



CITY OF ALLENTOWN

No. _____

RESOLUTION

R - 2023

Introduced by the Administration on April 19, 2023

Authorization for Contract with Fire Line Equipment, LLC in the estimated sum of \$125,000.00 to provide fire apparatus repairs and services including but not limited to accident damages and other related damages in accordance with the terms of this bid. The City of Allentown currently operates a fleet of 14 fire apparatuses. The Municipal Garage, a Bureau of the Public Works Department, is responsible for the maintenance and repair and assists with the acquisition and disposal of the Fleet. These services are performed at one central facility and used to be contracted, but we are transitioning to bring these services inhouse. The Contract term shall commence upon full execution and shall cease one (1) year thereafter. Upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms beyond the contract expiration period.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Fire Line Equipment, LLC
2. Project or Contract Reference: Bid No. 2023-15 Fire Apparatus Specialized Repairs & Services
3. Description of Service(s): Provide a fire apparatus repairs and services including but not limited to accident damages and other related damages in accordance with the terms of this bid. The City of Allentown currently operates a fleet of 14 fire apparatuses. The Municipal Garage, a Bureau of the Public Works Department, is responsible for the maintenance and repair and assists with the acquisition and disposal of the Fleet. These services are performed at one central facility and used to be contracted, but we are transitioning to bring these services inhouse.

NOW, THEREFORE, BE IT RESOLVED , on this the 19th day of April, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2023-15 Fire Apparatus Specialized Repairs & Services

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: April 6, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for it's approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Fire Line Equipment, LLC: 307 Twin Springs Court, New Holland, PA 17557

Contract Consideration: \$125,000.00

Funding Source: 000-03-0704-0001-42

- Description of project or scope of services to be provided:

On March 10, 2023, the City advertised to retain one or more vendors to participate on a Master Vehicle Repair list to provide fire apparatus repairs and services including but not limited to accident damages and other related damages in accordance with the terms of this bid. The City of Allentown currently operates a fleet of 14 fire apparatuses. The Municipal Garage, a Bureau of the Public Works Department, is responsible for the maintenance and repair and assists with the acquisition and disposal of the Fleet. These

services are performed at one central facility and used to be contracted, but we are transitioning to bring these services inhouse. The City has allocated funds in the Budget to cover the costs of the Fire Apparatus Specialized Repairs & Services. The estimated budgeted amount for the Fire Apparatus Specialized Repairs & Services is \$350,000.00. The Contract term shall commence upon full execution and shall cease one (1) year thereafter. Upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms beyond the contract expiration period. On March 31, 2023, there was a public opening held, two (2) bids were received and one (1) bid was rejected. It has been recommended award to Fire Line equipment, LLC.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

Estimated \$125,000.00 per renewal term for an estimated total of \$625,000.00.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution