

RECEIVED

DEC 24 2015

FINANCE DIRECTOR'S OFFICE

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: David Paulus
BUREAU: Department of Finance	BUREAU: Building Standards and Safety

TRANSFER DETAIL

Date of Request: 23-Dec-15	Fund: General	Transfer Amount: 8,000 4,100.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0903-0001-32	8,000.00	10,500.00	9,595.50	1,595.50
<i>Publications & memberships</i>				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-09-0903-0001-06 - <i>Premium Pay</i>	4,000.00	10,600.00	(2,670.02)	1,329.98
000-09-0903-0002-02	4,000.00	86,655.00	86,667.89	90,667.89
<i>Permanent Wages</i>				-
				-
				-
				-
				-

Reason Transfer is Required:

More overtime than anticipated for the transfer into the 0001-06 account for call outs. As for the 0002-02 permanent wages, that was not allocated by our Department. I believe there was an oversight into how much would actually be needed. We will have to review this for the 2016 budget and the budgets thereafter.

Reason Funds are Available for Transfer:

We did not need to purchase code books this year as we had anticipated. Minor changes were made in Codes negating the need for new books.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input checked="" type="checkbox"/>	Amount not more than \$5,000.00
<input type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>Shannon Calluori</i>	Date: 12/23/15
Director of Finance: <i>Debi Boyer</i>	Date: 12/23/15
Managing Director (if amount is greater than \$5,000): <i>Kevin X. Dwyer</i>	Date: 12/23/15
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President: <i>Ray O'Connell</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 1/6/16
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joseph Davis, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Jeanette Eichenwald, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Jeff Glazier, Councilperson: <i>Jeff Glazier</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 1-8-16
Daryl Hendricks, Councilperson: <i>Daryl Hendricks</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 08-JAN-16
Cynthia Mota, Councilperson: <i>Cynthia Mota</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 1/8/16