



CITY OF ALLENTOWN

No. 9

RESOLUTION

R - 2018

Introduced by the Administration on February 20, 2018

Authorization for Contract for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies with Construction Masters Services, Inc. in the amount of \$276,684.00.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated January 18, 2018:

1. Name of Contractor/Consultant: Construction Masters Services, Inc.
2. Project or Contract Reference: C12-000107
3. Description of Service(s) to be provided: Change Order No. 1

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C12-000107

TO: City Council, City Clerk, and Council Solicitor

FROM: Craig Messinger, Department Head

DATE: January 18, 2018

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes no
- Identify contract funding sources (general fund, grants, loans, etc. & account number):

CDBG-700-01-7304-0207-76

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

N/A

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Construction Masters Services, LLC, 4008 Lancaster Pike, Reading, PA 19608

- Term of contract or estimated completion date, subject to standard extensions:

The current contract term ceases on May 30, 2018

- Description of project or scope of services to be provided:

Since this project came back under budget, the City opted to increase the contract value with the Vendor in order to fully utilize the full CDBG funds that are available to them before they lose said funding. Therefore on or about January 18, 2018, a change order was submitted and approved by the change order in order to increase the contract sum of this contract.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Original Contract Sum:	\$	323,285.00
Change Order No. 1	\$	<u>276,684.00</u>
New Contract Sum:	\$	599,969.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

At this time, the City would like to use all of the current and available CDBG funding in order to complete this project.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Craig Messinger, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution