



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, December 1, 2021

6:30 PM

Council Chambers

Invocation

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R198

Authorization for Contract with multiple vendors: Ferguson Waterworks, Neenah Foundry Company LB Water Service for an estimated sum of \$1,058,202.05 for storm sewer fittings and other items; multiple bidders on different units in the bid specs, awarded per the results of the bid tabulation.

Attachments: [R198 Storm Sewer Fittings-BID No. 2020-29](#)

R199

Authorization for Contract with Lehigh Valley Municipal Services, LLC., for the estimated budgeted sum of \$100,000 to provide inspection services and plan review assistance for code compliance on an as needed basis, competitively bid, single proposal, one year

contract with option to renew two additional one years.

Attachments: [R199 Lehigh Valley Municipal Services LLC](#)

R200

Authorization for Contract with Kerestes-Martin Associates, Inc. for \$46,850 for consulting work to support the development of a city-wide Wayfinding Master Plan, multiple bidders, one year contract.

Attachments: [R200 Kerestes-Martin Associates Inc.](#)

R201

Authorization for Contract with multiple vendors: Andre & Sons, Fisher and Son Co., Inc., Hodges Rash Company, Site One Landscape Supply, Synatek LP and Genesis Turfgrass, Inc., at the unit prices identified in the bid, in the estimated amount of \$129,150 for agricultural chemicals, multiple bids, one year contract with option to continue for three additional months.

Attachments: [R201 Turf Chemicals](#)

R202

Authorization for Contract with Solution Services, Inc. for \$49,500.00, to coordinates the Allentown Mentoring Enrichment Network (AMEN Initiative), which administers the Midnight Basketball Program in Allentown, competitively bid, one response, one year contract.

Attachments: [R202 Solution Services Inc.](#)

Minutes of Previous Meeting

Communications:

Dr. John D. Stanford, Allentown Superintendent

Old Business

REPORTS**REPORTS FROM COMMITTEES:****Special Council Meeting:**

The next Special Meeting is scheduled for December 9th to act on proposed amendments to the budget.

Public Hearing

City Council will consider for possible adoption an Ordinance amending the City of Allentown Zoning Map by rezoning a parcel at 1837 W Linden Street from R-M (Medium Density Residential District) to B-3 (Highway Business District.) Council will have a Public Hearing on Wednesday, December 15, 2021 at 6:00 PM in Council Chambers and may adopt this amendment to the Zoning Ordinance at the regularly scheduled Council Meeting at 6:30 pm immediately following this Public Hearing.

Note that there are many legislative items that should be dealt with before the new year, a number of meetings will need to be scheduled.

Budget and Finance: Chair Siegel, Hendricks, Mota

The committee has not meet since the last council meeting. There are no future meetings scheduled at this time.

CEDC: Chair, Gerlach, Guridy, Affa

The committee has not met since the last council meeting, there are no future meetings scheduled at this time.

Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal

The committee has not met since the last council meeting, there are no future meetings scheduled at this time.

Parks and Recreation: Chair Hendricks, Gerlach, Siegel

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Public Safety: Chair Mota, Hendricks, Zucal

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Public Works: Chair Zucal, Affa, Siegel

The committee has not met since the last council meeting; a meeting will be scheduled prior to the December 15th council meeting to deal with multiple items that have been referred to the committee. .

Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Mota, Hendricks

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Controllers Report**Administration Report****ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 82 Referred with the following amendment: Steps will be adopted as part of the budget, establishment of a reclassification committee, reclassifications shall only go up one step, performance evaluations shall be required the last quarter of every year.

Amending the Article 140, Personnel Code of the Codified Ordinances (Also referred to as the Personnel Policy); Part One Administrative Code - General and Administrative Provision by adding Sections H and I under 140.05 Hours of Work and Compensation to adopt the pay grade and step system for Non-Bargaining and Appointed employees. Also amends Article 140.07 – Promotions and Transfers.

Sponsors: Administration

Attachments: [Bill 82 Creates Steps for Non-Bargaining Unit](#)
[Step Presentation](#)

Bill 99 HR, Admin and Appts: Forwarded favorable with the amendment that the bill goes into effect January 1, 2022.

AN ORDINANCE TO APPROVE, ADOPT AND ENACT AN ORDINANCE CODIFICATION FOR THE CITY OF ALLENTOWN, COUNTY OF LEHIGH, COMMONWEALTH OF PENNSYLVANIA; TO PROVIDE FOR THE REPEAL OF CERTAIN LEGISLATION NOT INCLUDED THEREIN; TO SAVE FROM REPEAL CERTAIN OTHER LEGISLATION NOT INCLUDED THEREIN; AND TO PROVIDE PENALTIES FOR TAMPERING WITH THE CODE.

Sponsors: Mr. Zucal, Guridy and Administration

Attachments: [Bill 99 APPROVE, ADOPT AND ENACT AN ORDINANCE CODIFICATION](#)
[Letter on Code Adoption](#)
[GENERAL CODE, INC. 10-24-2019 C01-000004 \(1\)](#)
[Legal Ad](#)

CONSENT AGENDA

R203

Approves Certificates of Appropriateness for work in the Historic Districts: 28 N 11th and 301 N 9th Street

Attachments: [R203 November HARB Resolution](#)
[Final Review 28 N 11th](#)
[Final Review 301 N 9th](#)

R204

Appointment of Daniel D. Blount (fulfilling the unexpired term of Janet Keshl) - Alternate Term Expiration: 01/21/2023

Attachments: [R204 Daniel D. Blount, Civil Service Board, 01-21-2023](#)
[Memo regarding Daniel D. Blount, Civil Service Board, 01-21-2023](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R205

Adopts Procedures to Govern the Procurement of Professional Services Contracts Regarding the City of Allentown's Pension Plans

Attachments: [R205 Pension Plan Procurement Procedures](#)

R206

Approves two transfers, placing funds in appropriate accounts: (1) \$55,000 in CED to implement a new traffic plan for Lights in the Parkway; (2) \$7,500 in Information Systems for additional software licenses.

Attachments: [R206 Transfer Funds](#)
[Due To Last Years Lights In The Parkway Traffic Issues - New Traffic Plan Impl](#)
[Due To Last Years Lights In The Parkway Traffic Issues - New Traffic Plan Impl](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 118 Refer to Public Works

Providing for the vacation of East Turner Street from the centerline of North Floyd Street to the centerline of North Halstead Street in the Fourteenth Ward of the City of Allentown, East Newton Street from the centerline of North Glynn Street to the centerline of North Grape Street in the Fourteenth Ward of the City of Allentown, East Webster Street from the centerline of North Glynn Street to the centerline of North Hart Street in the Fourteenth Ward of the City of Allentown, East Linden Street from the centerline of North Floyd Street to the centerline of North Hart Street in the Fourteenth Ward of the City of Allentown, East Linden Street from the centerline of North Hart Street to the centerline of North Irving Street in the Fourteenth Ward of the City of Allentown, East Court Street from the centerline of North Folk Street to the centerline of North Hart Street in the Fourteenth Ward of the City of Allentown, North Fenwick Street from the centerline of East Turner Street to the centerline of East Linden Street in the Fourteenth Ward of the City of Allentown, North Folk Street from the centerline of East Turner Street to the centerline of East Court Street in the Fourteenth Ward of the City of Allentown, North Gilmore Street from the centerline of East Turner Street to the centerline of East Court Street in the Fourteenth Ward of the City of Allentown, North Glynn Street from the centerline of East Turner Street to the centerline of

East Court Street in the Fourteenth Ward of the City of Allentown, North Grape Street from the centerline of East Turner Street to the centerline of East Webster Street in the Fourteenth Ward of the City of Allentown, North Grape Street from the centerline of East Linden Street to the centerline of East Court Street in the Fourteenth Ward of the City of Allentown, North Halstead Street from the centerline of East Turner Street to the centerline of East Webster Street in the Fourteenth Ward of the City of Allentown, North Hancock Street from the centerline of East Court Street to the North property line of 113-123 North Hancock Street in the Fourteenth Ward of the City of Allentown, and North Hart Street from the centerline of East Court Street to the North property line of 113-123 North Hancock Street in the Fourteenth Ward of the City of Allentown:

Attachments: [Bill 118 Common Ridge](#)
[Common Ridge Staff Report](#)
[Common Ridge Location Maps](#)
[Staff Report Vacation Common Ridge](#)
[ACPC Action - Common Ridge Streets](#)
[Letter from Lehigh Valley Planning Commission regarding Common Ridge Street](#)
[Letter from Mike Hanlon regarding Common Ridge - Street Vacation](#)
[Common Ridge - Street Vacation Labels](#)

Bill 119 Refer to Public Works

Providing for the vacation of Chestnut Street from the centerline of North Race Street to the West right of way line of the American Parkway in the First Ward of the City of Allentown:

Attachments: [Bill 119 Chestnut Street - Street Vacation](#)
[Chestnut Staff Report](#)
[Planning Staff Report Vacation Chestnut Street from American Parkway to Race Street](#)
[ACPC Action - Chestnut Street from American Parkway to Race Street](#)
[Letter from Lehigh Valley Planning Commission regarding Chestnut Street Vacation](#)
[Letter from Mike Hanlon regarding Chestnut Street from American Parkway to Race Street](#)
[Chestnut Street - Street Vacation Labels](#)

Bill 120 Refer to Public Works

Amending the Article 531.11, Parking Prohibited at Handicapped Area, by creating a provision that at a request of any handicapped person or severely disabled veteran for whom a handicap sign has been erected pursuant to this ordinance, the Allentown Parking Authority may issue to that person a numbered handicap permit and the handicap sign shall be numbered to correspond with the permit. The numbered space may only be occupied by the vehicle bearing the corresponding numbered permit. The Allentown Parking Authority shall erect a sign on or near the handicap sign indicating the restricted nature of the handicap parking space and providing for a penalty for unauthorized parking at a marked handicapped spot.

Sponsors: Affa, Gerlach and Mr. Zucal

Attachments: [Bill 120 Handicap Spot](#)

Bill 121 Refer to HR, Admin and Appts.

Amending the Article 140, Personnel Code of the Codified Ordinances (Also referred to as the Personnel Policy); Part One Administrative Code - General and Administrative Provision by adding Section H to Article 143. 13 Holidays and Leave Time, entitled Paid Parental Leave of Absence (Non-Union).

Sponsors: Mr. Siegel and Gerlach

Attachments: [Bill 121 Parental Leave](#)
[Pitt Paid Leave](#)

Bill 122 Refer to Public Works, noting the plan is to take testimony on this issue at the committee level and work on various alternatives to this issue.

Amending the Article 532.04, Exceptions related to Double Parking, by clarifying the exceptions to the regulations.

Sponsors: Mr. Zucal and Guridy

Attachments: [Bill 122 Double Parking](#)

Bill 123 Refer to Public Works

Amending Article 121.05 City Registered Vehicles, by changing the word sedan to the word vehicles in two places, providing for 17 rather than 13 take-home vehicles, and assigning the 17 vehicles to the following positions: Chief of Police, Assistant Chief of Police (2); Police Captain On Call; K-9 Unit (4); Fire Chief; Assistant Fire Chief (2); EMS Coordinator; Public Works Director; Streets Department Superintendent; Facilities Manager; Managing Director; Mayor. The K-9 Unit vehicles are limited to a ten-mile radius from the boundaries of the City. (The Criminal Investigation Division are not part of the original limitation of 17 – so there are an additional 3 take home vehicles.)

Sponsors: Guridy and Mr. Zucal

Attachments: [Bill 123 Take Home Vehicle Policy](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Council Rules
Home Rule Charter
Contract Procedures

Attachments:

[HOMERULE June 2021](#)

[Council Rules March 2021 Edition](#)

[Contract Procedures](#)