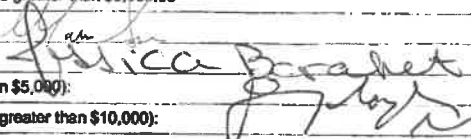


2025 Budget Year		Budget Office Only:			
		Posting Year:	Posting Date:	Posting #	Doc #
		" Period:		Ref #	Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	Julio Vargas	
BUREAU:	Department of Finance		BUREAU:	Public Works - Fleet	
TRANSFER DETAIL					
Date of Request:	21-Oct-25	Fund:	General	Transfer Amount:	\$ 75,000.00
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-03-0704-0016-50054	\$ 75,000.00	\$ 1,638,009.63	\$ 255,557.14	\$ 180,557.14	
Repairs & Maintenance Supplies				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
000-03-0704-0016-50042	\$ 75,000.00	\$ 421,273.69	\$ 79.08	\$ 75,079.08	
Repairs & Maintenance				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
This transfer is necessary to facilitate the dispatch of vehicles for proprietary repair work. There were multiple unforeseen repairs needed by outside vendors in 2025 that were not budgeted for, these include the Milling Machine (7565) and Paver (7S608). These unexpected repairs have cost \$59,554.68 for both vehicles so far. In addition, due to staffing shortages, more vehicles had to be sent out for repair.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
The funds are available because fewer parts and tools were purchased than originally expected, resulting in a surplus in this particular account at this time.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
	Check if amount is equal to or less than \$5,000.00				
x	Check if amount is greater than \$5,000.00				
Department Head/Deputy Director:				Date: 10/22/2025	
Director of Finance/Deputy Director:				Date: 10/22/25	
City Controller (if amount is greater than \$5,000):				Date: 10-22-25	
Mayor/Managing Director (if amount is greater than \$10,000):				Date: 10/24/25	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:		
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved	☐ Disapproved	Date:		
Cynthia Mota, Vice President	☐ Approved	☐ Disapproved	Date:		
Candida Alfa, Councilperson	☐ Approved	☐ Disapproved	Date:		
Cecilia Gerlach, Councilperson	☐ Approved	☐ Disapproved	Date:		
Ed Zucal, Councilperson	☐ Approved	☐ Disapproved	Date:		
Natalie Santos, Councilperson	☐ Approved	☐ Disapproved	Date:		
Santo Napoli, Councilperson	☐ Approved	☐ Disapproved	Date:		