



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Minutes - Final

### City Council

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Wednesday, March 6, 2024

6:30 PM

Council Chambers

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#### Invocation:

#### Pledge to the Flag

#### Roll Call

**Present:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

#### Courtesy of the Floor

#### Courtesy and Privilege of the Floor Rules

**Contract Approvals:** There are four contracts for approval – R25, the Clean Team was tabled pending getting more information on the contract. The general idea for approving contract pursuant to the legislation passed by council is you are approving a resolution acknowledging that proper procurement procedures were followed pursuant to the city code. Ask the Clerk to read the resolution. The Purchasing Agent, Sarrah McNeil, who is on TEAMS, will explain the proposal. After staff explains the process, ask for comments from the dais and the public before a vote.

[15-6665](#)

R25

Authorization for Contract with Allentown Rescue Mission Clean Team, LLC for an estimated sum of \$349,127.38 to provide maintenance services for the City's Central Business District for year one with a possible 3% CPI increase yearly. This estimated sum includes costs for Special Events Assistance, snow clean up, and special cleanup project on an as needed basis. The estimated sum for the 5-year base contract is \$2,132,098.62. This was competitively bid through the RFP process.

**Sponsors:** Administration

**Attachments:** [R25 - Clean Team](#)  
[Resolution #30801](#)

Mr. Smith stated that Council should have a packet in front of them. At the back end there are Clean Team photos. That is a virtual tour of our facility that has to do with benefits that they give to clean team employees. He is going to reference all of the benefits and those are the pictures in the room. He has seven talking points that he wants to go over. Each one of these

are actually a response or correction or clarification and points that were made at the last meeting that he believes are not true. He wants to set the record straight. In advance of this, it was tabled. Just to be clear, people talk interchangeably about the Allentown Rescue Mission and the Clean Team. They are different legal entities. The Allentown Rescue Mission is an INC Legal entity that was founded in 1906. The Clean Team is only 15 years old and is an LLC. It is a recent addition to the series of programs. The purpose of the clean team which is completely separate from the Allentown Rescue Mission is to provide transitional employment to return formerly homeless men to self-sufficiency. They have an emergency shelter and for those 10 percent of people that are willing to go to classes to try to improve themselves to end the cycle of homelessness, they have a thousand people come into the emergency shelter. That is the Rescue Mission. They have hundred that comes from the Transformation Program. About 50 graduated. It is an eight week course. That is the Allentown Rescue Mission. When they are finished with the Allentown Rescue Mission, they have the option of working for the Clean Team. They have the option to stay in the Clean Team facility. Many of them do. About 60 percent of the people that come through, successfully (what they considers success, not working for them). They consider success leaving them, working in the community and being able to pay for their own apartment. About 60 percent of the people have success. He stated that they track it. This is the Clean Team. These are the people that work for The Clean Team to pick up the litter in the city, cut grass and do whatever is under the contract. The second thing and he already made this point, it is post the Rescue Mission. There was a comment made in the last meeting that people in the Clean Team have to go back into the Transformational Program. That is absolutely not true. Once in the Clean Team, always in the Clean Team. You can leave the Clean Team. You can get a job. You can get laid off two years later and you can come back. He stated that they are a safety net. He stated that they want these people to be independent and be able to support themselves. That is the purpose of the Clean Team. It only been around 15 years. It only been on break even for about five or six. It was subsidized like crazy to get this off the ground. It is a copy from a program in New York City. That where it came from. There is no religious component to the Clean Team. A lot of the donors with the Rescue Mission asked him why no and he tells them because they are not going to get the city of Allentown to employ the First Baptist Church Youth Group. He stated that they are not a church. They are a secular organization and a separate legal entity. That is the only way they can contract with many other organizations. Compensation - there was a conversation about \$8 an hour. They get a minimum starting fee in the next page he is going to show them more on compensation. That is what they guys are left with. The guys saved it because they covered their cost to live. If they go to work, they get \$20 allowance. As soon as they leave for

another job outside, it is over. They get all their money and don't force savings outside their employment. If their employer is a non Clean Team, but they are living in the Clean Team, they typically make \$15 to \$18 an hour. They are still getting a \$10 benefit. They are make \$25 to \$28 an hour. That really allows them to accumulate capital to go forward with their life. It is a combination of the employer of the Clean Team, they get their own apartment, then they are making somewhere between \$10 to \$15 an hour, but now they are only getting \$5 in benefits from them because they are paying their own way. That is worth \$15 to \$20 an hour. He thinks there are six out of the seven folks that work for the city of Allentown fall in that category. They almost all have their own apartment. They are getting \$15 to \$20 an hour. At the last meeting, people were saying you can't live off of \$8 an hour. Well, they are not. He stated that after him there will be a graduate of the program that will talk for several seconds. He stated that this is their public restroom locations that they hand out to the men that are working in the city. He stated that is the list of it and that is the map. If they are confused, they can't follow it, the doors are locked or whatever it is, they get a phone number to call and they will get picked up. He wanted to go through quickly. He knows Council has a lot of stuff on their plate tonight. That is what he wanted to do to correct the record for things that were said at the last meeting.

Mr. Francisco stated that he is a Clean Team Alumni. He stated that his wife died of cancer. He lost his job. He lost his house. He lost his cars and lost his mind. He became dependent on drugs and alcohol. He became homeless. He arrived at the shelter, a broken man. He joined the transformation program. He quit smoking along with the drugs and alcohol. He stated that is important. The transformation program gave him the tools that he needed to readjust to life. It is a good and helpful program. After graduating, he went on to the Clean Team. He worked in the kitchen as a Clean Team employee and was able to save \$4,500 in six and a half months. That was a short-term goal he had set for himself. He moved out of the Allentown Rescue Mission into the Tribeca. That is a Hyman property building. It is really close to the Mission so it is very convenient for him. He moved out of the Allentown Rescue Mission into Tribeca like he said. He worked for the Clean Team workforce for 18 months. He stated that he then was hired as a staff member at the Allentown Rescue Mission. He stated now he runs the kitchen. He is the food service manager. The Clean Team workforce is just the starting point. It is designed to get a new start in life, save money and move on securing a better job. He stated that he made it. He was able to sustain a studio apartment, plus pay his bills and own a vehicle with the Clean Team workforce pay. The Clean Team gave him his start. The Allentown Rescue Mission saw the work that he put in and they gave him a job. Not everybody has that opportunity, but they can make it on the Clean Team pay. He has done work in the city and has

done a lot of work for the Clean Team. Honestly, the Clean Team needs the city and the city needs the Clean Team. He stated that the Clean Team is a very important part of keeping these homeless men employed and also on the right track.

Ms. Cynthia Mota thanked Mr. Francisco and asked if there were any comments.

Ms. Candida Affa asked if there is a reason there are no women.

Mr. Smith stated that he studied it. He used to say there is one man shelter and six women shelters. He thinks there are more than six now. They have a list of them. They have women come to their front door and they have to try to get them a place. If they show up and it is 11:00 at night and it is sleeting, they put the women in the lobby downstairs. He is in the process thanks to a very generous donation that he received this month for \$500,000 for capital projects. They are in the process of doing two things: expanding their capacity for the Gateway Emergency Shelter because they are really out of capacity. Thanks to Covid and the section they have to put in quarantine and put in a bathroom, shower facility for women that come in the lobby that they can use it. When they put the women in the lobby overnight, the city calls and say can you do me a favor, the 15th Street shutdown for Covid or whatever it is. They put the women in and it is extremely difficult to manage it because they have one big bathroom area and they have one employee there all night long. When the have the women in the bathroom, they have to tap it off. It is really important for them to build the bathroom. His insurance covers men. His capacity is that he is out of capacity for men. He stated that he went and studied how do you do women. The best class that they found out is in Indianapolis. The Indianapolis folks came to Baltimore for a convention. Three of them drove down and he spent a lot of time. The guy that runs that is a corporate guy. They had a very good talk and he found out how they do it. He stated that their models are very different from our models. The city contacted him and said could you keep your model and he can go over that if they want him to. He stated that they asked if he could complete his model for women. He stated that the problem is children. He needs a bunk for an individual. When they have kids, he can't turn them loose in a big army barracks running around with people off the street. She said no, she doesn't want kids. They have already been stripped away. Just women coming out of prison. Just like the guys come out of prison. You take them. They need a place for women coming out of prison. They would eventually get the kids back, but for now they need a place. He started working on that model. To do that model, he would have to have more real estate which the guy next door doesn't want to sell them anything. It would be very hard to relocate it in another place. Principally because to make the economics work, you

really want to leverage off your existing infrastructure. Meaning, Wendy at the front desk. The kitchen, the dining room, the meeting room, the storage of food. They have eight freezers. They have pantries that are very large. They get their donations heavily in the fall and have to make them last all year. They get donations all year. They got all this infrastructure that is way bigger than the bedroom area. If he was going to do women, without kids because it can't be kids. If you are doing women and children, its got to be apartments. He stated God bless the Sixth Street Shelter. That is what they do. They have 25 apartments. It is very capital intensive for what they do. For every mom with kids, you need another apartment. Not another bunk. There is a huge capital investment for what they do. They are in a different world from us and God bless them they do something that the Rescue Mission doesn't do. For him, he has to buy the block and the biggest problem is even if he had the money to buy it, he doesn't have parking. They used to have a lot of parking behind them, but they are developing that building now and that means parking for his tenants. They went from double amount of employees right now and the parking is really tight now compared to what it used to be. They don't have parking. All the apartments they have next to them have no parking for those apartments. If you rent an apartment, you can't have a car. That whole block from them all the way down to 4th Street. He is actually meeting with a group of women in the next week or so, four of them. They are involved in this industry. They work for different agencies and stuff. They want to meet and hear all about what could be done. He believed that he had it pretty well planned out. What the resources would be and how he can do.

Ms. Cynthia Mota stated in other words it will be for the future.

Mr. Smith stated for the future and he wanted to go right now and try to raise the capital. They are coming up on the 125th Anniversary. Their direct mail fundraising with people they work with in California said look, a 125th Anniversary is a great time to raise money for a big event.

Ms. Cynthia Mota stated that she agrees with them.

Mr. Smith stated that are like let's go.

Ms. Cynthia Mota stated that she was wondering.

Ms. Candida Affa stated that what she is looking at here is the work Clean Team living and private housing. That would eliminate any problems for a woman.

Mr. Smith stated that she can rent it. Those people pay their rent themselves. That is a private treaty between them and their landlord. They

don't buy that housing.

Ms. Candida Affa stated the Rescue Mission can hire them for \$15 to \$20 an hour.

Mr. Smith stated that the Clean Team would be the actual easiest part to do with women. As he looks at the three programs: The Emergency Shelter, the Transformation Program and Education and the Clean Team. Those all fit. They are not hard to do a match. The Emergency Shelter would do the same. The Transformation Program will be the same and the Clean Team. He stated that the Rescue Mission believes there will be jobs for the Clean Team. They would lose a lot of money starting this up. They lost a ton of money and the Rescue Mission subsidized the Clean Team for many, many years. When he joined the board, the first thing he did was consulting work to try to figure out how to get the Clean Team to stop losing so much money and how to get them to break even, on cash basis. Forget the subsidies. If they were to do women without having the volume of women that you need. There are 25 people on the Clean Team. The city is about 30 percent of it. It would be a really tough thing to do with a small number of women. They would have to figure out how to get 20 to 25 women available so you actually have a supply of labor to be able to market the labor. It could absolutely be done. He doesn't see any reason in the world you couldn't have a female Clean Team, but he needs scale.

Ms. Ce Ce Gerlach stated that since she is the one that raised the question. She does feel obligated to make a comment. She stated that she met with the two gentlemen last week for three hours. She got a pretty extensive breakdown of everything. What she would say is there was some concern about the religious component. The Transformation Program used to be called Christian Living. If she is wrong on anything she says, she asked that she be interrupted and told to stop. Her understanding is if she is a man, she is there and go into the Rescue Mission and got 30 days. If she can get herself together and get out. Cool. She is out. If she can't or if she wants some more like structure, she can go to the Transformation Program. She is in that for two months.

Mr. Smith stated that it is eight weeks.

Ms. Ce Ce Gerlach stated during that, what are you doing. There is some talk of the Bible and all that. You don't have to convert. There have been people of different faiths to have went through that program. The equivalency was made of if you are at Sacred Heart Catholic School and you might not be Catholic, but you are there learning about Catholicism. After you do the Transformation Program, then that is how you get into the Clean Team if you need a job still at that point. She stated that is kind of

the structure that was presented. The reason why she even brought it up it is just because when you are in the social service field, you meet people all the time. They tell you this and they tell you that. You meet people all the time and the system just isn't working for. She thought it was worthy of at least questioning. She doesn't think it is wise just to say, we worked with them for the last five. She stated no stating ask questions because you never know. In this case, the questions were answered and all things seem to be ok. She stated now we know.

Ms. Cynthia Mota thanked Ms. Gerlach and asked if there were any other comments from the dais or comments from the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30801

[15-6721](#)

R32

Authorization for Contract with Landmarks SGA, LLC in the amount of \$49,781.00 to conduct architectural surveys of properties within the existing historic districts and update existing property inventories. The firm will also review the efficacy of the City's historic district ordinance and examine existing City policies, including the zoning code and building codes, to make recommendations for continued improvements to the historic preservation program. The scope of work will also include assisting City staff with the enforcement of the historic district ordinance and assisting City staff with public outreach and methods of increasing public awareness of the historic districts. The firm will identify opportunities to increase the historic preservation incentives and investment within the City, work with staff to develop grant proposals to support the City's historic preservation efforts and provide general assistance in implementing the City's Historic Preservation Plan.

On November 30, 2023, the City advertised a solicitation for a Historic Preservation firm to conduct architectural surveys of properties within the existing historic districts and update existing property inventories. The firm will also review the efficacy of the City's historic district ordinance and examine existing City policies, including the zoning code and building codes, to make recommendations for continued improvements to the historic preservation program. The scope of work will also include assisting City staff with the enforcement of the historic district ordinance and assisting City staff with public outreach and methods of increasing public awareness of the historic districts. The firm will identify opportunities to increase the historic preservation incentives and investment within the City, work with staff to develop grant proposals to support the City's historic preservation efforts and provide general assistance in implementing the City's Historic Preservation Plan. On January 25, 2024, the public opening

was held for which the City received three (3) proposals, which were distributed to all committee members via Teams for evaluations. The Technical evaluation was held on February 5, 2024, all committee members were present. The proposals were scored based on the following: IBE Preference (10 Points), Approach & Methodology (45 Points), and Ability & Capacity (45 Points). The cost proposals were opened on February 5, 2024, and distributed to all committee members via Teams for evaluation after the completion of the technical evaluation. The Cost evaluation was held on February 14, 2024, all committee members were present. The committee members discussed the cost proposals (10 Points). The committee made the decision not to move forward with oral interviews. The committee decided to award based on the firm's qualifications and overall score. The committee is recommending award to Landmarks SGA, LLC. The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

Upon, written agreement, this contract may be extended for an additional two (2) one (1) year terms beyond the contract expiration period.

**Sponsors:** Administration

**Attachments:** [R32 - Landmark](#)  
[Resolution #30802](#)

Mayor Matt Tuerk stated that Ms. Anthony is here in the absence of Ms. McNeil who is not feeling well tonight. Ms. Anthony will be able to explain the procurement process and ensure Council that the procurement was followed in the case of the contracts that were mentioned tonight.

Ms. Cynthia Mota welcomed Ms. Anthony and stated go ahead.

Ms. Margaret Anthony thanked Ms. Mota. She stated that this solicitation was done as RFP 2023 - 39 and was advertised on November 30, 2023. On January 25, 2024, the public opening was held and the city received three proposals. The evaluation committee was comprised of four voting members: the Director of the Bureau of Planning and Zoning, a Chief Planner, Community Housing Manager, a Financial Analyst and two non voting members. A Planner and the Deputy Director of CED. The process was overseen by the Purchasing Department's Buyer. The evaluation committee held both technical and cost evaluations. The proposals were evaluated on the ability to meet the RFP requirements. After all the evaluations were conducted, the committee decided not to hold oral interviews. The committee made the recommendation to award based on the firm's qualifications and overall score. The committee is recommending an award to Landmarks SGA, LLC. They are a small business and qualifies for the IBE preference.

Ms. Cynthia Mota thanked Ms. Anthony and asked if there were any



comments from the dais or the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30802

[15-6717](#)

R33

Authorization for Contract with CDR Maguire. Inc. in the amount of \$172,365.88 for the Construction Inspection for the Bogert’s Bridge Rehabilitation, bid through the state as a result of a PennDOT TASA Grant. This contract is the product of a solicitation published and advertised by the State.

**Attachments:** [R33 - CDG Maguire Resolution #30803](#)

Ms. Margaret Anthony stated that this solicitation was done through PennDot. The City of Allentown with PennDot has awarded the contract to CDR Maguire. This is covered by PennDOT's TASA Grant.

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30803

[15-6719](#)

R34

Authorization for Contract price increase of 10% or more for an existing Contract over \$40,000.00, that was previously Bid and Awarded under City Policies, with James Duncan & Associates, Inc. in the estimated amount of \$63,055.00 that was previously bid for urban planning consultant to support the City of Allentown Zoning Ordinance and Subdivision and Land Development Ordinance (SALDO) updated, and other City planning and zoning initiatives.

On April 29, 2020, both parties entered into an agreement that the contractor would urban planning consulting services for the City of Allentown. At this time, the department is looking to extend the contract to have more Community Engagement and Meetings due to this starting during Covid-19 they were unable to hold as many as they planned to due to the restrictions. After that they would also like to have a “Year-One Ordinance Tuneup” to review and discuss everything and revise where needed.

Contract Sum:	\$193,095.00
Requested Increase:	\$ 63,055.00 (Estimated)
New Contract	\$256,150.00

The current contract expires March 29, 2024 and a two (2) year extension

is being requested.

**Sponsors:** Administration

**Attachments:** [R34 - Contract Increase - James Duncan](#)  
[Resolution #30804](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

Ms. Ce Ce Gerlach asked what's up with that. When are they getting that update again and why are we paying them more money? Are they going to be around for longer?

Mayor Matt Tuerk stated that Mark can explain that. It is probably a question more germane to a CED committee. Since he is here now, he can walk you through that quickly.

Mr. Mark Hartney, Deputy Director of Community and Economic Development, stated that they are and this is exciting. They are moving into Phase II of this so that the draft Ordinance has been completed and now it time to roll it out to the public and everyone else. That is the purpose of this. He expects that rollout to occur either later this month or early next month. It is going to start heating up and the purpose of this is to allow for them to be able to hold public meetings and solicit all kinds of public involvement and engagement on it.

Ms. Cynthia Mota asked if there was anybody else. She asked if there were comments from the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30804

**Communications:Chasers: If you parked in the city lot next to City Hall, please see the City Clerk for a voucher.**

Mr. Ed Zucal stated that last Wednesday he believes it was, the mayor delivered a hand memo to Ms. Mota addressed to Ms. Mota and Mr. Santo with regards to running a properly conducted Council meeting. In that memo which was directed all to Council that if the meetings weren't run more properly in the future his department heads who is basically not required to be here according to him and that may be true, will not be coming here anymore because of the comments directed at Ms. Patel. He has been here at every single meeting and Ms. Mota and the one meeting that Mr. Napoli ran he thought were run very well. He stated that he can't ask anymore from them. He stated to the mayor as far as Ms. Patel goes, he doesn't remember him being here to defend her or to protect her. If you

are going to discredit Ms. Mota and Mr. Napoli ability to run a meeting then he stated that the mayor should be man enough to be here to protect your department director.

Mayor Matt Tuerk stated please.

Ms. Cynthia Mota stated wow.

Mr. Michael Hanlon asked if everybody is ok with the changes that are made to that resolution.

Attorney Charles Smith stated that if may, the lease that was provided to them originally was for four weeks. There have been no substantive changes. It is simply a correction of an omission that is immaterial. It doesn't change anything. Just so people know, the lease that you looked at and the lease that you approved is identical to what is in front of them.

Ms. Cynthia Mota asked if there were any other comments from the public about the lease.

Mr. Michael Hanlon stated no vote. He will make the change.

### **Minutes of Previous Meeting: NONE**

#### **Old Business:**

**Council President Mota Notes: Resolution Number 30791 was passed on February 7th – there was an oversight in the first Whereas of the resolution; if there are no questions the Clerk can make the adjustment to reflect what was in the lease that was attached and discussed at the council meeting as follows:**

#### **Original:**

**WHEREAS, the City of Allentown is desirous of leasing the property, located at 1126 Lehigh Street, Allentown, PA 18103 to Muhlenberg College for the period of January 1, 2024, through December 31, 2033, with a one (1) ten (10) year renewal option.**

#### **Change to this:**

**WHEREAS, the City of Allentown is desirous of leasing the property, located at 1126 Lehigh Street, Allentown, PA 18103 to Muhlenberg College for the period of January 1, 2024, through December 31, 2033, with a one (1) ten (10) year renewal option followed by one (1) nine (9) year eleven (11) month renewal term.**

Mr. Ed Zucal stated that the reason he is bringing this up under Old Business is because to him it is a budget related item. Late last week he got a phone from a staff member asking him if he knew about the purchase

of the mayor's new Mustang Mach - EV. He said he had no knowledge of that. When he called the individual who is in charge of the vehicle fleet he asked was this an item that was in the budget because according to the budget, Section 55 - City Registered Vehicles, under Section E, the funding of city vehicles - expenditures of city vehicles inclusive of purchase and maintenance shall be presented in the annual budget in a separate fund. He stated to him that separate fund means Fund 72. He went back to the budget book and he is not going to read all the vehicles that were included. There was \$1,398,900 that Council voted on as a Council to purchase vehicles. Now, upon speaking with that individual, he told him that there is something consistent with a Cooperative Account. To that affect. Here is the problem, under contracts which is the result of the investigation with Mr. Pawlowski and this is one of the things that came out of that. Section Two, under 5.21A - Contracts per the award of all, not particular or individual. All contracts over \$40,000 that are required to be bid recommendation of the lowest responsible bidder by the department of the administration and approval of Resolution by City Council prior to contract execution are required. A contract is an offer of goods and acceptance of goods. The vehicle in this case was a 2024 Mustang Mach -EV. The administration shall make available to the city's Clerk's office a list by department of each duly executed Purchase Order which there will be a Purchase Order for a vehicle. Identifying the vendor, the product of service, purchase order. He asked Mr. Hanlon did he receive any purchase orders from the administration regarding this vehicle.

Mr. Michael Hanlon stated no.

Mr. Ed Zucal stated Section 8 - All bid contract and engagement contracts with the acceptance of legal counsel except under the Home Rule Charter shall contain language noting such engagement is subject to Council approval by resolution at a public meeting. No contract of any kind was ever presented to this Council and supported by any RFP. He stated that if there is one, please present it to him. The other problem is all city vehicles according to Section 55 should have a city seal on and a number to basically identify what part of the fleet they are. To this date, this does not exist. The only time that a vehicle can be purchased according to the Charter if there is an emergency case. In that case, emergency purchases shall be determined by the mayor managing director or designee. Within one week after the purchase of any good equipment services describe above, the finance director shall submit to the city controller a report dealing with the justification of excluding said purchase and any questions that the controller might have. The definition of an emergency vehicle - an emergency purchase shall mean a purchase necessary for the public safety or to avoid a significant loss to the city. He stated that he cannot see one reason how this will fit onto an emergency purposes. The bottom line here

is, there was a contract. There was not a proper RFP. The vehicle costs \$45,300 which is required to be brought before Council with an RFP and it was not. The other problem here is this is the kind of thing that gets people in trouble. There is a reason for the Charter and a reason that they follow the Charter. If there would have been a proper RFP process, the mayor could have went or the Purchasing Department could have went to three different dealers, got quotes, and perhaps been under the \$40,000 mark. He stated that was not done. There was a specific contract with a specific car dealer that occurred. He stated that he is not going to mention the car dealer because that is not fair to them. He stated that it wasn't brought before Council so therefore it wasn't a proper contract and it wasn't an RFP involved.

Ms. Cynthia Mota asked if there is anything under communications.

Ms. Ce Ce Gerlach asked if they are legally or are they good with that. She asked if legally they are good if something wasn't followed. She asked if they are liable in any way.

Ms. Cynthia Mota stated that she would like to hear from.

Attorney Charles Smith asked for an opportunity to look into that. This is all hitting him for the first time.

Ms. Ce Ce Gerlach stated that if there is potentially some procedure wasn't followed, they need to make sure.

Ms. Cynthia Mota stated it is fair enough to give Attorney Smith until the next Council meeting and than he will let Council know.

Ms. Ce Ce Gerlach stated what the repercussion will be if something wasn't by the books.

Attorney Charles Smith stated that he thinks Council should have input from the Solicitor's office as well.

Ms. Cynthia Mota stated that she believes that is fair enough.

Mayor Matt Tuerk stated as Councilperson Zucal puts his concerns in writing, the administration will address them.

Mr. Ed Zucal stated that he will be happy to do that.

Ms. Cynthia Mota asked if they are ok to move forward.

[15-6754](#)

Bicentennial Park - Muhlenberg Lease - modification to refer for

specifically to conditions of the lease

Original:

WHEREAS, the City of Allentown is desirous of leasing the property, located at 1126 Lehigh Street, Allentown, PA 18103 to Muhlenberg College for the period of January 1, 2024, through December 31, 2033, with a one (1) ten (10) year renewal option.

Change to: :

WHEREAS, the City of Allentown is desirous of leasing the property, located at 1126 Lehigh Street, Allentown, PA 18103 to Muhlenberg College for the period of January 1, 2024, through December 31, 2033, with a one (1) ten (10) year renewal option followed by one (1) nine (9) year eleven (11) month renewal term.

**Attachments:** [BP Res](#)  
[BP Lease](#)  
[Resolution #30791](#)

Enactment No: 30791

**REPORTS****Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee met on February 28th; the next meeting is scheduled for March 27th, time to be determined.

**Community and Economic Development: Chair Hendricks, Mota, Napoli**

The committee has not met since the last council meeting; the next meeting is scheduled for March 13th at 6:00 PM.

**Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos**

The Committee met on February 28th; there are no future meetings scheduled at this time.

**Parks and Recreation: Chair Santos, Affa, Gerlach**

The Committee has not met since the last council meeting; the next meeting is scheduled for March 13th at 5:30 PM.

**Public Safety: Chair Zucal, Hendricks, Mota**

The committee has not met since the last council meeting; the next meeting is scheduled for March 20th at 5:30 PM.

**Public Works: Chair Gerlach, Affa, Zucal**

The Committee has not met since the last council meeting; the next meeting is scheduled for March 20th at 6 PM.

**Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach**

The committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

**Controller's Report (3 minutes)**

Mr. Jeffrey Glazier stated that he has the P-Card review for November with 96 P-Cards and 557 documents. The total amount of the statement was a bit over \$223,000. They started looking at the aging P-Card invoice entry into Eden. There nine invoices or 60 days. There were 32 between 31 and 60 days. December was better and January is much closer to being on-time. In terms of the findings, they identified one. If you are traveling there are two pieces of information that need to be submitted. One is a TRA which ask for permission and the second one is a TER where you file after and make sure all the expenses that have been accounted for. He went over a TER where the TRA was never submitted and the travel was completed in November. The TER was not submitted until January. The department and Purchasing were advised and told to do better. Gift cards were purchased on a P-Card. Gift cards should be purchased through Purchasing. Visa cards have

processing fees. Amazon gift cards have no processing fees. His office general falls into the camp of let's not have processing fees. He went over the Accounts Payable Report from the 3rd of February to the 1st of March. He stated that there was one check that was written for a civic contribution that his office believed could have been an ethics violation. The Controller's office referred it back to the department and suggested to have the Solicitor weigh in on this. The check was voided and he doesn't know if an opinion was solicited. Another department a check went out with an expense to the wrong account. The check was made out to a commercial establishment. It was expensed to the 40 account. Contributions to nonprofits. Further research determined that check should not have been cut in the first place and it was voided. The next gift card audit is finishing up and you may see that at the next meeting.

Mr. Ed Zucal asked what was the amount of the gift cards you were able to buy. He asked was it \$2,200.

Mr. Jeffrey Glazier stated that it was \$2,450.

Mr. Ed Zucal asked were they \$100 cards, \$50 cards.

Mr. Jeffrey Glazier stated that they may have been \$50 cards. Each city volunteer gets a card as a show of appreciation.

Mr. Santo Napoli stated while he agrees with the premise on finance charges and fees, he does commend the administration for choosing Visa cards. That money ends up staying local and helping out restaurants and helping our mom and pops, helping local residents versus an Amazon card that supports a billion that lives in Seattle. He gets what the Controller is saying about the fees. He is with him from a numbers guy, but he does commend them for going that route and it is the hope that the majority of those Visa cards end up staying in our area.

Mr. Jeffrey Glazier stated that Mr. Napoli's point is well taken.

#### Mayor's Report (3 minutes)

Mayor Matt Tuerk stated that he is so glad to be back after a recess. He is going to refrain from making any comments on statements that were made tonight that were and he just doesn't believe warrants comment. He do want to mention things that happened in the last couple of weeks that he is incredibly proud of here at the city of Allentown. One and you know this well because you were one of the folks who helped organize it. They held the Dominican Flag Raising on February 25th in recognition of our Dominican community here in the city of Allentown in a packed room. They were under the 168 occupancy limit for the room, but it was very well attended and just a tremendous reflection of the quality of the Dominican community



here in Allentown. He thanked Ms. Mota for helping organize that event and for doing beautiful decorations in Allentown City Hall.

Ms. Cynthia Mota stated that they were featured in The Morning Call because of the beautiful decorations and cultural items. It was really amazing. She thanked everyone that showed up from Council.

Mayor Matt Tuerk stated that it was incredibly pleasing to see so many faces from City Council. He stated that she did set a high bar and took the opportunity to mention that they will be hoisting the Irish Flag on March 15th here at city hall just prior to noon. He is hoping that any City Council member will want to join them for that. He stated that Ms. Mota did set a high bar for the Hibernians in terms of decorations. He was also happy to see members of City Council join them for a visit from the Pennsylvania DCED Secretary Rick Siger who came to Allentown to talk about the Main Street Program in Governor Shapiro's budget which will be incredibly helpful to our downtown as they continue to revitalize. It is always a great occasion when you can welcome members of the governor's administration to our city. It shows a level of commitment that will help the city in the future. They are also lucky to hear that day a buyer for PPL Tower was announced. He was able to meet with the developer in question. A little later in the week and he was pleased to have a good conversation with them about their future plans for the Tower and for the north building. They can count on that iconic landmark of our Center City to continue to guide visitors to Ninth and Hamilton for years to come. He made a quick note of congratulations to a few of the youth basketball teams. From Lucinda back there, the city basketball league recognized a couple of champions here from the city of Allentown. Executive won the Minor Girls Division and Minor Boys Division was won by We Different which is another local team. He also wants to recognize the Executive Education Academy Raptures for their Championship which they see on Saturday. Fantastic achievement by a bunch of local kids. Tomorrow is the basketball championship for the Cadet Girls and the Cadet Boys at South Mountain and he believes the game starts at 6:00. They also have their Police Athletic League Championships on March 9th which is Saturday at 9:00 AM that would be on the eastside at Dieruff. He stated that there is one other item that he wants to bring to Council's attention over the next few weeks. Obviously, the St. Patrick's Day parade. He hopes to see them all out there. He stated that they are welcome to join them. He hopes to see folks on the side of the road asking them for candy and staying involved. He is sure to see Imani out there. He hopes to see everyone come out for a truly fantastic celebration of the Joy of Life here in the city of Allentown. That is Sunday, March 17th. On March 18th, if you could be there, there is a commemoration of the building at Community Services for Children. A recognition of Senator Pat Browne for his contributions. That will be at 11:00 AM on Monday, March 18th at the corner of Sixth and Linden. He stated that concludes his report and will be happy to answer any questions they may have.

Ms. Cynthia Mota thanked Mayor Tuerk and asked if there were any comments from the dais.

Mr. Ed Zucal asked about the Dominican Republic thing, a big shout out should go out to Mr. Guridy as well. He started over 32 years ago.

Ms. Cynthia Mota stated yes, 32 years ago and he was also featured. She stated that she did make a comment because he did call her stating that he was at work. She thanked Mr. Zucal for calling her.

[15-6755](#) Controller Reports

**Attachments:** [4th QUARTER 2023 SUMMARY OF PENSION CASH FLOWS](#)

[Bank Recon](#)

[Check Review](#)

#### **ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

[15-6604](#) Bill 5 Budget and Finance, forwarded favorably.  
Amending Part I Administrative Legislation, Chapter 5 Administration of Government, Article IV Financial Procedures, Section 21 Contracts by updating the language in Part A; Requiring Council approval of items under cooperative purchasing agreements.

**Sponsors:** Administration

**Attachments:** [Bill 5 Section 5-21 Contracts Amendment](#)

Ms. Cynthia Mota asked if there were any comments from the dais.

Mr. Ed Zucal asked for a Motion to Table this Bill. he thinks it is a contradiction under Section Two under Contracts which indicates that all contracts before they have to be approved by Council. He thinks this is a way to circumvent that. He would like a list of all the Purchasing items that they are referring to that they want to buy this Cooperative Agreement.

Ms. Cynthia Mota asked if there were any other comments from the dais.

Ms. Ce Ce Gerlach stated that she will second that, but also want to see. If she seconds it, she would not be able to hear anything. Eventually, she will, but for now, she is interested to learn more about this.

Mayor Matt Tuerk stated that he believes this item was thoroughly discussed at committee and that is why it is in front of you now. He is happy to welcome Ms. Patel to talk about the rationale behind this and if it is acceptable to you, Mr. Napoli.

Ms. Bina Patel stated that they had discussed this during the Budget and Finance Committee. Currently, all contracts do come to Council, except there is a clause that allows the city to purchase through CoStars. CoStars is a platform where they have approved all the contracts and follow the Purchasing Procedures and Policies. She stated that the city's Code currently does allow them to use CoStars and that saves the city the bidding process time. It is efficient with time, energy and money. The city has been using CoStars for a long time and they have been preparing services to go through CoStars for contracts over \$40,000. That is the current practice. What they are saying in this Ordinance is that from now on, they will bring every contract that goes through CoStars to Council so they get to see them. She stated that this is actually being more transparent. The city has been going through CoStars contracts and having to approve over \$40,000. Council just has not seen them because the platform allows them because it went through the Purchasing process and the city's Code allowed that, but now with working with the Solicitor's office is that they want to be more transparent. She stated that Council does actually want to approve this tonight. They will bring every contract to them. That is what this ordinance is saying.

Mayor Matt Tuerk stated that currently at the moment, Ms. Patel is suggesting that there are contracts and there are purchases made over \$40,000 through CoStars that Council doesn't need to approve. That you don't presently see and the administration is offering to bring those to them now to basically close the loophole to the administration.

Mr. Santo Napoli thanked Ms. Patel for that background. He asked if the Controller, Mr. Glazier has any input on this.

Mr. Jeffrey Glazier stated that he would agree with what the mayor and Ms. Patel said. What kinds of things do you buy on CoStars? He gave them an idea. The Fire Departments says they want 100 new sets of turnout gear. That's the kind of thing that might be a statewide CoStars bid for and what the companies will say is that they will give x amount off the list. He stated that 100 sets a turnout gear could be \$150,000. Under the current ordinance, Council will never see that. You would probably see it budgeted in the Detail Budget under the Fire Department's 56 account. It will say uniforms, x amount of dollars. In terms of spending the money, Council would have approved it there, but you would never approve a contract for it because it goes through Costars. What the administration is saying is that on all these CoStars like things, now if they are purchasing something whether it be a service or goods over \$40,000 they are not going to bring that to Council. You are better informed and get another bite at that apple. If you are in favor of more transparency and in favor of a more informed

Council, this is something that addresses both of those and once again, he would agree with the mayor and Ms. Patel. This is not something that you want to table. This is something that should be supported. He stated Mr. Zucal that he would do his best to answer it and he will turn it over to someone else if it is beyond his ability.

Mr. Santo Napoli thanked Mr. Glazier.

Ms. Cynthia Mota asked if there were any other comments Mr. Zucal.

Mr. Ed Zucal stated that he still requests to table this until they get a list of the items that they are referring to. This is a way to circumvent Section Two of the Contract because up to this point, it should have been coming to Council if they are over \$40,000. It says it right here. It is in the Charter.

Ms. Bina Patel stated unless it is part of that CoStars.

Mr. Ed Zucal asked Ms. Patel what part of the budget covers that CoStars. The amount he is referring to. If you want to buy something for \$50,000, where is that coming from out of the budget.

Ms. Bina Patel stated that it is budgeted in the Detail Budget.

Mr. Ed Zucal asked under what.

Ms. Bina Patel stated that if they are purchasing uniforms it, will be under Account 56. It depends on what you are purchasing.

Mayor Matt Tuerk stated to Mr. Zucal you have the Detail Book now. You have all the items that it sort of applies to.

Mr. Ed Zucal stated up to the point of passing the budget. He stated that he is talking about after the budget has passed stating to the mayor just like he was referring to his vehicle. The vehicle was purchased after the budget was passed. What items are you referring to that aren't in the budget.

Ms. Bina Patel stated that this will already be in the budget.

Mayor Matt Tuerk stated that there is nothing being adding here.

Mr. Ed Zucal asked where is the money coming from. What account is it coming from?

Mr. Santo Napoli stated that he thinks where they are at. Let's just hypothetically say in the budget, the Fire Department gets X in their budget.

Then they decide to buy supplies through CoStars. Council is not seeing any of those contracts currently. The administration and Ms. Patel are saying that while that money was budgeted until the Fire Department and it was rightfully theirs to spend, they are now going to see that contract that they would not have seen before. It is just adding a level of transparency. As Mr. Glazier said Council gets a bite at the apple.

Mayor Matt Tuerk asked Mr. Zucal if he is asking for the items that wouldn't then be covered. He stated if Council passes this, they will see everything the city purchases through CoStars. He stated that the administration is going to bring more contracts to them.

Mr. Ed Zucal including every other contract in excess of \$40,000.

Ms. Cynthia Mota stated that is not a bad thing.

Mayor Matt Tuerk stated that it is a bad thing in terms the amount of time they will be spending talking about contracts. You will see a lot more of Ms. Anthony or Ms. McNeil, but you will spend more time on contracts.

Mr. Ed Zucal withdrew his motion.

Mr. Michael Hanlon stated that the reason it was exempted when they passed the contract process and you carved out CoStars and Cooperative Agreements when you passed the Contract Approval process is because they were being purchased under CoStars. The idea that Council wanted at that particular time that you were approving the process, not the contract. Now, they are asking Council to approve the contract. You purchased it under CoStars and that was a bid that was a process. You intentionally carved that out after the Pawlowski regime because that was purchased under a process. You didn't want to look at it. Now, they are asking you to.

Mayor Matt Tuerk stated it is a transparency measure on the administration's part. They would like for Council and the public to understand what the city's purchasing looks like.

Ms. Cynthia Mota stated that Council was not understanding and she is glad that she got some clarification. She asked Mr. Zucal if he is ok with it. She asked if there were any comments from the public.

**This Ordinance was tabled.**

**The request to Table this Bill was withdrawn by Mr. Zucal.**

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

**CONSENT AGENDA: THERE ARE NO ITEMS ON THE CONSENT AGENDA**

The Consent Agenda is for items that are considered ‘no brainers’ – the objective is to vote on all the resolutions at one time if there are no issues. The President asks if there is any request to remove any item from the Consent Agenda. If not, the clerk will read the resolutions. The President will ask for public comments, prior to council voting on the bundle.

**RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**[15-6748](#)

R35

Sewage Planning Module at 25 – 27 North 10th Street

**Attachments:** [R35 25 27 North 10th Street - Sewage Planning Module](#)

[Empire Property Construction c o Jennifer de Jesus SMP 25 27 N  
10th Sewer Planning Module  
Resolution #30805](#)

[25 27 North 10th Street Sewage Planning Module](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

Mayor Matt Tuerk offered his thanks to accommodating and getting this on the agenda with such a short time.

Ms. Cynthia Mota thanked Mayor Tuerk.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30805

[15-6753](#)

R36

Authorizes the confirmation of the City to serve as the Local Project Sponsor of the Center Square Redesign at 7th St Hamilton St to be eligible for discretionary funding from the Pennsylvania Department of Transportation up to two million five hundred thousand dollars (\$2,500,000.00) with no match required.

**Sponsors:** Administration

**Attachments:** [R36 - Center Square Local Project Sponsor](#)

[Resolution #30806](#)

Ms. Cynthia Mota asked if there were any comments from the dais.

Mayor Matt Tuerk stated that it is tied to R35 as well. This is part of the Center Square Redesign Project.

Ms. Cynthia Mota asked if there were any comments from the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30806

**ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

[15-6697](#)

Bill 13

Providing for the vacation of Type Street from the centerline of South Eighth Street to its West Terminus in the Third Ward of the City of Allentown:

**Attachments:** [Bill 13 Type Street - Street Vacation](#)

[Type Street - Street Vacation Map](#)

[Type Street from S 8th Street to its West Terminus - Street Vacation Petition \(Mayor's Request\)](#)

[Staff Engineering Report for Type Street - Street Vacation](#)

[Letter from the Lehigh Valley Planning Commission regarding Type Street from 8th Street to its Immediate Western Terminus](#)

[Allentown City Planning Commission Action on Vacation of Type Street](#)

[Planning Staff Report - Vacation of Type Street](#)

[Planning Commission Minutes February 13, 2024](#)

[Type Street from S 8th Street to its West Terminus - Mailing Labels](#)

[The Morning Call Ad 7600484](#)

[Type Street from S 8th Street to its West Terminus - Mailing Labels \(2\)](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-6724](#)

Bill 14

Amending the 2024 Capital Fund Budget to provide for an appropriation in the amount of One Hundred Thousand Dollars (\$100,000.00) from the Trexler Fund to the WPA Structures capital projects account. These funds will be used to repair the stage and columns at Union Terrace Park. This is part of the 2024-25 Trexler Capital Project allocation.

**Attachments:** [Bill 14 Parks 2024 WPA Allocation](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PARKS AND RECREATION COMMITTEE

[15-6725](#)

Bill 15

Amending the 2024 Capital Fund Budget to provide for a transfer of Nine

Thousand Five Hundred Dollars (\$9,500.00) from WPA Capital Project into the Franklin Park Capital Project. These funds will be utilized for the creation of a concept plan for Franklin Park as part of a grant application.

**Sponsors:** Administration

**Attachments:** [Bill 15 Parks WPA to Franklin](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PARKS AND RECREATION COMMITTEE

[15-6726](#)

Bill 16

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Twenty-Three Thousand Nine Hundred and Fifteen Dollars (\$23,915.00) from the 2023 United States Department of Justice Edward Byrne Memorial JAG Grant that will be passed through from the Lehigh County to the City of Allentown Police Department. These funds will be used to purchase traffic equipment.

**Sponsors:** Administration

**Attachments:** [Bill 16 2023 JAG - Lehigh County Funds](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PUBLIC SAFETY COMMITTEE

[15-6727](#)

Bill 17

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Three Hundred Eighty-Five Thousand Dollars (\$385,000.00) from the Pennsylvania Commission on Crime and Delinquency (PCCD) Grant to the City of Allentown Police Department. These funds will be utilized for reimbursement of expenses for the purchase of integrated fingerprint technology, license plate readers and integrated gunshot technology.

**Sponsors:** Administration

**Attachments:** [Bill 17 PCCD Grant](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PUBLIC SAFETY COMMITTEE

[15-6728](#)

Bill 18

Amending the 2024 General Fund Budget to provide for a supplemental



appropriation of One Million One Hundred Eighty-Three Thousand Fifty-Four Dollars (\$1,183,054.00) from the Pennsylvania Commission on Crime and Delinquency (PCCD) Grant to the City of Allentown Police Department. These funds will be utilized for reimbursement of expenses for the purchase of new city cameras, new in-car cameras for the entire police fleet and new body-worn cameras.

**Sponsors:** Administration

**Attachments:** [Bill 18 PCCD Grant 2](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PUBLIC SAFETY COMMITTEE

[15-6729](#)

Bill 19

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Twenty-Five Thousand Five Hundred Dollars (\$25,500.00) from the United States Department of Justice Edward Byrne Memorial JAG Grant to the City of Allentown Police Department for the purpose of funding overtime pay of patrol presence in an effort to suppress violent crimes and drug investigations in the Keystone Opportunity Zone in Allentown.

**Sponsors:** Administration

**Attachments:** [Bill 19 Police JAG Grant Appropriation](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PUBLIC SAFETY COMMITTEE

[15-6730](#)

Bill 20

Amending the 2024 Capital Fund Budget to provide for an increase of Three Hundred Fifty Thousand Dollars (\$350,000.00) to the Capital Project Martin Luther King Jr. Drive. These funds have been awarded as an MTF-DCED grant and will be reimbursed when the project is completed. The project includes the replacement of the existing rusted streetlights with 24 new LED luminaires and street light poles.

**Sponsors:** Administration

**Attachments:** [Bill 20 MLK Jr Dr Lighting Funds](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-6731](#)

Bill 21

Amending the 2024 General Fund budget to provide for a supplemental appropriation of Three Thousand Dollars (\$3,000.00) from the Khan Partnership for traffic signal improvements.

**Attachments:** [Bill 21 Traffic Signal Contributions](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-6732](#)

Bill 22

City Council authorizes the City to enter into an Intergovernmental Cooperation Agreement with the Redevelopment Authority of Allentown.

**Attachments:** [Bill 22 RACA Intergovernmental Agreement](#)

Mayor Matt Tuerk stated that the administration does appreciate Council taking a look at this and appreciates Council taking its time. It is always wise when you have items like this that you spend the appropriate amount of time considering the ramifications. He believes that this will pass the Bill to committee and you can really consider the agreement in committee and vote on it at the following meeting. It is always a wise procedure.

Ms. Cynthia Mota thanked Mayor Tuerk.

REFERRED TO THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[15-6749](#)

Bill 23 Refer to the Budget and Finance Committee

Amending Section § 5-21 Contracts, E (2) to read as follows:: The selection process shall be based on the objective criteria contained in the RFP and shall be conducted by a Selection Committee composed of the Director of Finance, Department Head, Bureau Manager, and any other staff deemed appropriate except in the case of an investigation authorized by ordinance under Section 201 of the Home Rule Charter wherein the ordinance shall authorize a selection committee.

**Sponsors:** Gerlach, Hendricks and Mr. Zucal

**Attachments:** [Bill 23 Investigation](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE BUDGET AND FINANCE COMMITTEE

**RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

[15-6723](#)

R 37

Establishes a Special Committee to provide a framework for Understanding, Implementing and Evaluating Co-responder Public Safety Models

**Sponsors:** Gerlach, Santos, Mota, Napoli and Mr. Zucal

**Attachments:** [R37 Special Committee](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE PUBLIC SAFETY COMMITTEE

[15-6680](#)

R 38

Denial of a Certificate of Appropriateness – 425 N. 10th Street

**Sponsors:** Administration

**Attachments:** [R38 HARB Resolution to DENY - 425 N. 10th St](#)  
[425 N 10th Street Final Report](#)

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

REFERRED TO THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

**NEW BUSINESS: NONE**

**GOOD AND WELFARE: NONE**

**ADJOURNED: 7:42 PM**

[15-6577](#)

Reference Materials:

Council Rules  
Procurement Code  
Ethics Code

**Attachments:** [Procurement Code](#)  
[Ethics Code](#)  
[Rules](#)