

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Bina Patel, Director of Finance	FROM: Ann Saurman
BUREAU: Department of Finance	BUREAU: Recycling & Solid Waste

TRANSFER DETAIL

Date of Request: 17-Apr-24	Fund: Solid Waste Fund	Transfer Amount: \$ 11,050.17
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
085-03-8005-0001-54	\$ 10,000.00	\$ 51,050.00	\$ 45,843.17	\$ 35,843.17
Repair & Maintenance Supplies				\$ -
				\$ -
085-03-8005-0001-90	\$ 1,050.17	\$ 75,000.00	\$ 60,381.90	\$ 59,331.73
Refunds				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

085-03-8005-0001-76	\$ 11,050.17	\$ 72,035.00	\$ 72,035.00	\$ 83,085.17
Construction Contracts				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason Transfer is Required:

The City was awarded a 902 Grant to cover the costs to construct a pole building over the cardboard balers located at the City's Recycling Drop Off Center to preserve the life of the balers. The quote came back and it exceeds the amount budgeted so a transfer is needed to cover the additional costs.

Reason Funds are Available for Transfer:

There is funding available to cover the additional costs of the pole building. The bulk of the transfer is coming from Account 54 for the Recycling Drop-Off Center upgrades. We were able to do most improvements with city staff, and since the pole building will be at the Drop-Off Center, it is logical that these related funds be used for this reason.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

☐	Check if amount is equal to or less than \$5,000.00
☒	Check if amount is greater than \$5,000.00

Department Head/Deputy Director: 	Date: 4-17-24
Director of Finance/Deputy Director: 	Date: 4-19-24
City Controller (if amount is greater than \$5,000): 	Date: 4-19-24
Mayor/Managing Director (if amount is greater than \$10,000): 	Date: 4-22-24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Cynthia Mota, President	☐ Approved ☐ Disapproved	Date:
Santo Napoli, Vice President	☐ Approved ☐ Disapproved	Date:
Candida Alfa, Councilperson	☐ Approved ☐ Disapproved	Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved	Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved	Date:
Daryl Hendricks, Councilperson	☐ Approved ☐ Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

085 SOLID WASTE		Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
03 PUBLIC WORKS							
8005 RECYCLING & SOLID WASTE							
Account Number							
0001 COLLECTION/DISPOSAL/RECYCLING							
0001-54 REPAIR & MAINT SUPPLIES		51,050.00	4,519.47	4,519.47	687.36	45,843.17	10.20
Total SOLID WASTE		51,050.00	4,519.47	4,519.47	687.36	45,843.17	10.20
Grand Total		51,050.00	4,519.47	4,519.47	687.36	45,843.17	10.20

Expenditure Status Report
CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

085 SOLID WASTE						
03 PUBLIC WORKS						
8005 RECYCLING & SOLID WASTE						
Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prot Used
0001 COLLECTION/DISPOSAL/RECYCLING						
0001-80 REFUNDS	75,000.00	14,618.10	14,618.10	0.00	60,381.90	18.49
Total SOLID WASTE	75,000.00	14,618.10	14,618.10	0.00	60,381.90	18.49
Grand Total	75,000.00	14,618.10	14,618.10	0.00	60,381.90	18.49

expstat.rpt
04/08/2024 8:12AM
Periods: 0 through 12

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

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085 SOLID WASTE
03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 COLLECTION/DISPOSAL/RECYCLING						
0001-76 CONSTRUCTION CONTRACTS	72,035.00	0.00	0.00	0.00	72,035.00	0.00
Total SOLID WASTE	72,035.00	0.00	0.00	0.00	72,035.00	0.00
Grand Total	72,035.00	0.00	0.00	0.00	72,035.00	0.00

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