



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, March 1, 2023

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R49

Authorization for Contract with H & K Group, Inc (Coopersburg Materials, Div of Naceville Materials, JV & Easton Quarry, Div of H & K Group, Inc.), New Enterprise, and PMG SM PA LLC, d/b/a SealMaster at the unit prices identified in the bid, for a total estimated sum of \$1,927.647.50 to furnish and/or deliver and/or apply road materials, including but not limited to geotextiles.

Sponsors: Administration

Attachments: [R49 Road Materials](#)

Minutes of Previous Meeting

February 15, 2023 City Council Meeting Minutes

Attachments: [February 15, 2023 City Council Meeting Minutes](#)

Communications: Order of DeMolay

Old Business

REPORTS

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 6

Amending the 2023 Capital Fund Budget to provide for a transfer of funds within the Skatepark Development Capital Project in the amount of Twenty-One Thousand Three Hundred and Fifty-One Dollars and Seventy-Two Cents (\$21,351.72). The purpose of this transfer is to purchase new lighting to be installed by the Parks and Recreation Department.

Sponsors: Administration

Attachments: [Bill 6 Skate Park Equipment](#)

Bill 7

Amending the 2023 Capital Fund Budget to provide for a transfer of Five Hundred Ninety-Five Thousand Dollars (\$595,000.00) from the Pools and Spray Park project fund and Five Thousand Dollars (\$5,000.00) from the Auburn Cross Trails project fund to the Irving Pool Improvements fund to provide the necessary funding to complete construction.

Sponsors: Administration

Attachments: [Bill 7 Irving Pool Transfer](#)

Bill 8 Community and Economic Development Committee, forwarded favorably 3-0. Amending the Part Two General Legislation, Chapter 298 Flood Control, Article VIII Existing Structures in Identified Floodplain Areas, Section 38 Improvements, Part E by repealing it in its entirety.

Sponsors: Administration

Attachments: [Bill 8 Flood Control Amendment](#)

Legislative History

2/22/23	Community and Economic Development Committee	forwarded without recommendation
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Bill 9 Community and Economic Development Committee, forwarded favorably, 3-0. Provides for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the city.

Sponsors: Administration

Attachments: [Bill 9 DCED ESG Accounts](#)

Legislative History

2/22/23 Community and Economic forwarded without recommendation
Development Committee

Bill 10 Public Works, this evening

Providing that a section of Ann Street on the east side of Allentown between East Maple Street, South Albert Street, East Walnut Street and South Bradford Street, be called "John Snyder Way." This was initially introduced as a resolution, the committee had no issues changing the name of the street, which needs to be done by ordinance. There are no property owners impacted by the legislation. Public Works is fine with the change.

Sponsors: Hendricks, Mota and Mr. Zucal

Attachments: [Bill 10 Renaming the Street Surrounding Ann Street between East Maple, South
Dedicating City Assets
John Snyder Way 1](#)

Bill 12 Motion to pull from committee to vote on, was introduced last council meeting Amending the 2023 Fire Department Uniforms budget to provide for a supplemental appropriation of funds received from the Federal Emergency Management Agency to provide for the purchase of 8 complete sets of NFPA 1971 approved turnout gear for our new recruits. This ensemble will include a turnout coat, pants, helmet, one pair of boots, two pairs of gloves, two hoods, and an individual face piece which is properly fit-tested.

Sponsors: Administration

Attachments: [12 - Fire Uniforms](#)

CONSENT AGENDA

R50

Certificate of Appropriateness for work in the Historic Districts: 1550-52 W. Chew, 1118 W. Turner, 735 Oak and 937 North Streets

Attachments: [R50 Certificate of Appropriateness](#)
[735 Oak Street Final Review](#)
[937 North Street Final Review](#)
[1118 Turner Street Final Review](#)
[1550 52 Chew Street Final Review](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R47 Community and Economic Development Committee, forwarded favorably, 3-0
Denial of a Certificate of Appropriateness – 1024 W. Chew Street

Sponsors: Administration

Attachments: [R47 HARB Resolution to DENY - 1024 W Chew St](#)
[1024 W Chew Street -Final Review](#)

Legislative History

2/22/23	Community and Economic Development Committee	recommended for denial
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R46 Budget and Finance Committee, forwarded favorably with the caveat that the committee work with the administration to lessen the need for transfers by considering threshold levels and getting the transfers done proactively - transfer approval before expenditure.

Approves 17 transfers: \$1,267,922.34 in Fire Administration & Operations Correcting 2022 Negative Personnel Balances - \$87,917.84 is available within the Fire Admin Program, \$987,258.59 in Information Services for All Expenses for the Project were Charged to the Original Account Given of 001-07-3000-2119-76; \$391,909.27 in EMS Correcting 2022 Negative Personnel Balances; \$358,894.65 in Police Operations Correcting 2022 Negative Personnel Balances; \$63,904.50 in PW – Fleet for No Personnel Wages Were Budgeted in the New Garage Program in Nov – Dec 2022/\$51,494.16 is available within the program; \$33,852.37 in Police Academy Correcting Negative Personnel Balances for 2022; \$33,182.43 in Traffic Planning Correcting Negative Personnel Balances for 2022; \$16,405.66 in Correcting Negative Personnel Balances for 2022; \$13,592.44 in Trexler Grounds Maintenance for Permanent Wages, Temporary Wages, Premium Pay & FICA were underbudgeted in 2022 in the Trexler Account; \$9,000.00 in Public Works for the Funds Needed to be Transferred So They Are Available in the Correct Account – Public Works; \$8,862.91 in CED Director – Administration Correcting Negative Personnel Balances for 2022; \$8,000.00 in Public Works for the Funds Needed to be Transferred So They Are Available in the Correct Account – Public Works; \$7,613.86 in Mayor for Longevity & FICA Were Underbudgeted in 2022; \$6,765.00 in Human Resources Needed to Cover Tuition Reimbursements and Certificate Bonuses; \$5,851.80 in PW – Tech Services Correcting Negative Personnel Balances for 2022; \$5,556.12 in HR Correcting Negative Personnel Balances for 2022; \$5,259.96 in Public Works – Office of Compliance for Temporary Wages & Premium Pay Were Underbudgeted for 2022.

Sponsors: Administration

Attachments: [R46 Transfer Funds](#)
[Solid Waste](#)
[Public Works](#)
[Information Services](#)
[Needed To Cover Tuition Reimbursements and Certificate Bonuses for 2022](#)
[Longevity & FICA Were Underbudgeted in 2022](#)
[Temporary Wages & Premium Pay Were Underbudgeted for 2022](#)
[Correcting Negative Personnel Balances for 2022](#)
[Correcting Negative Personnel Balances for 2022 - \\$33,182.43](#)
[Correcting Negative Personnel Balances for 2022 - \\$5,851.80](#)
[Correcting Negative Personnel Balances for 2022 - \\$33,852.37](#)
[Correcting Negative Personnel Balances for 2022 - \\$5,556.12](#)
[Correcting Negative Personnel Balances for 2022 - \\$8,862.91](#)
[Permanent Wages, Temporary Wages, Premium Pay & FICA Were Underbudgeted](#)
[Correcting 2022 Negative Personnel Balances](#)
[Correcting 2022 Negative Personnel Balances \\$391,909.27](#)
[No Personnel Wages Were Budgeted In The New Garage Program in Nov - Dec](#)
[Correcting Negative Personnel Balances for 2022 - \\$87,917.84 Is Available With](#)

R51 This is a new resolution to be voted on.
 Approves one transfer: \$189,500 Budget & Finance For An Error When Entering the 2023 Budget - The Financial Advisory Expense & the NIZ Electronic Report Contracts for be 46 not 42.

Attachments: [R51 Transfer Funds](#)
[An Error When Entering the 2023 Budget - The Financial Advisory Expense & the](#)

R165 Budget and Finance, forwarded with the caveat that forensic audit be changed to external audit and that consideration be given to having the Controller do a performance audit for better initial understanding of the process - committee wanted to hear from the prime sponsor, Councilperson Zucal.

Authorizes expenditure of funds for an independent forensic audit of the use of overtime and sick/leave time across all city bureaus and departure pay-outs

Sponsors: Affa, Gerlach, Hendricks and Mr. Zucal

Attachments: [R165 Forensic Audit](#)

Legislative History

11/2/22 City Council approved

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 13 Refer to Parks and Recreation
 Amending the 2023 Capital Fund Budget to provide for an appropriation of Three

Hundred Ninety-Eight Thousand Six Hundred (\$398,600.00) Dollars into a new capital fund account. This money was awarded as a DCNR Grant for Phase 2 Construction of the Jordan Skatepark.

Sponsors: Administration

Attachments: [Bill 13 Skate Park DCNR Grant](#)

Bill 14 Refer to Public Works

Amending Part II General Legislation, Chapter 163 Animals, Article I Animal Control by updating the language in Sections 1, 3-7, 13-15, 18, and 21-23.

Sponsors: Administration

Attachments: [Bill 14 Animal Control Amendment](#)

Bill 15 Refer to Public Safety

Amending the 2023 General Fund Budget to provide for a supplemental appropriation of Ten Thousand Dollars (\$10,000.00) from the Commonwealth of Pennsylvania Office of The State Fire Commissioner (OSFC) Grant to the Allentown EMS Department to upgrade equipment.

Sponsors: Administration

Attachments: [Bill 15 OFSC EMS Grant](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R52 Refer to Public Safety

Authorizes expenditure of funds to draft an RFP for a credible messenger program.

Sponsors: Gerlach and Santos

Attachments: [R52 Incredible Messenger Funding](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Council Rules

Procurement Procedures

Code of Ethics

Attachments: [Council Rules 2023](#)

[Contract/Procurement Procedures from the Code](#)

[Ethics Code](#)