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FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Craig Messinger
BUREAU: Department of Finance	BUREAU: Engineering

TRANSFER DETAIL

Date of Request: 22-Sep-15 Fund: Capital *Livingston Watershed* Transfer Amount: *39,900 - 33,182.70*

FROM (DEBIT)

ACCOUNT (All 15 digits)	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
001-03-2004-1501-46	39,900.00	40,000.00	39,900.00	-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

001-03-2004-1501-76	39,900.00	110,000.00	110,000.00	149,900.00
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Transfer is required to increase construction account funds to cover the bid cost received for the Livingston Watershed Stormwater improvements at Andrew Street.

Reason Funds are Available for Transfer:

Project design was performed in-house so no 46 accounts are required.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>Craig Messinger</i>	Date: <i>9/22/15</i>
Director of Finance: <i>Brent Hartzell</i>	Date: <i>9/24/2015</i>
Managing Director (if amount is greater than \$5,000): <i>J. O'Day</i>	Date: <i>9/25/15</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	<i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>10/1/15</i>
Julio Guridy, Vice President:		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joseph Davis, Councilperson:	<i>Joseph Davis</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>10-1-15</i>
Jeanette Eichenwald, Councilperson:		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Jeff Glazier, Councilperson:	<i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>9-29-15</i>
Daryl Hendricks, Councilperson:	<i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson:		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: