



CITY OF ALLENTOWN

No. _____

RESOLUTION

R73 - 2023

Introduced by the Administration on April 19, 2023

Authorization for Contract with Advance Auto Parts, Finch Turf, Inc., Fire Line Equipment, LLC, Gilbo Automotive Group, Granturk Equipment Co., Inc, GT&E LLC, Horwith Truck, Inc., Levan Machine & Truck Equipment, Interstate Battery of Allentown in the estimated sum of \$1,000,000.00 per contract year to provide various parts, supplies, equipment, and accessories that the City uses for repairing city owned vehicles and equipment. All qualified bidders and their staff members, who will supply the parts and supplies, must have the proper licenses and certifications. The City has allocated funds in the Budget to cover the costs of the Vehicle Parts, Supplies, Equipment, & Accessories. The Contract term shall commence upon full execution and shall cease one (1) year thereafter. Upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms beyond the contract expiration period.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Advance Auto Parts, Finch Turf, Inc., Fire Line Equipment, LLC, Gilbo Automotive Group, Granturk Equipment Co., Inc, GT&E LLC, Horwith Truck, Inc., Levan Machine & Truck Equipment, Interstate Batter of Allentown
2. Project or Contract Reference: Bid No. 2023-12 Rebid Vehicle Parts, Supplies, Equipment, & Accessories
3. Description of Service(s): To provide various parts, supplies, equipment, and accessories that the City uses for repairing city owned vehicles and equipment. All qualified bidders and their staff members, who will supply the parts and supplies, must have the proper licenses and certifications. The City has allocated funds in the Budget to cover the costs of the Vehicle Parts, Supplies, Equipment, & Accessories.

NOW, THEREFORE, BE IT RESOLVED , on this the 19th day of April, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2023-12 Rebid Vehicle Parts, Supplies, Equipment, & Accessories

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: April 6, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for it's approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Advance Auto Parts: 4200 Six Forks Road, Raleigh, NC 27609 – Varying percentage discount

Finch Turf, Inc.: 9 Venture Way, Eldersburg, MD 21784 – List price less 5%

Fire Line Equipment, LLC: 307 Twin Spring Court, New Holland, PA 17557 – List Price

Gilboy Automotive Group: 2805 MacArthur Road, Whitehall, PA 18052 – List price plus 10%

Granturk Equipment Co., Inc.: One Schuylkill Parkway, Bldg. B, Bridgeport, PA 19405 – List price plus shipping & freight

GT&E, LLC: 6779 Carlisle Pike, Mechanicsburg, PA 17050 – List Price

Horwith Trucks, Inc.: 1449 Nor-Bath Boulevard, Northampton, PA 18067 – List price plus 15% and various shipping & freight

Levan Machine & Truck Equipment: 3417 Pricetown Road, Fleetwood, PA 19522 – Varying percentage discount and markup

Interstate Battery of Allentown: 4568 West Mountain View Drive, PO Box 299, Walnutport, PA 18088 – Various pricing

Contract Consideration: \$1,000,000.00
Funding Source: 000-03-0704-0001-54

- Description of project or scope of services to be provided:

On March 3, 2023, the City advertised for various parts, supplies, equipment, and accessories that the City uses for repairing city owned vehicles and equipment. All qualified bidders and their staff members, who will supply the parts and supplies, must have the proper licenses and certifications. The City has allocated funds in the Budget to cover the costs of the Vehicle Parts, Supplies, Equipment, & Accessories. the annual estimated budgeted amount for the Parts, Supplies, Equipment, & Accessories is \$1,000,000.00. The Contract term shall commence upon full execution and shall cease one (1) year thereafter. Upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms beyond the contract expiration period. On March 27, 2023, there was a public opening held, eleven (11) bids were received, and two (2) bids were rejected. Upon review of the said bids, each was awarded various parts of the contract, as indicated in the Bid Tabulation.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

Estimated \$1,000,000.00 per renewal term for an estimated total of \$5,000,000.00.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution