

2025 Budget Year		Budget Office Only:			
		Posting Year:	Posting Date:	Posting #	Doc #
		" Period:		Ref #	Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	FINANCE	
BUREAU:	Department of Finance		BUREAU:	RISK MANAGEMENT	
TRANSFER DETAIL					
Date of Request:	22-Sep-25	Fund:	RISK	Transfer Amount:	\$ 5,923,052.27
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
081-02-8001-0061-50030-RENTALS	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ -	
081-02-8001-0061-50032-PUB & MEMB	\$ 500.00	\$ 1,500.00	\$ 1,080.00	\$ 580.00	
081-02-8001-0061-50034-TR&PRF DEV	\$ 4,820.87	\$ 6,600.00	\$ 4,820.87	\$ -	
081-02-8001-0061-50036-PROP & CAS	\$ 120,000.00	\$ 1,055,000.00	\$ 220,488.00	\$ 100,488.00	
081-02-8001-0061-50042-REP&MAINT	\$ 8,170.00	\$ 20,000.00	\$ 8,170.00	\$ -	
081-02-8001-0061-50046-OTHER CSV C	\$ 30,000.00	\$ 256,000.00	\$ 74,631.00	\$ 44,631.00	
081-02-8001-0061-50050-OTHER SV&C	\$ 12,000.00	\$ 15,000.00	\$ 12,000.00	\$ -	
081-02-8001-0061-50054-MAINT SUP	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	
081-02-8001-0061-50056-UNIFORMS	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ -	
081-02-8001-0061-50068-OP MAT&SUP	\$ 28,000.00	\$ 55,000.00	\$ 32,311.84	\$ 4,311.84	
081-02-8001-0061-50072-EQUIPMENT	\$ 3,000.00	\$ 20,000.00	\$ 3,266.56	\$ 266.56	
081-02-8001-0061-50080-SELF INS L	\$ 150,000.00	\$ 200,000.00	\$ 197,094.96	\$ 47,094.96	
081-02-8001-0061-50081-PROPERTY LOSSES	\$ 20,000.00	\$ 250,000.00	\$ 97,163.94	\$ 77,163.94	
081-02-8001-0061-50085-AUTO LOSSES	\$ 75,000.00	\$ 400,000.00	\$ 168,459.82	\$ 93,459.82	
081-02-8001-0061-50087-PROFESSIONAL LOSSES	\$ 396,000.00	\$ 1,600,000.00	\$ 696,848.98	\$ 300,848.98	
081-02-8001-0062-50032-PUB & MEMB	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	
081-02-8001-0062-50034-TR&PRF DEV	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	
081-02-8001-0062-50036-PROP & CAS	\$ 3,000.00	\$ 172,000.00	\$ 3,184.00	\$ 184.00	
081-02-8001-0062-50046-OTHER CONTRACT SVCS	\$ 59,000.00	\$ 65,000.00	\$ 59,000.00	\$ -	
081-02-8001-0062-50072-EQUIPMENT	\$ 7,500.00	\$ 10,000.00	\$ 7,585.91	\$ 85.91	
TO (CREDIT)					
081-02-08001-00063-50037 Ins, Dental, Life, Drug	\$ 928,990.87	\$ 26,600,000.00	\$ 4,140,860.17	\$ 5,069,851.04	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
To cover 2025 Healthcare Costs obligations.					

REASON FUNDS ARE AVAILABLE FOR TRANSFER:

Transfer from remaining unused amounts available in the current Risk fund totalling \$928,990.87

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Check if amount is equal to or less than \$5,000.00

XXXX

Check if amount is greater than \$5,000.00

Department Head/Deputy Director:

Date:

Director of Finance/Deputy Director:

Date:

City Controller (if amount is greater than \$5,000):

Date:

Mayor/Managing Director (if amount is greater than \$10,000):

Date:

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

CITY COUNCIL

Daryl Hendricks, President

☐ Approved ☐ Disapproved

Date:

Cynthia Mota, Vice President

☐ Approved ☐ Disapproved

Date:

Candida Affa, Councilperson

☐ Approved ☐ Disapproved

Date:

Cecilia Gerlach, Councilperson

☐ Approved ☐ Disapproved

Date:

Ed Zucal, Councilperson

☐ Approved ☐ Disapproved

Date:

Natalie Santos, Councilperson

☐ Approved ☐ Disapproved

Date:

Santo Napoli, Councilperson

☐ Approved ☐ Disapproved

Date: