




MATT TUERK
MAYOR

435 Hamilton Street
Allentown PA 18101

OFFICE ♦ 610.437.7546 EMAIL ♦ Matt.Tuerk@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Matt Tuerk 
Mayor

DATE: October 24, 2023

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor Tuerk has approved the following appointment for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Sarah Hernandez	Board of Ethics	11/1/2026

Sarah Hernandez will be filling a vacant position on the Board of Ethics.

Applicant Name: Sarah Hernandez

Email: hernandezs@verizon.net **Phone:** 610-248-2720

Address: 116 S. 16th St. Allentown, PA 18102

Authority, Board, Commission: Ethics Board

Reason For Application: I believe in transparency and accountability at all levels of government. Serving on the Ethics Board is an opportunity to fulfill a civic duty that is meaningful and will contribute to a more ethical and just city government.

Agreement to Verify Tax Payments: Agree

Sarah Hernandez

116 S. 16th. St.
Allentown, PA 18102
610-248-2720
hernandezs@verizon.net

Summary

A proud urban educator with over twenty five years of experience fostering student growth through a culture of continuous improvement. Highly qualified and skilled at improving academic outcomes and creating inclusive and culturally responsive learning environments. Committed to driving positive change within the educational community and nurturing and supporting students to become responsible global citizens.

Education

Master of Education in Urban Education (2012)

Alvernia University, Reading, PA

Bachelor of Arts (2003)

Cedar Crest College, Allentown, PA

Professional Experience

2009-present Allentown School District Allentown, PA

General Education Teacher (8th grade English Language Arts at South Mountain Middle School)

Special Education Teacher (8th grade learning support at South Mountain Middle School)

- Created and implemented lesson plans
- Provided academic and social emotional support to students in an inclusive educational setting
- Member of the Instructional Leadership Team (Team leader for 8th grade)
- Served as a teacher mentor for newly hired teachers
- Served as a cooperating teacher for field students and student teachers attending Cedar Crest College, Kutztown University, and Muhlenberg College
- Created Individualized Education Plans for students with specific learning disabilities
- Member of the school's School Improvement and Planning Committee, Resiliency Committee, and Discipline with Dignity Committee.

2003-2009 KidsPeace Schools Orefield and Bethlehem, PA

Special Education Teacher (7th through 12th grade)

- Created and implemented lesson plans for all areas of general education.
- Worked as a member of each student's treatment team to develop appropriate academic and behavioral goals for students and documented student progress.
- Created and implemented a classroom behavior management system.
- Created Individualized Education Plans for students.
- Provided counseling to students in crisis.
- Assisted families in identifying supports and referrals for children struggling with behavioral issues.

2000-2003 KidsPeace William Penn School Allentown, PA

Teacher Aide

- Assisted the special education teacher with instructional planning and implementation
- Provided academic support to students in a small group or individual basis within the classroom
- Supported the classroom teacher in implementing a behavior management system

- Provided crisis intervention and crisis prevention techniques within the classroom and assisted crisis intervention staff when necessary

1998-2000

LifeSpan Child Care Center

Allentown, PA

Head Teacher, Older Toddlers

- Designed an environment for exploration and experimentation for children 18-36 months old
- Created age and developmentally appropriate curriculum that was theme based
- Supervised classroom assistants
- Performed evaluations, documented, and charted skills and learning progress of children

Other Qualifications

- Pennsylvania Public School Certification Special Education and Middle Level English
- Pennsylvania Certification Private School SED
- Certified in Life Space Crisis Intervention
- Trained in Suicide Prevention
- Trained in Sanctuary Model®
- Trained in Safe Crisis Management

Volunteer and Community Activities

- NACEL Open Door - Host parent for international students attending Allentown Central Catholic
- Lehigh Valley Academy Regional Charter School PTO
- South Mountain Middle School Extracurricular Activities advisor - Art Club, 8th grade dance committee
- Boy Scouts of America adult volunteer
- St. Catharine of Siena Women's Alliance

References Available Upon Request