



CITY OF ALLENTOWN

No. 85

**RESOLUTION**

**R - 2022**

*Introduced by the Administration on June 1, 2022*

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**Authorization for a Contract with Environmental Waste Minimization, Inc., aka Rapid Response, as needed, for emergency chemical clean-up and hauling; and to assist the City in collecting and removing chemicals from City-owned properties, streets, sewers and waterways, City facilities, and private property; competitively bid, one response.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Environmental Waste Minimization, Inc. aka Rapid Response
2. Project or Contract Reference: RFP 2022-17- Hazardous Material Removal & Disposal
3. Description of Service(s): The City seeks to obtain a vendor that would provide 24-hour chemical clean-up and hauling services to assist the City in collecting and removing chemicals from City-owned properties, streets, sewers and waterways, City facilities, and, on an as needed emergency basis, private property.

**NOW, THEREFORE, BE IT RESOLVED** , on this the 1<sup>st</sup> day of June, 2022, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP 2022-17- Hazardous Material Removal & Disposal

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Seth O'Neill, Department Head

**DATE:** May 16, 2022

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X            The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

n/a

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Environmental Waste Minimization, Inc., aka Rapid Response, 14 Brick Kiln Court, Northampton, Pennsylvania.

Contract Consideration: The sum of the Contract will be based on the unit prices as set forth in the Vendor's Cost Proposal, on an as needed emergency basis.

Funding Source: 081-02-8001-0001-46

- Description of project or scope of services to be provided:

On April 5, 2022, the City advertised a solicitation in which it was seeking to obtain a vendor to provide, on an as needed basis, 24-hour chemical clean-up and hauling services to assist the City in collecting

and removing chemicals from City-owned properties, streets, sewers and waterways, City facilities, and, on an as needed emergency basis, private property. The City of Allentown is responsible for emergency response and containment of chemical releases in the community. In some situations' the City of Allentown will require assistance from the contractor to clean up the site and remove hazardous waste. The Public Opening was held on May 3, 2022, one (1) proposal. The technical evaluation was held on May 9, 2022. All committee members were present. The Proposal was scored based on the RFP requirements, Ability to Meet RFP Requirements (10 Points), Qualifications (30 Points), Technical Approach (40 Points), Training Programs (20 Points). The Sole Proposal was reviewed and scored accordingly. Cost proposal was opened on May 9, 2022. Proposal was distributed to all committee members via Teams for evaluation after the completion of the technical evaluation. The cost evaluation committee meeting occurred on May 10, 2022, 10:00 AM. All committee members were present. The committee members discussed the Cost Proposal (10 Points). After discussion the committee members scored the Proposals based on Cost Proposal (10 Points). The summary of the scores is below. The Committee made the recommendation to not proceed with Oral interviews/presentations as they felt confident in deciding with the information provided in the Technical and Cost Proposals. The committee recommends award to the highest scored firm based on the final scores from the Technical and Cost Proposals.

- Contract Term:

The Contract term shall commence upon full execution and shall cease three (3) years thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement, this contract may be extended for up to an additional two (2) one-year (1) year periods beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Seth O'Neill, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution