



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, October 20, 2021

6:30 PM

Council Chambers

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#### Invocation:

#### Pledge to the Flag

#### Roll Call

#### Courtesy of the Floor

#### Courtesy and Privilege of the Floor Rules

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

#### Contract Approvals

R168

Authorizes a contract with Grace Industries, Inc. in the amount of \$3,024,202.28 for the Jordan Creek Greenway Trail Project, bid through the state as a result of the PennDOT TASA Grant.

**Attachments:**      [R168\\_Grace Industries](#)

R169

Authorizes a contract with Easton Architects, LLP for \$29,760 for assistance in the administration and enforcement of the Historic District Ordinance, advertised, single quotation.

**Sponsors:**      Administration

**Attachments:**      [R169 Historic Preservation Consultant](#)

R170

Authorizes a contract with Iconic Windows, Inc. for \$4,945 for a two (2) day, hands-on historic wood window restoration workshop for city staff, single quote.

**Sponsors:**      Administration

**Attachments:**      [R170 Iconic Windows](#)

**Minutes of Previous Meeting: None**

**Communications**

**Old Business**

## REPORTS

### Special Budget Meeting

There will be a special budget meeting on Wednesday, October 27 at 6:30 PM to review the Finance Department's budget and consider other general business; and on November 1 at 5:30 PM to review the Public Safety budget and consider other general business if need be.

### Budget and Finance: Chair Siegel, Hendricks, Mota

The committee has not met since the last council meeting; the next meeting is scheduled for Monday, November 1st at 4:30 PM.

### CEDC: Chair, Gerlach, Guridy, Affa

The committee met last Thursday and forwarded items on tonight's agenda; the next meeting is scheduled for October 27 at 5 PM.

### Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal

The committee has not met since the last council meeting; there are no future meetings scheduled.

### Parks and Recreation: Chair Hendricks, Gerlach, Siegel

The committee met last Thursday and forwarded items on tonight's agenda; the next meeting is not yet scheduled.

### Public Safety: Chair Mota, Hendricks, Zucal

The committee met this evening; the next meeting is not yet scheduled.

### Public Works: Chair Zucal, Affa, Siegel

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

### Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Mota, Hendricks

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

## Controllers Report

## Administration Report

Controller Report

Attachments:     [2nd QUARTER 2021 Pension Cash Flows](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 90 CEDC, forwarded favorably

An Ordinance providing for the expenditure of Two Hundred Eighty-Two Thousand Five Hundred Twelve Dollars and Ten Cents (\$282,512.10) in Community Development Block Grant Program (CDBG), unspent funds for the January 1, 2021 to December 31, 2021 grant year, for housing and community development programs pursuant to the approved Consolidated Plan, appropriate Federal Law and United States Department of Housing and Urban Development (HUD) regulations. The monies are received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

**Sponsors:** Administration

**Attachments:** [Bill 90 CDBG Unspent Funds](#)

Bill 91 Public Safety, this evening

Amending Article 531 Stopping, Standing, and Parking by adding Article 531.99 N Tampering with Boots and Other Devices Prohibited by creating a penalty for tampering or removing any device used to immobilize a motor vehicle that has been booted or who shall move or attempt to move the vehicle booted before official release of the vehicle.

**Sponsors:** Affa and Hendricks

**Attachments:** [Bill 91 Boot Tampering](#)

Bill 94 Parks and Recreation, forwarded favorably

Amending the 2021 Capital Fund Budget to provide for a transfer of Five-Hundred Ninety-Nine Dollars and Eighty-Seven Cents (\$599.87) from Capital Project 2201 – Pool and Spray Parks to Capital Project 2206 – Jordan Creek Greenway Trail.

**Attachments:** [Bill 94 JORDAN CREEK GREENWAY TRAIL TRANSFER](#)

Bill 96 Parks and Recreation, forwarded favorably

Amending the 2021 Golf Fund budget by transferring Thirty-Two Thousand (\$32,000) from the unappropriated balance of the Golf Fund to Account 50 – Other Service and Charges – to provide for credit card fees.

**Attachments:** [Bill 96 GOLF COURSE CREDIT CARD FEES](#)

Bill 97 CEDC, forwarded favorably

An Ordinance providing for the expenditure of Three Million Four Hundred Ninety-Six Thousand Eight Hundred and Twenty-Nine (\$3,496,829.00) Dollars in HOME Investment Partnerships Program funds for the fiscal year 2021 to September 2030, for American Rescue Plan (ARP) program pursuant to the approved Consolidated Plan, appropriate Federal Law and United States Department of Housing and Urban Development (HUD) regulations. The monies are received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National

Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

**Sponsors:** Administration

**Attachments:** [Bill 97 CDBG - COVID - HOME - ARP](#)

Bill 98 CEDC, forwarded favorably

An Ordinance providing for the expenditure of Fifty-Three Thousand Three Hundred and Fifty-Nine (\$53,359.00) Dollars in Emergency Solutions Grants Program (ESG)- COVID CARES funds for the period of July 21, 2021 to July13, 2022, as appropriate by Federal Law and United States Department of Housing and Urban Development (HUD) regulations for the Warming Station..

**Sponsors:** Administration

**Attachments:** [Bill 98 CDBG Warming Shelter Accounts](#)

## CONSENT AGENDA

**Consent agenda items are non-controversial routine matters such as appointments, indicating capacity in our wastewater system, approval of certificates of appropriateness for work to commence in the historic districts, etc. that are voted on as a group but they can be removed from the agenda and placed on the final passage section should any councilperson object. Does Council or the Public have any comments on these items collectively or would Council like to remove any of the items?**

R171

Sewage Planning Module at Popeyes Restaurant – 1935 S. 4th Street

**Attachments:** [R171 Popeyes Restaurant at 1935 South 4th Street - Sewage Planning Module](#)  
[Sewer Planning Module - Popeyes](#)

R172

Sewage Planning Module at Microtel Inn & Suites by Wyndham at 301 Union Boulevard

**Attachments:** [R172 Microtel Inn & Suites by Wyndham at 301 Union Boulevard - Sewage Planning Module - 301 Union Boulevard](#)

R173

Sewage Planning Module at Da Vinci Discovery Center – 18 North 8th Street

**Attachments:** [R173 Da Vinci Discovery Center- 18 North 8th Street - Sewage Planning Module - Da Vinci](#)

R174

Sewage Planning Module at 1384 S 5th Street

**Attachments:** [R174 1384 S 5th Street- Sewage Planning Module](#)  
[Sewer Planning Module - 1384 S. 5th Street](#)

R175

Approves Sewage Planning Module at 605 N. Wahneta Street, Central Park Apartments

**Attachments:**      [R175 Central Park Apartments - Sewage Planning Module](#)  
[Sewer Planning Module - Central Park](#)

R176

Sewage Planning Module at 401 Auburn Street, Auburn Court Apartments

**Attachments:**      [R176 Auburn Court Apartments - Sewage Planning Module](#)  
[Sewer Planning Module - Auburn Court](#)

R177

Helen LaJean Raymond Hoffman, Human Relations Commission, 02-01-2022 (Replacing Tracie Springer)

**Attachments:**      [R177 Helen LaJean Raymond Hoffman, Human Relations Commission, 02-01-22](#)  
[Helen LaJean Raymond Hoffman, Human Relations Commission, 02-01-2022](#)

R178

Tino Babayan, Council of Youth, Term Expiration: 10/01/2023

**Attachments:**      [R178 Tino Babayan, Council of Youth, 10-01-2023](#)  
[Tino Babayan, Council of Youth, 10-01-2023](#)

R179

Attorney Donna - Marie Daday, Ethics Board, 12-15-2021 Fulfilling the unexpired term of Attorney Robert Donatelli)

**Attachments:**      [R179 Attorney Donna - Marie Daday, Ethics Board, 12-15-2021](#)  
[Attorney Donna - Marie Daday, Ethics Board, 12-15-2021](#)

R180

Approves Certificates of Appropriateness for work in the Historic Districts: 229 N 10th St., 342-344 N. 9th St., 805 W. Chew and 820 W. Liberty

**Attachments:**      [R180 Resolution HARB Approvals](#)  
[229 N 9th Final Review](#)  
[342-344 N 9th Final Review](#)  
[805 W Chew Final Review](#)  
[820 W. Liberty Final Review](#)

## **RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R165

Approves the Submission of an amendment to the Action Plan to the United States Department of Housing and Urban Development

**Sponsors:**            Administration

**Attachments:**      [R165 CDBG HOME ARP](#)

R166

Approves the Submission of an amendment to the 2021 Action Plan to the United States

Department of Housing and Urban Development.

**Sponsors:** Administration

**Attachments:** [R166 Action Plan Reallocation](#)

R181

Approves Six Transfers forwarded by the Administration placing funds in the proper account: \$80,000 in Emergency Medical Services for Premium Pay; \$50,000 in Revenue and Audit for notification of estate tax over payments; \$45,000 in Recycling & Solid Waste for notification of overpayment of trash/recycling fees; \$31,500 in Streets to purchase salt; \$15,000 in Parks for Premium Pay; \$10,000 in Fire for turnout gear and log repairs.

**Attachments:** [R181 Transfers Approval](#)  
[To Purchase Salt for the Impending Winter Season](#)  
[Due to Multiple Long-Term Illnesses and Injuries Using More Premium Pay Than](#)  
[To Correct Negative Balance in the Premium Pay Account To Cover Additional O](#)  
[Revenue and Audit Sending Out Letters To Property Owners Regarding City Re](#)  
[Revenue and Audit Sending Out Letter to Residents Regarding Over Payment o](#)  
[Increase In The Cost of Turnout Gear and More Log Repairs](#)

R182

Recommends the Pennsylvania law requiring county boards of election to post plain English statements at polling places so that people can read the statements prior to voting be amended to include such statements for mail-in-ballots.

**Sponsors:** Gerlach, Affa and Guridy

**Attachments:** [R182 Ballot Question](#)  
[15708](#)  
[Allentown Referenda - November 2021 Election - Plain English Statements](#)

R150

Approves the Acceptance of the 2021 American Rescue Plan funding from the American Rescue Plan Act in the amount of \$57,463,557.17.

**Sponsors:** ACIDA - Allentown Commercial and Industrial Development Authority

**Attachments:** [R150 Accepts ARPA Money](#)

## **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 100 Refer to City and Lehigh Valley Planning Commissions  
Amending the Zoning Map by rezoning parcel at 1837 W Linden St from Medium Density Residential (R-M Zone) to Highway Business District (B-3 Zone).

**Attachments:**      [Bill 100 1837 W Linden Street](#)  
[1837 West Linden Street from Medium Density Residential R-M to Highway Bus](#)  
[Letter from Malkames Law Offices regarding 1837 W. Linden Street Rezoning](#)  
[Description of 1837 W. Linden Street Rezoning](#)  
[Indenture for 1837 W. Linden Street](#)

Bill 101    Refer to Human Resources, Administration and Appointments  
Amending Article 171, Code of Ethics, by prohibiting leaders, members or officials  
belonging to non-profit organizations that lobby for and receive city funding or receive  
funds through the city from receiving remuneration from these funds as well as immediate  
and extended family of such members or officials.

**Sponsors:**            Mr. Zucal, Affa and Hendricks

**Attachments:**        [Bill 101 Ethics Amendment](#)

Bill 102    Refer to Human Resources, Administration and Appointments  
Amending Title One, General Provisions by adding Article 109, Language Requirements,  
requiring documents to be available in all languages pursuant to Federal Laws.

**Sponsors:**            Mota, Gurdy, Gerlach, Hendricks, Mr. Zucal and Affa

**Attachments:**        [Bill 102 Language Requirement](#)

Bill 103    Refer to Parks and Recreation  
Amending the 2021 Capital Fund Budget to provide for a transfer of Fourteen Thousand  
Six Hundred Ninety-Four Dollars (\$14,694) as a transfer of funds from Capital Project  
2024 – 15th Street Traffic Signal Improvements to Capital Project 2202 – Jordan Creek  
Greenway Trail to provide pavement markings on the Meadow Street portion of the trail.

**Sponsors:**            Administration

**Attachments:**        [Bill 103 CAPITAL PROJECT 2206 TRANSFER](#)

Bill 104    Refer to Public Safety  
Amending the 2021 General Fund budget to create six (6) new Patrolman positions. This  
will allow the City to submit for reimbursement of salaries under the 2017 Department of  
Justice COPS Hiring Grant.

**Sponsors:**            Administration

**Attachments:**        [Bill 104 2017 COPS HIRING GRANT](#)

Bill 105    Refer to Parks and Recreation  
Amending the 2021 Capital Projects Fund and the 2021 Trexler Fund to provide for a  
transfer of Ninety-Four Thousand One Hundred One Dollars and Seventy-Five Cents  
(\$94,101.75) from the Trexler Fund Unappropriated Balance to Capital Project 2207 –  
Bogert's Bridge.

**Sponsors:**            Administration

**Attachments:**        [Bill 105 Bogert Bridget Transfer](#)

Bill 106    Refer to Parks and Recreation  
Amending the 2021 Capital Fund Budget to provide for a supplemental appropriation of



Four Hundred Eighty-Six Thousand Two Hundred Seventy-Three (\$486,273) Dollars from the Pennsylvania Department of Transportation TASA funds for the construction of the Jordan Creek Greenway Trail.

**Sponsors:** Administration

**Attachments:** [Bill 106 Jordan Greenway Trail](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

R183 Refer to CEDC  
Denial of a Certificate of Appropriateness –1503 W Chew Street

**Attachments:** [R183 Resolution HARB Denied](#)

[1503 Chew Final Review](#)

## **NEW BUSINESS**

## **GOOD AND WELFARE**

## **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

Council Rules  
Home Rule Charter  
Contract Procedures

**Attachments:** [HOMERULE June 2021](#)

[Council Rules March 2021 Edition](#)

[Contract Procedures](#)