



CITY OF ALLENTOWN

No. 30450

RESOLUTION

R86 - 2022

Introduced by the Administration on June 1, 2022

Authorizes an emergency contract with King George, for one year only, with the option of one year renewal upon council's approval in the amount of \$2,693,221.90 for year 1; and \$2,730,546.15, for option two, upon council approval, in the second year, for fleet maintenance services, unless the 60-day termination that is routinely part of all contracts is enacted.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: King George Fleet Services
2. Project or Contract Reference: RFP No. 2021-39- Rebid MUNICIPAL FLEET MAINTENANCE SERVICES
3. Description of Service(s): MUNICIPAL FLEET MAINTENANCE SERVICES

NOW, THEREFORE, BE IT RESOLVED , on this the 1st day of June, 2022, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

BE, IT ALSO RESOLVED, that this resolution is approved with the stipulation the Administration ask King George to maintain a union shop.

AMENDMENT 1: Adding the following language: Authorizes an emergency contract with King George, for one year only, with the option of one year renewal upon council's approval in the amount of \$2,693,221.90 for year 1; and \$2,730,546.15, for option two, upon agreement with council, in the second year for fleet maintenance services, unless the 60-day termination that is routinely part of all contracts is enacted.
 ne year option. 7 - 0

AMENDMENT 2: Adding the following language: **BE, IT ALSO RESOLVED**, that this resolution is approved with the stipulation the Administration ask King George to maintain a union shop. 7 - 0

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Natalie Santos	X	
Joshua Siegel	X	
Ed Zucal	X	
Cynthia Y. Mota, President	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 30450 was adopted by the City Council of Allentown on the 1st day of June, 2022, and is on file in the City Clerk's Office.


 City Clerk

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2021-39- Rebid MUNICIPAL FLEET MAINTENANCE SERVICES

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: May 16, 2022

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

First Vehicle Services, 600 Vine Street, Suite 1400, Cincinnati, OH 45202

- List the name and address of the **recommended** Contractor/Vendor, include the following:

King George Fleet Services, 3703 Indian Springs Trail, Arlington, TX 76016

Contract Consideration: \$2,693,221.90 for year 1, year 2 of the contract term shall be for \$2,730,546.15. These sums are basted off of the unit prices set forth in their Cost proposal, and inclusive of the estimated target and non-target fees.

Funding Source: 000-03-0704-0001-46

- Description of project or scope of services to be provided:

Originally on November 11, 2021, the City placed an advertisement to receive bids from qualified vendors to furnish all labor, equipment, materials, tools, insurance, supervision, and all other items incidental thereto and perform all work necessary and specified in the

delivery of vehicle maintenance services for the City of Allentown. The City held a public opening on November 29, 2021, which they received two (2) proposals; however, both were rejected because both Vendors included cost information in their Technical Proposals. On or about that same date, the City re-published the RFP for a second time, with a public opening scheduled for December 6, 2021. On December 6, 2021 the City held a second public opening for which they received two (2) submissions. The technical evaluation was held on December 7, 2021. All committee members were present. The Proposals were scored based on the RFP requirements, Project Understanding, Quality and Soundness of Approach (25 Points), Management Organization and Operating Plan (15 Points), Qualifications of Key Personnel (10 Points), Technical Staffing Plan (10 Points), Previous Experience (15 Points), Future of Fleet (10 Points). Upon review and scoring of the technical proposals King George had scored the most points. Cost proposals were opened on December 7, 2021, and the proposals were distributed to all committee members via Microsoft Teams for evaluation, after the completion of the technical evaluation. The cost evaluation committee meeting occurred on December 8, 2021, 3:00 PM. All committee members were present. The committee members discussed the cost proposals (25 Points). The Committee made the recommendation to not proceed with Oral interviews/Presentations as they felt confident in deciding with the information provided in the Technical and Cost Proposals. The committee will award to the highest scored firm based on the final scores. That time based on the firm's qualifications and overall score, the committee had recommended award to King George. This contract went to Council for review on December 15, 2021, which was denied.

After further review at this time, due to extenuating circumstances, the City contacted the Vendor to see if they were still willing to hold the pricing and the terms in the RFP that was submitted on November 29, 2021, they have agreed. At this time the City is presenting this contract to Council again for review and approval.

- Contract Term:

The term of this Municipal Fleet Maintenance Service Contract will be for a period of two (2) years.

The Contract Term will commence upon the date stated in the written notice to proceed issued by the Contract Administrator. It is anticipated that the Contract will be awarded in the June 1, 2021, with a start date of an executed contract or immediately upon an emergency basis by the City.

- List any renewal term options and duration of each renewal, if any:

At the City's sole and absolute written discretion this contract term may be renewed for three (3) additional one (1) year terms.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

Formal pricing will be set with increases to be awarded in years three (3), four (4) and five (5) from the 12-month Consumer Price Index Northeast Region average (August through July from the prior year for budgeting purposes).

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution