

**RECEIVED****OCT 30 2015**

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**FINANCE DIRECTOR'S OFFICE** **CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: Craig Messinger
BUREAU: Department of Finance	BUREAU: Public Works

**TRANSFER DETAIL**

Date of Request: 30-Oct-15	Fund: General Fund	Transfer Amount: 6,700.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0807-0001-54	6,700.00	48,160.00	21,066.00	14,366.00
<i>Repair &amp; Maint Supplies</i>				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-03-0807-0001-06	5,000.00	18,750.00	(2,316.86)	2,683.14
000-03-0807-0001-08	1,700.00	2,500.00	(914.92)	785.08
				-
				-
				-
				-
				-

**Reason Transfer is Required:**

transfer is necessary to cover negative account balances

**Reason Funds are Available for Transfer:**

transfer is necessary to cover negative account balances

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input checked="" type="checkbox"/>	Amount not more than \$5,000.00
<input type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>Craig Messinger</i>	Date: 10/30/15
Director of Finance: <i>Brent Hartzell</i>	Date: 11/5/2015
Managing Director (if amount is greater than \$5,000): <i>J. Duff</i>	Date: 11/6/15
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Ray O'Connell, President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 11/16/15
Julio Guridy, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 11/16/15
Joseph Davis, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 11/16-15
Jeanette Eichenwald, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Jeff Glazier, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 11-6-15
Daryl Hendricks, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 11/16/15