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FINANCE DIRECTOR'S OFFICE**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: Maria Quigney, HUD Grants Manager <i>mq</i>
BUREAU: Department of Finance	BUREAU: DCED

TRANSFER DETAIL

Date of Request: 24-Jul-17	Fund: CDBG	Transfer Amount: 30,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
700-01-7905-0110-40 Economic Development	30,000.00	99,194.25	91,694.25	61,694.25
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

700-01-7205-0207-72 Admin Planning & Economic Development	30,000.00	14,423.85	14,121.33	44,121.33
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Building Standards and Safety is in need of some newer cars. Building Standards is planning on hiring several new employees and our current selection of cars are in much needed repair. We will be able to purchase at least 2 cars with an estimate of \$11,000 to \$15,000 each.

Reason Funds are Available for Transfer:

The funds are from Economic Development project that has stalled. Account 700-01-7205-0207-50 has a balance of \$14,423.85 which already has a use allocated to it. This would be additional funds.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>[Signature]</i>	Date: 8/10/17
Director of Finance: <i>[Signature]</i>	Date: 8/18/2017
Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 8/24/17
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 8/29/17
Daryl Hendricks, Vice President: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 23-AUG-17
Candida Affa, Councilperson: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Roger MacLean, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
David McGuire, Councilperson: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 8/30/17
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: