who knew them to live their lives in service of others. To live life in the Jarrouj Way. Thank you.

Cousin of Elsie stated that he hopes Council will consider renaming this street in front of the Syrian Center to Jarrouj Way in honor of his JIDO. JIDO means grandfather in Arabic. He stated that his JIDO was a very good man and he helped many people for over 30 years. He helped give food to the needy and helped people find jobs. He was very kind. His JIDO also loved to spend lots of time with him and his cousins.

Mr. Ed Zucal stated that the two young folks are very inspirational. At some point in time, Mr. Shahda when the sign comes in, we will have some type of small ceremony down there and will do this all over again. He thanked the family for coming and gave his condolences for their loss.

Old Business

Ms. Cynthia Mota has joined the Council meeting by phone.

Mr. Ed Zucal asked if Ms. Mota would like to say something.

Mr. Michael Hanlon stated that the Mayor and Council just did the dedication of the street to Jarrouj Way and Mr. Zucal is asking Ms. Mota if she would like to make any comments.

Ms. Cynthia Mota stated that she grew up on Second Street and he did a lot of the community. It is well deserved for everything that they have done. As a little girl, she remembers going over there to the food bank when they were in need and they were always there giving out to the entire community. It is well deserved.

Mr. Ed Zucal thanked Ms. Mota.

REPORTS**Budget and Finance: Chair Siegel, Hendricks, Santos**

The Committee has not met since the last council meeting. The next meeting is scheduled for October 4 at 5:30 PM.

Community and Economic Development: Chair Gerlach, Siegel, Mota

The Committee has not met since the last council meeting; the next meeting is scheduled for October 12 at 5:30 PM.

Human Resources, Administration and Appointments: Chair Santos, Hendricks, Siegel

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time.

Parks and Recreation: Chair Affa, Gerlach, Santos

The Committee met this evening; there are no future meetings scheduled at this time.

Public Safety: Chair Hendricks, Zucal, Affa

The Committee met this evening; there are no future meetings scheduled at this time.

Public Works: Chair Zucal, Affa, Hendricks

The Committee met this evening; there are no future meetings scheduled at this time.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair Mota, Zucal, Gerlach

The Committee has not met since the last council meeting; there are no future meetings scheduled.

Controller's Report (3 minutes)

Mr. Jeffrey Glazier stated that it is a very auspicious report. Last year, the Charter question giving the Controller the Authority to conduct performance audits. He briefly went over the first Performance Audit that they have done. What they learned from talking to people in the State Auditor General's office who does Performance Audits all day long is that their internal process flows were essentially Performance Audits. They have done two process flows this summer with two of the interns and the third interns project was deemed to be a Performance Audit. He stated that the Controller's office released them today and asked if he put them up on Granicus yet.

Mr. Michael Hanlon asked the ones that he just got today, no.

Mr. Jeffrey Glazier stated that they will be up on Granicus shortly for you to review. This is a Performance Audit for changes of an employees Eden record. He stated that they use Eden for many things. For financial software, permits and licensing. But it is also a tremendous capacity in it all be it not perfect for Human Resources and employee records. They audited that to see how well it worked. There were 13 findings. The top four had to do with how they deal with FMLA, TAD, filing employee records, and the various documents that make up employee files and also how they work with the government parking deck. They are very much aware that Human Resources is going through a significant change as new people are hired and the leadership will change. The findings in this Report will let the department know what some of the shortcomings were and give them a signpost in which to follow as the department strives to improve its performance for the city and for our employees. He urged them to read the Report and stated that it is posted on the Controller's website. It will also be in Granicus. If you have any questions, please ask. In two weeks, he will probably touch base on the process flow.

Mayor's Report (3 minutes)

NONE

[15-5338](#) Controller Reports

Attachments: [Petty Cash- Health](#)
[Bank Rec](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

[15-5298](#) Bill 66 Parks and Recreation
Amending the 2022 Capital Fund Budget to provide for an appropriation of the donation of Twenty Thousand (\$20,000.00) Dollars from Friends of the Allentown Parks into the Bogert's Bridge capital project account. These funds will be used for design and construction of Bogert's Bridge.

Attachments: [Bill 66 Bogert's Bridge](#)
[Ordinance #15837](#)

Ms. Candida Affa stated that it moved favorably for a Council vote.

Mr. Ed Zucal asked if there were any comments or questions from Council or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 15837

[15-5299](#) Bill 68 Parks and Recreation
Amending the 2022 Capital Fund Budget to provide for a transfer of funds

from the General Fund to Project 2202, Jordan Creek Greenway Trail (JCGT) in the amount of Fifty Thousand (\$50,000.00) Dollars to be used to provide additional funding for construction and/or construction inspection of the Jordan Creek Greenway Trail.

Sponsors: Administration

Attachments: [Bill 68 Jordan Greenway](#)
[Ordinance #15838](#)

Ms. Candida Affa stated that it moved favorably.

Mr. Ed Zucal asked if there were any comments or questions from Council or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 15838

[15-5300](#)

Bill 69 Parks and Recreation

Amending the 2022 Capital Fund Budget to provide for a deposit of One Thousand Two Hundred and Sixty-Three Dollars and Seventy-Three Cents (\$1,263.73) of donation funds from Homebase Skate Shop to help contribute to the cost of construction for our Skate Park. These funds would be placed in the Jordan Skatepark capital project.

Sponsors: Administration

Attachments: [Bill 69 Jordan Skatepark](#)
[Ordinance #15839](#)

Ms. Candida Affa stated that it was sent favorably to the full Council.

Mr. Ed Zucal asked if there were any comments or questions from Council or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 15839

[15-5301](#)

Bill 70 Public Safety

Amending the 2022 Equipment Fund Budget to provide for a supplemental appropriation of funds received from Phase-4 of the Cares Act to provide for the purchase of an ambulance.

Sponsors: Administration

Attachments: [Bill 70 EMS Ambulance](#)
[Ordinance #15840](#)

Mr. Ed Zucal asked if there were any comments or questions from Council

or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 15840

[15-5302](#)

Bill 71 Public Safety

Amending the Part One: Administrative Legislation, Chapter 19 Civil Service Rules by updating the policies in Sections 19-5 and 19-6.

Sponsors: Administration

Attachments: [Bill 71 Police Employment Amendment](#)

[Ordinance #15841](#)

Mr. Daryl Hendricks stated that it was moved favorably by the majority of the committee.

Mr. Ed Zucal asked if there were any comments or questions from Council or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 15841

[15-5339](#)

Bill 72 Request to suspend rules, introduce and vote on emergency transfer.

Amending the 2022 Capital and General Fund Budgets to provide for a transfer of funds in the amount of two hundred ninety-nine thousand eight hundred dollars (\$299,800) for an emergency (CoStars) procurement for the Cooling Tower & Remote Tank Replacement at City Hall. The cooling tower at City Hall is currently leaking and should be replaced before further damage occurs. It is a 1,000-gallon tank, if it fails, water damage will occur. This repair is an emergency. Pursuant to Section 218 of the Home Rule Charter and upon affirmative vote of six of seven councilpersons, this ordinance will take effect immediately after final passage.

Attachments: [Bill 72 Emergency Transfer](#)

[SB2022-77 Allen City Hall Tower](#)

[Legislative Template.Cooling Tower Emergency replacement.09_21_2022](#)

[Ordinance #15842](#)

Mr. Ed Zucal asked if there were any questions from Council or the public.

Mr. Seth O'Neill stated that his comment is that he appreciates Council and the City Clerk for working with us on this. This is really something that they and an outcome that they are not desirous of having. The funds are currently allocated. Somewhat evenly split between Capital Funds and

available General Funds funds. He stated that he does not have further comments beyond that.

Mr. Ed Zucal thanked Mr. O'Neill. He asked if there were any questions in regards to the request from Council or the public.

A motion was made by Joshua Siegel, seconded by Daryl Hendricks, to Suspend The Rules and introduce and vote on Bill 72.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 15842

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 15842

CONSENT AGENDA

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-5329](#)

R140

Approves Certificates of Appropriateness for work in the Historic Districts at the following addresses: 811 W. Gordon Street, 948 North Street, 402 N. 6th Street

Attachments: [R140 HARB CAs](#)

[402 N 6th St Final Review](#)

[811 W Gordon St Final Review](#)

[948 North St Final Review](#)

[Resolution #30500](#)

Mr. Ed Zucal asked if there are any comments from the administration.

Ms. Vicky Kistler asked if Council wanted information on each of the addresses.

Mr. Ed Zucal stated if you would Ms. Kistler, please. He thanked her.

Ms. Vicky Kistler stated that 811 W. Gordon Street, the rear L is in poor condition and needs to be reconstructed. The owner already received to related Certificate of Appropriateness for the larger building rehab and getting his third now since the rear construction was not in his original scope of work. At 948 North Street, the city's Community Housing Lead Program has been assisting this property of a HUD funded rehab. The application is needed to demolition the rear garage. It was tagged raise or repair. It needs to be demolished to remediate a dangerous condition because the roof collapsed and the walls are unstable. The garage is not

visible from the primary street. HARB found that there was no impact on the Historic District. At 402 N. 6th Street, the application is to replace a slate roof with asphalt shingles. The slate roof is in poor condition and it makes the application a little complicated because the previous contractor did some work without permits, was ordered to stop work. Now, the roof is partially removed and partially existing so the new contractor is replacing the roof and the HARB contractor agreed to it to replace the asphalt shingles where they were installed incorrectly by the previous contractor without a permit. Those are the three we have before you.

Mr. Ed Zucal asked what is your recommendation.

Ms. Vicky Kistler stated that their recommendation is that we approve all three.

Mr. Ed Zucal thanked Ms. Kistler. He asked if there were any questions from his colleagues or the public.

A motion was made by Cynthia Mota that this Resolution be approved. The motion carried by the following vote:

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 30500

[15-5310](#)

R141

Approves six transfers: (1) \$99,800 from Streets Required Due to Salt Prices Increased from \$55 to \$77; (2) \$24,000.00 from Parks and Recreation Needed to Pay for Chemicals and Other Materials to Improve the Course during the Fall Season and to Pay for Propane for Heating the Buildings at the Course; (3) \$18,000 from Traffic for Engineering Design for the Traffic Signal Improvements on the other Portions of 15th Street near Sumner Avenue; (4) \$16,500 from Finance Administration for DEI Training for Mayor's Cabinet Members (5) \$11,874 from Human Resources for Sage to provide a CDL Certification Course (6) \$3,900.00 from Parks and Recreation to Repair the Football Lights at Percy Ruhe Park for Youth Sports Utilizing Fields.

Attachments: [R141 Transfer Funds](#)
[Needed to Pay for Chemicals and Other Materials to Improve the Course During Fall Season](#)
[To Repair the Football Lights at Percy Ruuhe Park for Youth Sports Utilizing our Fields](#)
[For Engineering Consultant Design for Traffic Signal Improvements on portions of 15th Street near Sumner Avenue](#)
[DEI Training for Mayor's Cabinet Members](#)
[Sage Will Be Providing a CDL Certification Course for Employees](#)
[Required because Salt Prices Increased from \\$55 to \\$77](#)
[Resolution #30501](#)

Mr. Ed Zucal asked if there were any comments from the administration.

Mr. Ed Zucal asked about the CDL Certification Course. He asked Mr. Shahda if the city was paying for an employee to get a CDL. He thought it was always a requirement to have the CDL on their own.

Mr. Mark Shahda stated that HR was working this CDL reimbursement. Ms. Baraket is a little bit more equipped to answer that question.

Ms. Jessica Baraket stated that there was a change that came about from DOT that required the city to and there is an allowance for someone to come into the position and get their CDL within a certain amount of time period. They don't necessarily have to have it. It is something that they traditionally paid for however, in the past they were allowed to go to certain. We provided the training here. DOT made some changes to the regulations that you had to be an approved provider or you had to meet some things that we were no longer able to provide that education here in house. It means we now have to go outside and do that. That is the little bit of change that happened. They were allowed to get it within a certain time period and we were providing that training here in-house. We are no longer allowed to provide that training in-house because of the changes that occurred within DOT.

Mr. Ed Zucal asked if this is a reimbursement to that person.

Ms. Jessica Baraket stated no. We had one person who did pay for it on their own and we had to reimburse them. The rest was paying for it up front.

Mr. Ed Zucal thanked Ms. Baraket. He asked if there were any other questions from his colleagues.

Ms. Ce Ce Gerlach stated her question is concerning the DEI allocation. Is there a company that has been chosen yet or is that still out to bid?

Mr. Seth O'Neil stated that it means number 4.

Ms. Jessica Baraket asked which item are we on.

Mr. Michael Hanlon stated that it is in the Mayor's office.

Mr. Joshua Siegel stated the \$16,500.

Ms. Ce Ce Gerlach stated for the Diversity, Equity and Inclusion. Has there been a company chosen yet.

Ms. Jessica Baraket stated that she does not know the answer to that.

Mr. Seth O'Neill stated that he is not 100 percent sure at this time, but the funds were already appropriated to other accounts and does not look like it will be necessary this year. This is a priority of the Mayor with cabinet level training. He stated that they will get back to them on the procurement side of that. He does not know the exact answer right now.

Ms. Ce Ce Gerlach stated that her follow up question would be she remembers when Ms. Sallie-Dosunmu was here she obviously spoke about doing DEI training with all staff. It looks like this is just the Mayor' cabinet. How many people is that?

Ms. Vicky Kistler stated that we believe, but not sure that it will be the 10 cabinet positions with the Mayor. She does believe that this price was based on getting some estimates, but she does not know if a vendor was actually chosen.

Mr. Ed Zucal asked Ms. Gerlach did she copy that. He asked if there were any other questions from Council or the public.

A motion was made by Cynthia Mota that this Resolution be approved. The motion carried by the following vote:

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 30501

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral): NONE

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee): NONE

NEW BUSINESS: NONE

GOOD AND WELFARE: NONE

ADJOURNED: 7:07 PM