



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, May 19, 2021

6:45 PM

Council Chambers

Public Comment Provisions during COVID-19: The meeting will be live streamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. All comments must include your name and address, including your city, and be emailed to Michael.Hanlon@AllentownPa.gov by 2 PM on the date of the meeting. Comments can also be registered using the ecomment provision on each agenda item found on the city website. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at Courtesy of the Floor or Public Comment periods of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable. In addition, if you would like to speak during the meeting, please send your name, address, including municipality, and telephone number to the email address above indicating what issue you would like to speak on or call the office at 610.437.7555 and do the same, and you will be called during the meeting.

Roll Call: Council President Guridy

Present: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

R66

Authorization for Engagement of Professional Services with Gannett Flemming, Inc., for \$37,594.16 to provide the City with Environmental Review Consulting services for no more than five reviews related to HUD home rehabilitation and construction projects; the city received four proposals and after review by a committee recommended Gannett Flemming.

Ms. Jessica Baraket stated that this was done as Quote 2021 - 008. It was advertised on Public Purchase and accessed by 34 vendors. Four proposals were received and an award is being recommended to the highest ranking proposer.

Mr. Julio Guridy thanked Ms. Baraket and asked if there were any comments or questions from the dais.

Mr. Ed Zucal asked what are they actually doing here that we can't do in-house.

Ms. Jessica Baraket stated that she is going to let Maria Quigney speak to that.

Ms. Maria Quigney stated that Environmental Reviews are required for HUD. Prior to Mr. Kimmerly leaving the city. He was in charge of doing all the Environmental Reviews. She stated that she has no real knowledge of how to do them. She stated that she has been learning them slowly. They thought it would be best to hire a consultant who is going to do five for the city and will do some training so they can get the proper training and knowledge that they need to proceed with these HUD Environmental Reviews. If the Environmental are not completed in a proper way, the city risks sending funds back to HUD.

Mr. Julio Guridy asked if the person has to be licensed in order to do Environmental Reviews.

Ms. Maria Quigney stated you do not. Not at this level, no.

Mr. Julio Guridy asked if there were any further comments.

Mr. Ed Zucal stated he is ok doing it this time here, but in the future they need to get someone inside trained.

Ms. Maria Quigney stated that this is a one time thing and then after that they will be able to do it in-house. She stated that her whole team will be trained by Gannett.

Mr. Julio Guridy asked if the \$37,594.16 includes the training as well.

Ms. Maria Quigney stated that is correct.

Mr. Julio Guridy asked if there were any further comments.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

R67

Authorization for Engagement of Professional Services with Miron Technologies, Inc., for \$2,232.36 for radiation monitoring badges and related analysis on radiation exposure, data maintenance and reporting, single proposal.

Ms. Jessica Baraket stated that this is for a Professional Services Contract. Only one quote is required for this dollar amount. This contract is brought before Council annually each year. The city has previously awarded this contract to this vendor.

Mr. Julio Guridy asked this radiation exposure is from where.

Ms. Jessica Baraket stated that she does not see Vicky on the line. She thought that Vicky would be on the line. This is for the badges when they go into the homes and it reads the amount of lead and radiation. The badges do.

Mr. Ed Zucal stated that he thought this was in her budget last time.

Ms. Jessica Baraket stated yes, this is something they do every year. This contract comes before Council every year. This is something that the Purchasing Department has to do every year because this is a professional service contract, but it is something that they have every year in their budget and they bring before Council every year, the same contract the same amount.

Mr. Ed Zucal stated that he thought Council already approved this in the budget.

Mr. Julio Guridy asked if it is approved in the budget, does Council have to approve it again.

Ms. Jessica Baraket stated that because the way that the code is written because it is a Professional Service. Any Professional Service needs to come before City Council. If it is a contract. The contracts are coming before you, even though it is approved as part of the budget. The contracts are coming before council. That is why it comes every year is because it is an annual contract.

Mr. Ed Zucal stated that the city really haven't spend nothing on this so far.

Ms. Jessica Baraket stated correct.

Ms. Candida Affa asked if this is the same company.

Ms. Jessica Baraket stated correct.

Ms. Julio Guridy stated that it is a good practice to approve every contract for Professional Services and Construction Services. He asked if there were any further comments from the dais or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

ADJOURNED: 7:01 PM

[15-4096](#)

Contract Procedures Info

Attachments: [Article 130.16 Contracts](#)
[1 General Administration](#)
[HOMERULE March 2020](#)