



CITY OF ALLENTOWN

No. 115

RESOLUTION

R - 2020

Introduced by the Administration on October 7, 2020

Authorization for a \$125,826 Contract with Michael Baker International, Inc. to provide consulting, planning, and design services for the site analysis, conceptual planning, and design of the proposed MLK Trail Extension Project, 5 bids.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Michael Baker International, Inc. C
2. Project or Contract Reference: C27-000081 /RFP NO. 2020-17 -MLK Trail Extension
3. Description of Service(s): seek the services of a Contractor to provide detailed consulting, planning, and design services for the site analysis, conceptual planning, and design of the proposed MLK Trail Extension Project. The project will involve the planning, testing, and design of a one-mile minimum 10' wide paved multi-use trail that will extend from the future Auburn Cross Trails Park westward to the Lehigh Parkway linking Center City Allentown with the extensive City and regional trail networks.

NOW, THEREFORE, BE IT RESOLVE , on this the 7th day of October, 2020, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Contract No. C27-000081/ RFP NO. 2020-17 -MLK Trail Extension

TO: City Council, City Clerk, and Council Solicitor

FROM: Karen El-Chaar, Department Head

DATE: September 22, 2020

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

American Engineers Group, 441 Friendship Road, Harrisburg, PA 17111
Cowan Associates, Inc., 120 Penn Am. Ave., Quakertown, PA 18101
Omnes, LLC, 1262 Simon Blvd., Unit B103, Easton, PA 18042
Simone Collins Landscape Architects, 119 E. Lafayette Street, Norristown, PA 19401

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Michael Baker International, Inc., 645 W. Hamilton Street, Suite 206, Allentown, PA, 18101

Contract Consideration: \$125,826.00.

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Funding Source: 700-01-7505-0207-46 -\$3,826
 700-01-7404-0216-46- \$18,500
 001-08-1663-1810-46- \$103,500

- Description of project or scope of services to be provided:

On or about July 27, 2020, the City advertised a solicitation to seek the services of a Contractor to provide detailed consulting, planning, and design services for the site analysis, conceptual planning, and design of the proposed MLK Trail Extension Project. The project will involve the planning, testing, and design of a one-mile minimum 10' wide paved multi-use trail that will extend from the future Auburn Cross Trails Park westward to the Lehigh Parkway linking Center City Allentown with the extensive City and regional trail networks.

August 26, 2020, the public opening was held and the technical proposals were opened from all five (5) vendors. Said proposals were distributed to the committee members and a Technical Evaluation was held on September 2, 2020. After the initial discussion, the committee members scored accordingly based on ability to meet the RFP Requirements. Prior Experience/Team Member Qualifications, Michael Baker had scored the highest.

On September 4, 2020 the cost proposals were opened and distributed to all committee members via Microsoft Teams for future evaluation. The cost evaluation meeting occurred on September 14, 2020 via Microsoft Teams. All committee members were present.

The committee members discussed the cost proposals. The committee then scored proposals based on Cost with 65 points being awarded for cost. Michael Baker had received 64 points for the cost proposal, which was the highest. The Committee made the recommendation to not proceed with Oral interviews/Presentations as they felt confident in deciding with the information provided in the Technical and Cost Proposals and would like to award to Michael Baker International, Inc.

- Contract Term:

The Contract term shall commence upon full execution and shall cease on June 30, 2021. There is a grant associated with this contract, If the said grant (C02-000019) term is extended beyond June 30, 2021, then by and through this Contract term shall be extended to coincide.

- List any renewal term options and duration of each renewal, if any:

n/a

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Karen El-Chaar, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution