



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final Budget and Finance Committee

---

Wednesday, January 24, 2018

6:00 PM

Council Chambers

---

### Roll Call: Chairperson Guridy, Hendricks, Mota

#### Bill 2

Amending the 2018 Grant Fund Budget to provide for a supplemental appropriation of One Million Five Hundred Thousand (\$1,500,000.00) Dollars as a result of a pass through grant from the Commonwealth of Pennsylvania Office of the Budget, Redevelopment Capital Assistance Project to Americus Investors, LP for renovations and rehabilitation of the Americus Hotel on Hamilton Street.

Attachments:      [Bill 2 RACP Pass Through Grant for Americus Hotel](#)

#### Bill 3

Amending the 2017 General and Equipment Fund Budgets by transferring Twenty-Two Thousand Three Hundred Thirty-Eight Dollars and Sixty-Two Cents (\$22,338.62) from the General to the Equipment Fund to cover the final lease/purchase payment for a 2013 snow blower purchase.

Attachments:      [Bill 3 Transfer for Snow Blower Lease/Purchase](#)

Monthly Finances: November and December

Attachments:      [DEC 2017 MO RPT](#)

[NOV 2017 MO RPT](#)

### Discussion:

Budget Review Process - Setting up a process to review issues relating to the budget - Councilperson Robinson will be there to speak to this and receive suggestions and work with the committee: Budget submission time frame; Schedule and timing for Capital Plan, CAFR and 5 Year Financial Plan; Default Budget; Review of Budget look - possible budget options such as program or performance based budgeting; multi-year budgeting; Status of Detail Sheets; Review of internal procedures such as the transfer process, account detail.

### Transfers

### Committee Priorities

Signed Transfers from June 26, 2017 - January 18, 2018

**Attachments:**

[Keystone Leadership Training for Finance Department \\$20,000](#)  
[Move \\$38,312 from Acquisition to Construction for the Final Stages of Construct](#)  
[Capital Project is to install the GPS Preemption Emitter for the Emergency Vehi](#)  
[Capital Project is to install the GPS Preemption Emitter for the Emergency Vehi](#)  
[Health Bureau has one 72 Equipment Account Earmarked for Use for pb200i le](#)  
[Pay Credit Card Fees at the Golf Course - Fees were paid from revenue until th](#)  
[Auto Losses Is Over Budget and Needs to be Funded For Losses for the rest of](#)  
[Place Funds in proper Account to replace the 30 Year Old Thermal Binding Mac](#)  
[Purchasing Additional Cubicles for the 3rd and 4th Floor - Presales and Rentals](#)  
[Construction Contract for Lighting is Complete - Streets Department Would Like](#)  
[Place Funds in proper Accounts to Make Renovations to 250 Springhouse Roa](#)  
[Account Needs To Be Created to Purchase Items Needed for Dog Park \\$18,100](#)  
[Building Standards and Safety In Need of Two Newer Cars \\$30,000.00](#)  
[Cover the Cost of New Reception Area Desk for the Health Bureau \\$6,048.85](#)  
[Purchase Plotter Scanner and Maintenance Plan To Replace Used Equipment](#)  
[Move Funds Into Proper Account for Expenditures as per Change Order - To Pa](#)  
[AEDC is Contracting for the Rehab of Alliance Hall for the New Cultural Center](#)  
[Purchase new LED lights for Bucky Boyle Park \\$6,000.00](#)  
[Needed to Purchase New Bobcat for Parks Department \\$7,000.00](#)  
[Needed To Pay Lease Payment for Golf Carts \\$7,500.00](#)  
[Install New and Repair Existing Damaged Plymovent Air Cleaning Exhaust Syst](#)  
[Purchased A New Fire Engine At A Discounted Price \\$45,957.09](#)  
[Replace Funds Spent Allocated for The Arts in Residence Program \\$27,000](#)  
[Forensic Accounting Service Were Note Needed As Originally Anticipated \\$20,1](#)  
[Funds Originally Allocated for Lawsuit Settlements - Flood in City Hall Causing](#)  
[Unable to Find As Many Qualified Applicants for Summer Help - Damages Done](#)  
[To Pay Credit Card Fees at the Golf Course - Greens Fees \\$15,000](#)  
[Carpeting Needs to Be Replaced in City Council's Office \\$10,000](#)  
[City Council's office Needs New Carpeting \\$10,000](#)  
[Purchase of Gas Meters, Akron Deck Gun Nozzle, and Thermal Imager Camera](#)  
[2017 Cost for Unemployment Compensation Was Higher Than Originally Anticip](#)  
[Pay For Police Presence at Aquatic Facilities and Parks \\$43,203.34](#)  
[Fleet Fuel Purchased At A Lower Average Price Than Budgeted - Transfer Need](#)  
[For LED Street Lighting Contract - The ESCO Project Was Not Awarded and the](#)  
[Overtime went over original predicted amount - Did not have many emergencies](#)  
[Overtime went over original predicted amount - Ongoing litigation was not as ac](#)  
[To Reimburse Allentown EMS, Fire and Police for collaborating with the Health](#)  
[Revenue and Audit Bureau Requires the Intermittent Services of Stenographer](#)

[Remove and Dispose of Existing Carpet - Furnish and Install Mannington Carpe](#)

## **Adjournment**