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SEP 21 2015

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FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jeffrey T. Stout, Interim Director	FROM: Lindsay Taylor
BUREAU: Department of Finance	BUREAU: Parks and Recreation

TRANSFER DETAIL

Date of Request: 16-Sep-15	Fund: General	Transfer Amount: 20,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits)	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-08-0709-0001-04	20,000.00	90,549.00	54,229.72	34,229.72
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-08-0709-0001-06	20,000.00	100,000.00	(1,253.72)	18,746.28
				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

To fix negative balance and to pay for OT the remainder of the year

Reason Funds are Available for Transfer:

Department was not able to hire as many qualified summer help as in the past

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00
Department Head:	Date: 9/18/2015
Director of Finance:	Date: 9/24/2015
Managing Director (if amount is greater than \$5,000):	Date: 9/25/15
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	Approved [] Disapproved	Date: 10/1/15
Julio Guridy, Vice President:	[] Approved [] Disapproved	Date:
Joseph Davis, Councilperson:	[x] Approved [] Disapproved	Date: 10-1-15
Jeanette Eichenwald, Councilperson:	[] Approved [] Disapproved	Date:
Jeff Glazier, Councilperson:	[] Approved [] Disapproved	Date: 9-29-15
Daryl Hendricks, Councilperson:	[x] Approved [] Disapproved	Date:
Cynthia Mota, Councilperson:	[] Approved [] Disapproved	Date: