



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, February 21, 2024

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website at the bottom of the council agenda. The city website also includes all the meetings and material for the agenda; videos of previous meetings and livestreams the council meetings in real time.

If you would like to speak this evening, we are asking that you fill out a card – they are on the back table - and provide them to the clerk before speaking. Include your address.

Please address the Council President. You are given privilege of the floor to provide public comment, it is not a question-and-answer session. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes.

Courtesy of the Floor is meant to provide public comment on items that are not on the agenda; Council will take all comments under advisement and have the appropriate officials get back to you if necessary. If you have materials for Council, please distribute the material to the Clerk. Council has a full agenda ahead of us with business that needs to be taken care of.

Public comment during consideration of ordinances, resolutions and motions is limited by topic – your comments must be relevant. Public comments are taken before council votes on items.

Council will not entertain personal insults or attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business. Please address the Council President. Refrain from using offensive language, cursing, and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.

Contract Approvals: There are a few contracts for approval; the general idea is council is approving a resolution acknowledging that proper procurement procedures were followed pursuant to the city code. The Clerk will read the resolution. The Purchasing Agent, Sarrah McNeil will explain the proposal. After she explains the process, ask for comments from the dais and the public before a vote.

R23

Authorization for Contract with Aspen Outdoors, Fisher & Son Company, Inc., Genesis Turfgrass, Inc., Nutrien Ag Solutions, Inc., and SiteOne Landscape Supply, LLC at the unit prices identified on the bid tabulation, for a total estimated sum of \$220,800 for agricultural chemicals for the City, competitively bid.

Sponsors: Administration

Attachments: [R23 - Turf Chemicals](#)

R24

Authorization for Contract with Asphalt Maintenance Solutions, LLC, Chemung Supply Corp., Naceville Materials JV, Crafcoc, Inc., H & K Group, Inc., New Enterprise Stone & Lime Co., Inc., And PMG SM PA LLC (d/b/a SealMaster PA) at the unit prices identified on the bid tabulation, for an estimated sum of \$2,400,000.00 to furnish and/or deliver and/or apply road materials, including but not limited to geotextiles, competitively bid.

Sponsors: Administration

Attachments: [R24- Road Materials](#)

R25

Authorization for Contract with Allentown Rescue Mission Clean Team, LLC for an estimated sum of \$349,127.38 to provide maintenance services for the City's Central Business District for year one with a possible 3% CPI increase yearly. This estimated sum includes costs for Special Events Assistance, snow clean up, and special cleanup project on an as needed basis. The estimated sum for the 5-year base contract is \$2,132,098.62. This was competitively bid through the RFP process.

Sponsors: Administration

Attachments: [R25 - Clean Team](#)

R26

Authorizes lease agreement with Ami Martin and family for residential property located at 200 Springhouse Road, Allentown, PA 18104. The agreement is for \$19,103.52 for year one (\$1,591.96 a month) with a CPI increase for the second year of the original term, with a five (5) one (1) renewal options. This will be a two (2) year lease with five (5) one (1) year renewal options. For year new year, the lease will be increased based on the CPI percentage indicated on the official US Bureau of Labor Statistics.

Sponsors: Administration

Attachments: [R26 - 200 Springhouse](#)

Minutes of Previous Meeting

January 10, 2024 Special Council Meeting Minutes (Organizational Meeting)

Attachments: [January 10, 2024 Special Council Meeting Minutes \(Organizational Meeting\)](#)

February 7, 2024 City Council Meeting Minutes

Attachments: [February 7, 2024 City Council Meeting Minutes](#)

February 15, 2024 Special Investigation Committee Meeting Minutes

Attachments: [February 15, 2024 Special Investigation Committee Meeting Minutes](#)

Communications:

Chasers: If you parked in the city lot next to City Hall, please see the City Clerk for a voucher.

City Council and the Mayor have received the Auditor General's report on the pension funds; the reports are part of the agenda and will be reviewed at the Budget and Finance Committee Meeting next Wednesday.

Auditor General Reports

Attachments: [MunCityofAllentownAggPF021224](#)

[MunCityofAllentownOEPMRS021224](#)

Old Business

REPORTS**Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee has not met since the last council meeting; the next meeting is scheduled for February 28th, at 6:15 PM.

Community and Economic Development: Chair Hendricks, Mota, Napoli

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos

The Committee has not met since the last Council meeting; the next meeting is scheduled at 5:30 PM on February 28th.

Parks and Recreation: Chair Santos, Affa, Gerlach

The Committee met this evening; the next meeting is not yet scheduled.

Public Safety: Chair Zucal, Hendricks, Mota

The committee has not met since the last council meeting; there are no future meetings scheduled at this time.

Public Works: Chair Gerlach, Affa, Zucal

The Committee met this evening; the next meeting is not yet scheduled.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach

The committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

Controller's Report (3 minutes)**Mayor's Report (3 minutes)**

Controller Reports

Attachments: [Bank Rec - Oct 2023](#)
 [Status Review 2020 Risk Report](#)
 [Check Review](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On): The Clerk reads the bill.

The Chair gives the committee recommendation on the bill, comments are taken from the administration, the dais and the public before a vote is taken.

Bill 2

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of One Thousand Six Hundred Dollars (\$1,600) from the Hispanic American Organization,

Inc. to support the mini-pitch system at Jordan Meadows.

Sponsors: Administration

Attachments: [Bill 2 Hispanic American Organization Donation](#)

Bill 3

Amending the 2024 Capital Fund Budget to correct a previous ordinance number 15951. This will appropriate the funds of Six Hundred Fifty Thousand (\$650,000) Dollars from the Department of Conservation and Natural Resources (DCNR) to support design and construction of the D&L Trail – Allentown Segment to the proper accounts.

Sponsors: Administration

Attachments: [Bill 3 D&L Trail DCNR Grant Correction](#)

Bill 4

Amending the 2024 Trexler Fund Budget to provide for a supplemental appropriation of Two Thousand (\$2,000.00) Dollars from the Trexler Trust to support the Romper Day Program.

Sponsors: Administration

Attachments: [Bill 4 Romper Day Appropriation](#)

Bill 6

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of Sixteen Thousand Eight Hundred Ninety-Six Dollars and Thirty-Six Cents (\$16,896.36). This was the result of payment in lieu of tree plantings from Tilghman Street Dental LLC, City Center Development Corporation, Housing Development Corporation, Devon Self Storage Holdings, Lehigh River Development Corp 3, 1134 Hanover Ave LLC, and Stratagem Allentown LLC. Funds will be used for the purchase of new street trees.

Attachments: [Bill 6 Shade Tree Funds](#)

CONSENT AGENDA: The Consent Agenda is for items that are considered ‘no brainers’ – the objective is to vote on all the resolutions at one time if there are no issues. The President asks if there is any request to remove any item from the Consent Agenda. If not, the clerk will read the resolutions. The President will ask for public comments, prior to council voting on the bundle.

R 27

Carlos Rodriguez, Allentown Housing Authority, 2-22-2029

Attachments: [R27. Allentown Housing Authority, Carlos Rodriguez, 2-22-2029](#)
[Memo from Mayor Matt Tuerk regarding the Appointment of Carlos Rodriguez \(/](#)
[Carlos G. Rodriguez, Esq. Resume](#)
[Authorities, Boards, and Commissions \(Allentown Housing Authority\)](#)

R28

Certificate of Appropriateness for work in the Historic Districts: 503 W. Allen St; 23 N. 12th St.; 433 N. 8th St.

Attachments: [R28 HARB Resolution](#)
[23 N 12th St Final Review](#)
[433 N 8th St Final Review](#)
[503 W Allen St Final Review](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On): The Clerk reads the resolution. The Chair gives a committee report if applicable, comments are taken from the administration, the dais, and the public before a vote is taken.

R12

Authorizes the City of Allentown to adopt a Vision Zero Policy to eliminate all traffic fatalities and severe, traffic-related injuries.

Sponsors: Administration

Attachments: [R12 Vision](#)

R22

Authorizes the Administration to enter into a cooperation agreement with the Allentown Parknership, to utilize the organization’s fundraising and planning capabilities to raise money to finance and manage capital improvement projects, manage construction, provide enhanced maintenance, provide programs and special events, coordinate volunteer activity, and to pursue such other authorized opportunities and address recognized needs, for the betterment of the city’s parks.

Sponsors: Administration

Attachments: [R22 Authorizes Cooperation Agreement](#)
[Parknership Cooperation Agreement](#)

R29

City Council hereby determines and concludes that outside the Purchasing Agent neither the Director of Finance nor anyone from the Administration should participate in scoring or be present during the process to select a response to the RFP selecting investigatory services since it is an investigation of the Administration.

Sponsors: Gerlach, Hendricks and Mr. Zucal

Attachments: [R29 RFP](#)
[Ordinance #15948](#)
[Code Contracts Provisions](#)
[Charter Provisions on Council Investigation Authority](#)

Legislative History

2/15/24 City Council approved

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral): The Clerk reads the bill; comments are taken from the public noting the bill will be discussed in detail at a committee meeting – the legislation is referred to the proper council committee.

Bill 8 Refer to the Parks and Recreation

Amending the 2024 Trexler Fund Budget to provide for a supplemental appropriation of Eight Thousand Six Hundred and Thirty-Four Dollars and Seventy-One Cents (\$8,634.71) from the 2023 Springwood Trust, Trexler operating budget of the Parks Department to the 2024 Springwood Trust, Trexler operating budget for the purpose of purchasing benches and the installation of concrete pads at Trexler Memorial Park.

Sponsors: Administration

Attachments: [Bill 8 Trexler Springwood 2023 Funds](#)

Bill 9 Refer to the Parks and Recreation Committee

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of One Million, Three Hundred Thousand (\$1,300,000.00) Dollars from the Transportation Alternatives Set-Aside (TASA) grant for the purpose of rehabilitating the historic Bogert's Bridge, located in the Lehigh Parkway.

Sponsors: Administration

Attachments: [Bill 9 - PennDOT Grant Funds Appropriation](#)

Bill 10 Refer to the Public Safety Committee

Amending the 2024 Fire Department budget to provide for a supplemental appropriation of Ten Thousand Dollars (\$10,000.00) from The Hartford grant for the purchase of a fire extinguisher simulator.

Sponsors: Administration

Attachments: [Bill 10 Fire Dept Hartford Grant](#)

Bill 11 Refer to the Public Safety Committee

Amending the 2024 Fire Department budget to provide for a supplemental appropriation of Sixteen Thousand Dollars (\$16,000.00) from Norfolk Southern Rail, Safety-First grant. This grant is to purchase hazardous materials related equipment for incidents that may occur as a result of a railway incident along the Norfolk Southern railway that runs through the City of Allentown.

Sponsors: Administration

Attachments: [Bill 11 Fire Dept Norfolk Southern Rail Grant](#)

Bill 12 Refer to Community and Economic Development Committee

Amending the 2024 Grant Fund budget to accept Five Hundred Thousand Dollars (\$500,000) from the FY 2023 Distressed Area Recompete Pilot Program Phase 1 strategy development grant.

Sponsors: Administration

Attachments: [Bill 12 - Recompete Phase 1](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):
The Clerks reads the resolution. Comments are taken from the administration, the dais, the public before a referral is made to a council committee where a detailed discussion will take place.

R30 Refer to Rules, Chambers, Intergovernmental Relations and Strategy:
Amending Council Rules by prohibiting Council Members from engaging in discussion and voting at Council Meetings by remote participation to ensure compliance with the Sunshine Act and having an adverse impact on council business conducted during that meeting.

Sponsors: Affa, Hendricks and Mota

Attachments: [R30 Remote Participation](#)

R31 Refer to Budget and Finance
Council recommends ARPA funds not appropriated be directed to towards offsetting any potential tax increase and used for critical infrastructure projects.

Sponsors: Affa, Hendricks and Mr. Zucal

Attachments: [R31 ARPA Resolution](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Reference Materials:

Council Rules

Procurement Code

Ethics Code

Attachments: [Council Rules](#)

[Procurement Code](#)

[Ethics Code](#)