



CITY OF ALLENTOWN

30253

**RESOLUTION**

**R109 – 2021**

*Introduced by the Administration on July 21, 2021*

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**Transfer Approvals: \$200,000.00 in Risk Management for Excess Insurance Premiums Have Increased in 2021 and Exceeded the Amount Originally Appropriated; \$18,199.74 in Human Resources for Account Not Changed to Deduct from Permanent Wages when HR Clerk Confidential Position Changed to Full Time; \$8,730.59 in Finance for Existing Vehicle Dual Facing Dash Cameras Are In Need of Replacement in the EMS Vehicles.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, the Administration has requested Council approve the following transfers:

- **\$200,000.00 in Risk Management for Excess Insurance Premiums Have Increased in 2021 and Exceeded the Amount Originally Appropriated from Account #081-02-8001-0001-44 (Legal Services) to Account #081-02-8001-0001-36 (Property and Casualty);**
- **\$18,199.74 in Human Resources for Account Not Changed to Deduct from Permanent Wages when HR Clerk Confidential Position Changed to Full Time from Account #000-06-0603-0001-02 (Permanent Wages) to Account #000-06-0603-0001-04 (Temporary Wages);**
- **\$8,730.59 in Finance for Existing Vehicle Dual Facing Dash Cameras Are in Need of Replacement in the EMS Vehicles from Account #000-01-0609-0001-76 (Contingency) to Account #000-05-0605-0003-46 (Contract/Services Fees and Account #000-05-0605-0003-90 Refunds).**

**NOW, THEREFORE, BE IT RESOLVED** that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Cynthia Mota	X	
Joshua Siegel	X	
Ed Zucal	X	
Julio A. Guridy, President	X	
TOTAL	7	0

***THIS IS TO CERTIFY, That the above copy of Resolution No. 30253 was adopted by the City Council of Allentown on the 21<sup>st</sup> day of July, 2021, and is on file in the City Clerk's Office.***

  
 \_\_\_\_\_  
 City Clerk

RECEIVED

JUL 14 2021

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: John P. Ferry
BUREAU: Department of Finance	BUREAU: RISK Management

TRANSFER DETAIL

Date of Request: 8-Jul-21	Fund: RISK	Transfer Amount: \$200,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0001-44 Legal Services	\$200,000.00	1,000,000.00	\$817,360.34	617,360.34
				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

081-02-8001-0001-36 Property and Casualty Ins	\$200,000.00	\$540,000.00	\$57,009.00	257,009.00
				-
				-
				-
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*Bjeu*

Reason Transfer is Required:  
 City Excess Insurance premiums have increased in 2021 and exceeded the amount originally appropriated. Please see attached document for increase amounts CY2020 to CY2021. RISK Management and the Solicitor are seeking add'l excess insurance for Child Abuse/Molestation coverage and the premium will be paid from these transferred funds.

Reason Funds are Available for Transfer:  
 After discussion with the Solicitor the anticipated legal services/settlements for 2021 should not require the budgeted \$1,000,000 and it was agreed to transfer \$200,000 from Legal Services to cover our insurance premiums.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00		
XXXXXXXX	Amount is greater than \$5,000.00		
Department Head/Deputy Director:	<i>Melony Sella</i>	Date:	<i>7/14/2021</i>
Director of Finance/Deputy Director:	<i>Jessica Bergant</i>	Date:	<i>7/14/21</i>
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>7-15-21</i>
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>7/15/21</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Julio Guridy, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	

Coverage	Expiring	Renewal	% of Increase	Notes
Property	\$90,900	\$104,500	15% Increase	CNA wanted a 20% increase and we were successful in negotiating this down to a 15%. The reasons for the increase are Loss Performance in the industry, which is approximately 1.17%; reinsurance costs have increased 18-20% last year and are anticipated to increase 18-20% this year (possibly higher), hurricanes, wildfires, looting/rioting/fires water damage, etc.
Excess WC	\$98,800	\$112,173	13.5% Increase	This is up slightly but once again extremely aggressive. The rate increased 8% over the expiring rate; the expiring rate was .1882 and the renewal rate is .2033; There was a 5% increase in the payroll exposure.
Auto Physical Damage	\$56,008	\$62,603 – 2% rate increase	11.7% Increase	The auto coverage industry is still seeing rate increases of approximately 10-15% overall. The actual rates only increased 2% by class of vehicle, but the total premium increase is 11.7%. Services truck rate is 1.82 vs 1.86 at a 2% increase and Dump trucks are 3.64 vs 3.71 at 2% rate increase. The carrier originally wanted a 5% rate increase, which equated to a 15% premium increase, however, we were successful in negotiating this down to a 2% increase and an overall 11.7% premium increase.
Inland Marine	\$39,482	\$41,921	6.2% Increase	No Rate increase; increase is all due to exposures; 2015 Fire Truck was added for \$425,506 in value; expiring premium does not include the newly added golf carts, etc., as Nationwide still hasn't processed the endorsement.
Public Official/EPL	\$94,750	\$103,869	9.6% Increase	Greenwich Quote Option – Greenwich reduced its premium from the original quote of \$105,635 to \$103,869
Law	\$245,765	\$245,765	Flat	There was no change in this premium from the expiring term.
Cyber	\$36,347	\$49,681* Subject to final approval of the Chubb Questionnaire	37% Increase	The industry claims for this sector have increased dramatically and the carriers are taking hefty rate/deductible increases on this line of coverage. Chubb has reduced the limit of coverage from the expiring \$2M limit down to a \$1M limit. They have also increased the retention from \$25K to \$50K and add several exclusionary endorsements (Solar Winds, etc. copies attached). Due to the decrease in coverage limits, we did obtain a quote for an Excess layer to obtain the \$2M limit. The Excess Cyber quote is listed below. We also marketed this line of coverage and the responses are outlined in the Marketing Summary page of the proposal.
Excess Cyber \$1M X \$1M	N/A	\$45,760* Subject to final approval of the Chubb Questionnaire		Indian Harbor quoted \$1M X Chubb \$1M limit in the amount of \$45,760. The coverage follows form over Chubb Policy
Crime 3-Yr Policy	\$13,822	\$15,285	10.5% Increase	3.69 Per year Average increase considering a 3-year policy term
<b>TOTAL</b>	<b>\$675,874</b>	<b>\$781,557</b>	<b>15.6% Increase</b>	<b>Total include the Greenwich Public Officials/EPL Option</b>

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FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director FROM: Meloney Sallie-Dosunmu

BUREAU: Department of Finance BUREAU: Human Resources

TRANSFER DETAIL

Date of Request:	8-Jul-21	Fund: GENERAL	Transfer Amount:	\$18,199.74
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ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)			
000-06-0603-0001-02 PERMANENT WAGES	\$18,199.74	430,713.00		\$189,554.20	171,354.46
					-
					-
					-
					-
					-
					-
					-
					-
					-

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	TO (CREDIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)			
000-06-0603-0001-04 Temporary Wages	\$18,199.74	\$5,000.00		(\$13,199.74)	5,000.00
					-
					-
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Reason Transfer is Required:  
 ACCOUNT WAS NOT CHANGED TO DEDUCT FROM PERMANENT WAGES WHEN HR CLERK CONFIDENTIAL POSITION CHANGED TO FULL TIME. THE ISSUE HAS BEEN CORRECTED AND THE CORRECT ACCOUNT WILL BE DEDUCTED.

Reason Funds are Available for Transfer:  
 CORRECT AMOUNT WAS BUDGETTED.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	XXXXXXX	Amount is greater than \$5,000.00
Department Head/Deputy Director:	Meloney Sallie Dosunmu pp Curaleg	Date: 7/8/2021
Director of Finance/Deputy Director:	Frisca Borghetti	Date: 7/2/21
City Controller (if amount is greater than \$5,000):	Ryan	Date: 7-14-21
Mayor/Managing Director (if amount is greater than \$5,000):		Date: 7/14/21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Julio Gurdy, President:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:

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**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Seth O'Neill, Director	FROM: Barbara Wagenhurst, Finance Operations Mgr.
BUREAU: Department of Finance	BUREAU: Finance

**TRANSFER DETAIL**

Date of Request: 12-Jul-21	Fund: General	Transfer Amount: \$8,730.59
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0609-0001-78	\$8,730.59	350,000.00	\$128,247.06	119,516.47
Contingency				-
				-
				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-05-0605-0003-46	\$7,730.59	\$2,100.00	(\$124.55)	7,606.04
Contract/Service Fees				-
000-05-0605-0003-90	1,000.00	5,000.00	126.92	1,126.92
Refunds				-
				-
				-
				-

*Bjw*

**Reason Transfer is Required:**

Existing vehicle dual facing dash cameras are in need of replacement in the EMS vehicles. It was advised to replace them with the system being used in other City vehicles. City will receive the hardware at no cost. Annual license fee for the vehicle gateways and dual-facing camera will be the only expense for this transition. Additional refund monies are needed due to COVID.

**Reason Funds are Available for Transfer:**

The camera replacement in EMS vehicles and additional refunds due to COVID were not anticipated at the time the 2021 budget was prepared, therefore, the Contingency account will be used to cover these expenses.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	<i>[Signature]</i> 7/12/21 Date:
Director of Finance/Deputy Director:	<i>[Signature]</i> 7/12/21 Date:
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i> 7-14-21 Date:
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i> 7/14/21 Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: Date:	

**CITY COUNCIL**

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