



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R18 - 2025**

***Introduced by the Administration on February 19, 2025***

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**Authorization for Contract with Buckman Iron & Metal, Inc. for a revenue generating contract for the unit prices set forth in the proposal to accept various types of scrap metal for recycling from the Allentown Recycling Drop-Off Center (Drop-Off Center) and from the City of Allentown's departments and facilities (City facilities). One (1) bid was received, contract shall be for three (3) years with one (1) additional one (1) year renewals beyond the contract expiration period.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Buckman Iron and Metal, Inc.
2. Project or Contract Reference: Bid No. 2025-04 Acceptance and Recycling of the City of Allentown's Scrap Metal
3. Description of Service(s): The City seeks the services of a vendor to accept various types of scrap metal for recycling from the City of Allentown's Recycling Drop-Off Center (Drop-Off Center) and from the City's various departments and facilities (City facilities).

**NOW, THEREFORE, BE IT RESOLVED**, on this the 19<sup>th</sup> day of February, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2025-04 Acceptance and Recycling of the City of Allentown's Scrap Metal

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mark Shahda, Department Head

**DATE:** February 7, 2025

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

**Buckman Iron & Metal, Inc.:** 3980 Portland Street, Coplay, PA 18037

Contract Consideration: This is a revenue generating contract for the unit prices set forth in the Vendor's Bid submission.

Funding Source: 085-2920

- Description of project or scope of services to be provided:

On January 2, 2025, the City advertised to secure a vendors to submit Bids to accept various types of scrap metal for recycling from the Allentown Recycling Drop-Off Center (Drop-Off Center) and from the City of Allentown's departments and facilities (City facilities). The City will deliver the scrap metal from the Drop-Off Center and City facilities to the contracted vendor using roll-off containers, tractor-trailers, flat bed trailers, dump trucks and/or pick-up trucks. The contracted vendor shall own

and operate, at their facility, a state certified scale of enough capacity and precision to accurately weigh roll-off containers. A copy of the State certification should be submitted with the vendor's bid response. On January 31, 2025, there was a public opening held, for which one (1) bid was received. Upon review of the bid, it was determined to recommend award to Buckman Iron & Metal, Inc

- Contract Term:

Contract term shall commence upon full execution and shall cease three (3) years thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for an additional one (1) year term beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mark Shahda, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution