CITY OF ALLENTOWN

30792 | ***RESOLUTION*** | ***R21 – 2024***

Introduced by the Administration on February 7, 2024

Approves six transfers: (1) $78,879.35 to cover negative balances in premium pay in EMS; (2) $63,341.05 in Fire to cover year-end negative balances for premium pay, holiday and shift differential; (3) $56,252.77 in Public Safety – Police for overtime pay and health insurance opt our; (4) $53,000.00 in Public Safety/Police for 2023 Mark 43 records management annual maintenance; (5) $20,000 in Fire to move funds to correct budget account for expenditures; (6) $13,859.00 in Parks and Recreation for pool equipment.

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

- **$78,879.35 in EMS to Cover Year – End Negative Budget Account Balances from Account #000-05-0605-0003-24 (Postage & Shipping), Account #000-05-0605-0003-32 (Publications & Membership, Account #000-05-0605-0003-34 (Training & Prof. Develop), Account #000-05-0605-0003-42 (Repairs & Maintenance), Account #000-05-0605-0003-46 (Other Contract Services), Account #000-05-0605-0003-54 (Repair & Main Supplies), Account #000-05-0605-0003-56 (Uniforms), Account #000-05-0605-0003-66 (Chemicals), Account #000-05-0605-0003-68 (Operating Materials & Supp), Account #000-05-0605-0003-90 (Refunds), Account #000-05-0803-0002-34 (Training & Prof Develop), Account #000-05-0803-0002-56 (Uniforms), Account #000-05-0803-0002-56 (Uniforms), Account #000-03-0807-0001-04 (Temporary Wages), Account #000-03-0704-0001-06 (Premium Pay) to Account #000-05-0605-0003-06 (Premium Pay), Account #000-05-0605-0003-11 (Shift Differential), Account #000-05-0605-0003-12 (FICA);**
- **$63,341.05 in Fire to cover year-end negative budget account balances from Account #000-05-0803-0002-34 (Training), Account #000-05-0803-0002-42 (Repairs), Account #000-05-0803-0002-46 (Contract Services), Account #000-05-0803-0002-50 (Other Services), Account #000-05-0803-0002-56 (Uniforms), Account #000-05-0803-0002-68 (Operating Materials), Account #000-05-0803-0002-72 (Equipment) to Account #000-05-0803-0002-03 (Holiday), Account #000-05-0803-0002-06 (Premium), Account #000-05-0803-0002-11 (Shift Differential);**
- **$56,252.77 in Public Safety – Police for Staffing Needs at the End of the Year Led to an Increased OT Needs in 2023 from Account #000-04-0802-0001-46 to Account #000-04-0802-0001-06 (Premium Pay), Account #000-04-0802-0001-15 (Health Ins Opt Out), Account #000-04-0802-0004-12;**
- **$53,000.00 in Public Safety/Police to Request to Pay the 2023 Mark 43 Annual Maintenance from Account #000-04-0802-0001-46 (Contract/Service Fees) to Account #000-04-0802-0001-42 (Repairs & Maintenance);**
- **$20,000 in Fire to move funds to correct budget account for expenditures from Account #001-05-2800-2110-76 (Construction) to Account #0001-05-2800-2110-72 (Equipment);**

- **$13,859.00 in Parks and Recreation as Part of the Construction, they are Required to Supply a Set List of Items for the Pool from Account #001-08-2211-2001-46 (Other Contract Services) to Account #001-08-2211-2001-72 (Equipment).**

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Santo Napoli	X	
Natalie Santos	X	
Ed Zucal	X	
Cynthia Y. Mota, President		
TOTAL	6	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 30792 was adopted by the City Council of Allentown on the 7th day of February, 2024, and is on file in the City Clerk's Office.

Michele P. Hor

City Clerk

Posting Year:	Posting Date:	Posting #	Doc #
Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Efrain Agosto Jr. Fire Chief c/o Reem Elsayed
BUREAU:	Department of Finance	BUREAU:	EMS

TRANSFER DETAIL

Date of Request: 30-Jan-24	Fund: General	Transfer Amount: $	78,879.35

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-05-0605-0003-24	$ 100.00	$ 100.00	$ 100.00	$ -
Postage & Shipping				$ -
				$ -
000-05-0605-0003-32	$ 3,287.35	$ 5,133.00	$ 3,287.38	$ 0.03
Publications & Membership				$ -
				$ -
000-05-0605-0003-34	$ 117.00	$ 22,345.00	$ 117.37	$ 0.37
Training & Prof. Develop				$ -
				$ -
000-05-0605-0003-42	$ 5,132.00	$ 124,698.00	$ 5,132.53	$ 0.53
Repairs & Maintenance				$ -
				$ -
000-05-0605-0003-46	$ 135.00	$ 23,800.00	$ 135.20	$ 0.20
Other Contract Services				$ -
				$ -
000-05-0605-0003-54	$ 13.00	$ 3,010.00	$ 13.38	$ 0.38
Repair & Maint Supplies				$ -
				$ -
000-05-0605-0003-56	$ 850.00	$ 123,429.00	$ 850.15	$ 0.15
Uniforms				$ -
				$ -
000-05-0605-0003-66	$ 2,920.00	$ 13,000.00	$ 2,920.01	$ 0.01
Chemicals				$ -
				$ -
000-05-0605-0003-68	$ 4,560.00	$ 75,342.05	$ 4,560.55	$ 0.55
Operating Materials & Supp				$ -
				$ -
000-05-0605-0003-90	$ 175.00	$ 13,500.00	$ 175.56	$ 0.56
Refunds				$ -
				$ -
000-05-0803-0002-34	$ 27,500.00	$ 109,375.00	$ 42,500.78	$ 15,000.78
Training & Prof Develop				$ -
				$ -
000-05-0803-0002-56	$ 8,836.00	$ 264,752.72	$ 28,836.69	$ 20,000.69
Uniforms				$ -
				$ -
000-03-0807-0001-04	$ 19,000.00	$ 28,000.00	$ 19,834.15	$ 834.15
Temporary Wages				$ -
				$ -
000-03-0704-0001-06	$ 6,254.00	$ 63,000.00	$ 19,561.04	$ 13,307.04
Premium Pay				$ -
				$ -

				$ -
				$ -

TO (CREDIT)

000-05-0605-0003-06	$ 54,884.25	$ 770,000.00	$ (54,884.25)	$ -
Premium Pay				$ -
				$ -
000-05-0605-0003-11	$ 688.84	$ 33,111.00	$ (688.84)	$ -
Shift Differential				$ -
				$ -
000-05-0605-0003-12	$ 23,306.26	$ 279,404.00	$ (23,306.26)	$ -
FICA				$ -
				$ -

Reason Transfer is Required:
To cover year-end negative budget account balances.

Reason Funds are Available for Transfer:
Cost saving measures and original expenses were lower than anticipated.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Check if amount is equal to or less than $5,000.00
X	Check if amount is greater than $5,000.00

Department Head/Deputy Director:		Date: 30-Jan-24
Director of Finance/Deputy Director:		Date: 2/2/24
City Controller (if amount is greater than $5,000):		Date: 2-5-24
Mayor/Managing Director (if amount is greater than $10,000):		Date: 2 5 24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Cynthia Mota, President	[ ] Approved [ ] Disapproved	Date:	
Santo Napoli, Vice President	[ ] Approved [ ] Disapproved	Date:	
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:	
Cecilia Gerlach, Councilperson	[ ] Approved [ ] Disapproved	Date:	
Ed Zucal, Councilperson	[ ] Approved [ ] Disapproved	Date:	
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved	Date:	
Daryl Hendricks, Councilperson	[ ] Approved [ ] Disapproved	Date:	

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 GENERAL

05 FIRE
0605 EMERGENCY MEDICAL SERVICES

Account Number		Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0003	EMERGENCY MEDICAL SERVICES						
0003-02	PERMANENT WAGES	3,142,861.00	3,049,879.15	3,049,879.15	0.00	92,981.85	97.04
0003-04	TEMPORARY WAGES	77,500.00	77,125.51	77,125.51	0.00	374.49	99.52
0003-06	PREMIUM PAY	770,000.00	824,884.25	824,884.25	0.00	-54,884.25	107.13
0003-08	LONGEVITY	25,648.00	22,492.71	22,492.71	0.00	3,155.29	87.70
0003-09	UNIFORM ALLOWANCE	6,800.00	5,861.50	5,861.50	0.00	938.50	86.20
0003-11	SHIFT DIFFERENTIAL	33,111.00	33,799.84	33,799.84	0.00	-688.84	102.08
0003-12	FICA	279,404.00	302,710.26	302,710.26	0.00	-23,306.26	108.34
0003-14	PENSION	388,710.00	388,710.00	388,710.00	0.00	0.00	100.00
0003-15	Employee - Health Insurance Opt Out	2,500.00	0.00	0.00	0.00	2,500.00	0.00
0003-16	INSURANCE - EMPLOYEE GRP	1,042,800.00	955,900.00	955,900.00	0.00	86,900.00	91.67
0003-24	POSTAGE & SHIPPING	100.00	0.00	0.00	0.00	100.00	0.00
0003-26	PRINTING	2,000.00	1,122.22	1,122.22	0.00	877.78	56.11
0003-32	PUBLICATIONS & MEMBERSHIP	5,133.00	1,845.62	1,845.62	0.00	3,287.38	35.96
0003-34	TRAINING & PROF. DEVELOP	22,345.00	22,227.63	22,227.63	0.00	117.37	99.47
0003-42	REPAIRS & MAINTENANCE	124,698.00	119,565.47	119,565.47	0.00	5,132.53	95.88
0003-46	OTHER CONTRACT SERVICES	23,800.00	23,664.80	23,664.80	0.00	135.20	99.43
0003-54	REPAIR & MAINT SUPPLIES	3,010.00	3,007.61	3,007.61	0.00	2.39	99.92
0003-56	UNIFORMS	123,429.00	115,311.73	115,311.73	7,267.12	850.15	99.31
0003-66	CHEMICALS	13,000.00	9,539.12	9,539.12	0.00	3,460.88	73.38
0003-68	OPERATING MATERIALS & SUPP	75,342.05	70,700.51	70,700.51	70.00	4,571.54	93.93
0003-72	EQUIPMENT	188,237.00	161,785.03	161,785.03	26,451.57	0.40	100.00
0003-90	REFUNDS	13,500.00	13,324.44	13,324.44	0.00	175.56	98.70
	Total GENERAL	6,363,928.05	6,203,457.40	6,203,457.40	33,788.69	126,681.96	98.01
	Grand Total	6,363,928.05	6,203,457.40	6,203,457.40	33,788.69	126,681.96	98.01

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 GENERAL

05 FIRE
0803 FIRE

Account Number		Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001	ADMIN/PLANNING/TRAINING						
	Total ADMIN/PLANNING/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
0002	FIRE ADMINISTRATION & OPERATIONS						
0002-02	PERMANENT WAGES	10,183,649.00	9,867,486.39	9,867,486.39	0.00	316,162.61	96.90
0002-03	HOLIDAY PAY	788,734.00	810,039.13	810,039.13	0.00	-21,305.13	102.70
0002-06	PREMIUM PAY	3,535,557.00	3,575,018.80	3,575,018.80	0.00	-39,461.80	101.12
0002-08	LONGEVITY	221,279.00	207,438.05	207,438.05	0.00	13,840.95	93.75
0002-09	UNIFORM ALLOWANCE	39,300.00	34,993.91	34,993.91	0.00	4,306.09	89.04
0002-11	SHIFT DIFFERENTIAL	74,906.00	77,480.12	77,480.12	0.00	-2,574.12	103.44
0002-12	FICA	238,863.00	216,553.26	216,553.26	0.00	22,309.74	90.66
0002-14	PENSION	3,905,992.00	3,905,992.00	3,905,992.00	0.00	0.00	100.00
0002-15	Employee - Health Insurance Opt Out	2,500.00	0.00	0.00	0.00	2,500.00	0.00
0002-16	INSURANCE - EMPLOYEE GRP	3,493,380.00	3,202,265.00	3,202,265.00	0.00	291,115.00	91.67
0002-20	ELECTRIC POWER	0.00	-662.93	-662.93	0.00	662.93	0.00
0002-26	PRINTING	1,700.00	1,642.06	1,642.06	0.00	57.94	96.59
0002-28	MILEAGE REIMBURSEMENT	65.00	0.00	0.00	0.00	65.00	0.00
0002-30	RENTALS	2,174.00	173.15	173.15	0.00	2,000.85	7.96
0002-32	PUBLICATIONS & MEMBERSHIP	10,721.00	9,581.05	9,581.05	0.00	1,139.95	89.37
0002-34	TRAINING & PROF. DEVELOP	109,375.00	66,874.22	66,874.22	0.00	42,500.78	61.14
0002-40	CIVIC EXPENSES	49.00	49.00	49.00	0.00	0.00	100.00
0002-42	REPAIRS & MAINTENANCE	107,080.68	77,162.42	77,162.42	25,800.00	4,118.26	96.15
0002-46	OTHER CONTRACT SERVICES	28,100.00	11,797.27	11,797.27	9,614.64	6,688.09	76.20
0002-50	OTHER SERVICES & CHARGES	5,585.00	69.68	69.68	0.00	5,515.32	1.25
0002-54	REPAIR & MAINT SUPPLIES	35,616.84	35,252.67	35,252.67	129.38	234.79	99.34
0002-56	UNIFORMS	264,752.72	192,402.56	192,402.56	43,513.47	28,836.69	89.11
0002-62	FUELS, OILS & LUBRICANTS	7,775.00	6,105.07	6,105.07	0.00	1,669.93	78.52
0002-66	CHEMICALS	4,886.00	4,886.00	4,886.00	0.00	0.00	100.00
0002-68	OPERATING MATERIALS & SUPP	63,934.43	44,850.31	44,850.31	7,023.19	12,060.93	81.14

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 **GENERAL**

05 **FIRE**

0803 **FIRE**

Account Number	*Adjusted Appropriation*	*Expenditures*	*Year-to-date Expenditures*	*Year-to-date Encumbrances*	*Balance*	*Prct Used*
0002-72 EQUIPMENT	216,111.09	116,110.74	116,110.74	92,174.09	7,826.26	96.38
Total GENERAL	23,342,085.76	22,463,559.93	22,463,559.93	178,254.77	700,271.06	97.00
Grand Total	23,342,085.76	22,463,559.93	22,463,559.93	178,254.77	700,271.06	97.00

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01/30/2024 8:49AM
Periods: 0 through 12

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 GENERAL

03 PUBLIC WORKS
0807 TRAFFIC PLANNING & CONTROL

Account Number	*Adjusted Appropriation*	*Expenditures*	*Year-to-date Expenditures*	*Year-to-date Encumbrances*	*Balance*	*Prct Used*
0001 TRAFFIC PLANNING & CONTROL						
0001-04 TEMPORARY WAGES	28,800.00	1,873.25	1,873.25	0.00	26,926.75	6.50
Total GENERAL	28,800.00	1,873.25	1,873.25	0.00	26,926.75	6.50
Grand Total	28,800.00	1,873.25	1,873.25	0.00	26,926.75	6.50

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 **GENERAL**

03 **PUBLIC WORKS**
0704 **FLEET MAINTENANCE OPERATIONS**

Account Number	*Adjusted Appropriation*	*Expenditures*	*Year-to-date Expenditures*	*Year-to-date Encumbrances*	*Balance*	*Prct Used*
0001 FLEET SERVICE & REPAIR						
0001-06 PREMIUM PAY	63,000.00	41,285.53	41,285.53	0.00	21,714.47	65.53
Total GENERAL	63,000.00	41,285.53	41,285.53	0.00	21,714.47	65.53
Grand Total	63,000.00	41,285.53	41,285.53	0.00	21,714.47	65.53

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Bina Patel, Director of Finance
BUREAU: Department of Finance

FROM: Efrain Agosto Jr, Fire Chief
BUREAU: Fire

TRANSFER DETAIL

Date of Request: 1/24/2024 Fund: General Transfer Amount: 63,341.05

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-05-0803-0002-34/Training	15,000.00	109,375	42,500.78	$ 27,500.78
000-05-0803-0002-42/Repairs	3,341.05	107,080.68	4,118.26	$ 777.21
000-05-0803-0002-46/ContractSvc	5,000.00	28,100	6,688.07	$ 1,688.07
000-05-0803-0002-50/OtherSvc	5,000.00	5,585	5,515.32	$ 515.32
000-05-0803-0002-56/Uniforms	20,000.00	264,752.72	28,836.69	$ 8,836.69
000-05-0803-0002-68/OpMaterials	10,000.00	63,934.43	12,060.93	$ 2,060.93
000-05-0803-0002-72/Equipment	5,000.00	216,111.09	7,826.26	$ 2,826.26
				$ -
				$ -
				$ -

TO (CREDIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-05-0803-0002-03/Holiday	21,305.13	780,134	-21,305.13	$ -
000-05-0803-0002-06/Premium	39,461.80	3,535,557	-39,461.80	$ -
000-05-0803-0002-11/ShiftDiff	2,574.12	74,906	-2,574.12	$ -
				$ -
				$ -
				$ -
				$ -

Reason Transfer is Required:

To cover year-end negative budget account balances.

Reason Funds are Available for Transfer:

Cost saving measures and Original expenses were lower than anticipated

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Check if amount is equal to or less than $5,000.00
	Check if amount is greater than $5,000.00

Department Head/Deputy Director:		Date: 25-Jan-24
Director of Finance/Deputy Director:		Date: 1-25-24
City Controller (if amount is greater than $5,000):		Date: 1-26-24
Mayor/Managing Director (if amount is greater than $10,000):		Date: 1-26-24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Cynthia Mota, President	[ ] Approved [ ] Disapproved	Date:
Santo Napoli, Vice President	[ ] Approved [ ] Disapproved	Date:
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:
Cecilia Gerlach, Councilperson	[ ] Approved [ ] Disapproved	Date:
Ed Zucal, Councilperson	[ ] Approved [ ] Disapproved	Date:
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved	Date:
Daryl Hendricks, Councilperson	[ ] Approved [ ] Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 GENERAL

05 FIRE
0803 FIRE

Account Number		Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0002	FIRE ADMINISTRATION & OPERATIONS						
0002-02	PERMANENT WAGES	10,183,649.00	9,867,486.39	9,867,486.39	0.00	316,162.61	96.90
0002-03	HOLIDAY PAY	788,734.00	810,039.13	810,039.13	0.00	-21,305.13	102.70
0002-06	PREMIUM PAY	3,535,557.00	3,575,018.80	3,575,018.80	0.00	-39,461.80	101.12
0002-08	LONGEVITY	221,279.00	207,438.05	207,438.05	0.00	13,840.95	93.75
0002-09	UNIFORM ALLOWANCE	39,300.00	34,993.91	34,993.91	0.00	4,306.09	89.04
0002-11	SHIFT DIFFERENTIAL	74,906.00	77,480.12	77,480.12	0.00	-2,574.12	103.44
0002-12	FICA	238,863.00	216,553.26	216,553.26	0.00	22,309.74	90.66
0002-14	PENSION	3,905,992.00	3,905,992.00	3,905,992.00	0.00	0.00	100.00
0002-15	Employee - Health Insurance Opt Out	2,500.00	0.00	0.00	0.00	2,500.00	0.00
0002-16	INSURANCE - EMPLOYEE GRP	3,493,380.00	3,202,265.00	3,202,265.00	0.00	291,115.00	91.67
0002-20	ELECTRIC POWER	0.00	-662.93	-662.93	0.00	662.93	0.00
0002-26	PRINTING	1,700.00	1,642.06	1,642.06	0.00	57.94	96.59
0002-28	MILEAGE REIMBURSEMENT	65.00	0.00	0.00	0.00	65.00	0.00
0002-30	RENTALS	2,174.00	173.15	173.15	0.00	2,000.85	7.96
0002-32	PUBLICATIONS & MEMBERSHIP	10,721.00	9,581.05	9,581.05	0.00	1,139.95	89.37
0002-34	TRAINING & PROF. DEVELOP	109,375.00	66,874.22	66,874.22	0.00	42,500.78	61.14
0002-40	CIVIC EXPENSES	49.00	49.00	49.00	0.00	0.00	100.00
0002-42	REPAIRS & MAINTENANCE	107,080.68	77,162.42	77,162.42	25,800.00	4,118.26	96.15
0002-46	OTHER CONTRACT SERVICES	28,100.00	11,797.27	11,797.27	9,614.64	6,688.09	76.20
0002-50	OTHER SERVICES & CHARGES	5,585.00	69.68	69.68	0.00	5,515.32	1.25
0002-54	REPAIR & MAINT SUPPLIES	35,616.84	35,252.67	35,252.67	129.38	234.79	99.34
0002-56	UNIFORMS	264,752.72	192,402.56	192,402.56	43,513.47	28,836.69	89.11
0002-62	FUELS, OILS & LUBRICANTS	7,775.00	6,105.07	6,105.07	0.00	1,669.93	78.52
0002-66	CHEMICALS	4,886.00	4,886.00	4,886.00	0.00	0.00	100.00
0002-68	OPERATING MATERIALS & SUPP	63,934.43	44,850.31	44,850.31	7,023.19	12,060.93	81.14
0002-72	EQUIPMENT	216,111.09	116,110.74	116,110.74	92,174.09	7,826.26	96.38
	Total GENERAL	23,342,085.76	22,463,559.93	22,463,559.93	178,254.77	700,271.06	97.00

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

Grand Total	23,342,085.76	22,463,559.93	22,463,559.93	178,254.77	700,271.06	97.00

Posting Year:	Posting Date:	Posting #	Doc #
* Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Charles Roca, Chief of Police
BUREAU:	Department of Finance	BUREAU:	Public Safety - Police

TRANSFER DETAIL

Date of Request: 2.1.24	Fund: General **2023**	Transfer Amount:	$ 56,252.77

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-04-0802-0001-46	$ 56,252.77	$ 948,522.02	$ 60,187.35	$ 3,934.58
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

TO (CREDIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-04-0802-0001-06	$ 54,529.80	$ 2,372,803.50	$ (54,529.80)	$ -
Premium Pay				$ -
000-04-0802-0001-15	$ 841.37	$ 2,496.00	$ (841.37)	$ -
Health Ins Opt Out				$ -
000-04-0802-0004-12	$ 881.60	$ 12,389.00	$ (881.60)	$ -
				$ -
				$ -

Reason Transfer is Required:
Staffing needs at the end of the year led to an increased OT needs in 2023. This is to correct the negative balances.

Reason Funds are Available for Transfer:
Contracted Services were less than anticipated for the year 2023.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than $10,000.00
X	Amount is greater than $10,000.00

Department Head/Deputy Director:		Date: 2-1-24
Director of Finance/Deputy Director:	B. Patel	Date: 2.2.24
City Controller (if amount is greater than $5,000):		Date: 2-5-24
Mayor/Managing Director (if amount is greater than $5,000):		Date: 2 5 24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President	[ ] Approved	[ ] Disapproved	Date:
Cynthia Mota, Vice President	[ ] Approved	[ ] Disapproved	Date:
Candida Affa, Councilperson	[ ] Approved	[ ] Disapproved	Date:
Cecilia Gerlach, Councilperson	[ ] Approved	[ ] Disapproved	Date:
Ed Zucal, Councilperson	[ ] Approved	[ ] Disapproved	Date:
Natalie Santos, Councilperson	[ ] Approved	[ ] Disapproved	Date:
Santo Napoli, Councilperson	[ ] Approved	[ ] Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 GENERAL

04 POLICE
0802 POLICE

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 POLICE OPERATIONS						
0001-02 PERMANENT WAGES	20,326,012.50	19,511,103.30	19,511,103.30	0.00	814,909.20	95.99
0001-03 HOLIDAY PAY	1,389,766.00	1,272,657.10	1,272,657.10	0.00	117,108.90	91.57
0001-05 EDUCATION PAY	114,800.00	113,375.00	113,375.00	0.00	1,425.00	98.76
0001-06 PREMIUM PAY	2,372,803.50	2,427,333.30	2,427,333.30	0.00	-54,529.80	102.30
0001-07 EXTRA DUTY PAY	300,000.00	189,390.70	189,390.70	0.00	110,609.30	63.13
0001-08 LONGEVITY	275,506.00	271,575.29	271,575.29	0.00	3,930.71	98.57
0001-09 UNIFORM ALLOWANCE	182,200.00	164,275.00	164,275.00	0.00	17,925.00	90.16
0001-11 SHIFT DIFFERENTIAL	145,000.00	131,282.75	131,282.75	0.00	13,717.25	90.54
0001-12 FICA	437,865.00	404,870.01	404,870.01	0.00	32,994.99	92.46
0001-14 PENSION	9,336,658.00	9,336,658.00	9,336,658.00	0.00	0.00	100.00
0001-15 Employee - Health Insurance Opt Out	2,496.00	3,337.37	3,337.37	0.00	-841.37	133.71
0001-16 INSURANCE - EMPLOYEE GRP	6,413,220.00	5,878,785.00	5,878,785.00	0.00	534,435.00	91.67
0001-22 TELEPHONE	3,780.00	3,543.49	3,543.49	0.00	236.51	93.74
0001-26 PRINTING	7,015.00	5,571.71	5,571.71	30.42	1,412.87	79.86
0001-28 MILEAGE REIMBURSEMENT	2,050.00	1,071.63	1,071.63	0.00	978.37	52.27
0001-32 PUBLICATIONS & MEMBERSHIP	41,745.00	26,137.65	26,137.65	0.00	15,607.35	62.61
0001-34 TRAINING & PROF. DEVELOP	80,000.00	79,180.06	79,180.06	0.00	819.94	98.98
0001-40 CIVIC EXPENSES	640.00	453.00	453.00	0.00	187.00	70.78
0001-42 REPAIRS & MAINTENANCE	229,885.00	187,556.38	187,556.38	14,000.00	28,328.62	87.68
0001-46 OTHER CONTRACT SERVICES	948,522.02	740,493.59	740,493.59	147,841.08	60,187.35	93.65
0001-50 OTHER SERVICES & CHARGES	8,300.00	5,762.08	5,762.08	0.00	2,537.92	69.42
0001-54 REPAIR & MAINT SUPPLIES	4,925.00	1,760.10	1,760.10	0.00	3,164.90	35.74
0001-56 UNIFORMS	228,500.00	197,364.01	197,364.01	5,931.87	25,204.12	88.97
0001-68 OPERATING MATERIALS & SUPP	231,594.40	150,772.16	150,772.16	67,151.19	13,671.05	94.10
0001-72 EQUIPMENT	66,615.50	17,318.29	17,318.29	19,755.29	29,541.92	55.65
Total POLICE OPERATIONS	43,149,898.92	41,121,626.97	41,121,626.97	254,709.85	1,773,562.10	95.89
0002 PROJECT LIFESAVER						

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 GENERAL

04 POLICE
0802 POLICE

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0002-68 OPERATING MATERIALS & SUPP	2,400.00	2,400.00	2,400.00	0.00	0.00	100.00
Total PROJECT LIFESAVER	2,400.00	2,400.00	2,400.00	0.00	0.00	100.00
0004 ACADEMY						
0004-02 PERMANENT WAGES	382,668.00	373,849.34	373,849.34	0.00	8,818.66	97.70
0004-03 HOLIDAY PAY	22,558.00	16,542.43	16,542.43	0.00	6,015.57	73.33
0004-05 EDUCATION PAY	2,350.00	2,050.00	2,050.00	0.00	300.00	87.23
0004-06 PREMIUM PAY	42,500.00	41,754.56	41,754.56	0.00	745.44	98.25
0004-08 LONGEVITY	7,055.00	6,439.70	6,439.70	0.00	615.30	91.28
0004-09 UNIFORM ALLOWANCE	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00
0004-11 SHIFT DIFFERENTIAL	650.00	537.59	537.59	0.00	112.41	82.71
0004-12 FICA	12,389.00	13,270.60	13,270.60	0.00	-881.60	107.12
0004-14 PENSION	141,203.00	141,203.00	141,203.00	0.00	0.00	100.00
0004-16 INSURANCE - EMPLOYEE GRP	130,350.00	119,493.00	119,493.00	0.00	10,857.00	91.67
0004-22 TELEPHONE	600.00	0.00	0.00	0.00	600.00	0.00
0004-32 PUBLICATIONS & MEMBERSHIP	575.00	400.00	400.00	0.00	175.00	69.57
0004-34 TRAINING & PROF. DEVELOP	15,150.00	10,482.83	10,482.83	0.00	4,667.17	69.19
0004-42 REPAIRS & MAINTENANCE	2,010.00	1,128.00	1,128.00	0.00	882.00	56.12
0004-46 OTHER CONTRACT SERVICES	1,050.00	0.00	0.00	0.00	1,050.00	0.00
0004-54 REPAIR & MAINT SUPPLIES	6,000.00	1,361.53	1,361.53	0.00	4,638.47	22.69
0004-56 UNIFORMS	24,524.00	22,555.29	22,555.29	52.50	1,916.21	92.19
0004-62 FUELS, OILS & LUBRICANTS	10,400.00	7,753.09	7,753.09	2,094.07	552.84	94.68
0004-68 OPERATING MATERIALS & SUPP	251,392.51	206,349.76	206,349.76	40,261.39	4,781.36	98.10
0004-72 EQUIPMENT	4,038.54	32.99	32.99	0.00	4,005.55	0.82
0004-90 REFUNDS	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00
Total ACADEMY	1,065,713.05	973,453.71	973,453.71	42,407.96	49,851.38	95.32
0012 ANTI-CRIME PROJECT						
0012-72 EQUIPMENT	9,077.00	9,077.00	9,077.00	0.00	0.00	100.00
Total ANTI-CRIME PROJECT	9,077.00	9,077.00	9,077.00	0.00	0.00	100.00

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Chief Charles Roca
BUREAU:	Department of Finance	BUREAU:	Public Safety / Police

TRANSFER DETAIL

Date of Request:	13-Dec-23	Fund: General	Transfer Amount: $ 53,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ORIGINAL APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-04-0802-0001-46	$ 53,000.00	$ 948,522.02	$ 61,138.26	$ 8,138.26
(Contract / Service Fees)				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

TO (CREDIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ORIGINAL APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-04-0802-0001-42	$ 53,000.00	$ 229,885.00	$ 29,257.40	$ 82,257.40
(Repairs & Maintenance)				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason Transfer is Required:
Transfer request to pay the 2023 Mark 43 annual maintenance

Reason Funds are Available for Transfer:
Reallocation of funds

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than $10,000.00
X	Amount is greater than $10,000.00

Department Head/Deputy Director:	12-13-23	Date:
Director of Finance/Deputy Director: Bina Patel	12/13/23	Date:
City Controller (if amount is greater than $10,000):	12-15-23	Date:
Mayor/Managing Director (if amount is greater than $10,000):	121923	Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President	[ ] Approved [ ] Disapproved		Date:
Cynthia Mota, Vice President	[ ] Approved [ ] Disapproved		Date:
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved		Date:
Cecilia Gerlach, Councilperson	[ ] Approved [ ] Disapproved		Date:
Ed Zucal, Councilperson	[ ] Approved [ ] Disapproved		Date:
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved		Date:
Santo Napoli, Councilperson	[ ] Approved [ ] Disapproved		Date:

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 GENERAL

04 POLICE
0802 POLICE

Account Number	*Adjusted Appropriation*	*Expenditures*	*Year-to-date Expenditures*	*Year-to-date Encumbrances*	*Balance*	*Prct Used*
0001 POLICE OPERATIONS						
0001-46 OTHER CONTRACT SERVICES	948,522.02	613,467.12	613,467.12	273,916.64	61,138.26	93.55
Total GENERAL	948,522.02	613,467.12	613,467.12	273,916.64	61,138.26	93.55
Grand Total	948,522.02	613,467.12	613,467.12	273,916.64	61,138.26	93.55

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

000 GENERAL

04 POLICE
0802 POLICE

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 POLICE OPERATIONS						
0001-42 REPAIRS & MAINTENANCE	229,885.00	185,014.72	185,014.72	15,612.88	29,257.40	87.27
Total GENERAL	229,885.00	185,014.72	185,014.72	15,612.88	29,257.40	87.27
Grand Total	229,885.00	185,014.72	185,014.72	15,612.88	29,257.40	87.27

(Not all accounts may be included.)

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM: Efrain Agosto Jr, Fire Chief
BUREAU:	Department of Finance	BUREAU: Fire

TRANSFER DETAIL

Date of Request: 1/24/2024 Fund: Capital Transfer Amount: 20,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
001-05-2800-2110-76/Construction	20,000.00	70,874.25	70,874.25	$ 50,874.25
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

TO (CREDIT)

001-05-2800-2110-72/Equipment	20,000.00	37,512.93	0.00	$ 57,512.93
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason Transfer is Required:

Move funds to correct budget account for expenditure.

Reason Funds are Available for Transfer:

Budgeted in wrong account for expenditures.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Check if amount is equal to or less than $5,000.00
X	Check if amount is greater than $5,000.00

Department Head/Deputy Director:		Date: 25-Jan-24
Director of Finance/Deputy Director:	Jessica Barsadiek	Date: 1/25/24
City Controller (if amount is greater than $5,000):		Date: 1-26-24
Mayor/Managing Director (if amount is greater than $10,000):		Date: 1-24-24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Cynthia Mota, President	[ ] Approved [ ] Disapproved	Date:
Santo Napoli, Vice President	[ ] Approved [ ] Disapproved	Date:
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:
Cecilia Gerlach, Councilperson	[ ] Approved [ ] Disapproved	Date:
Ed Zucal, Councilperson	[ ] Approved [ ] Disapproved	Date:
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved	Date:
Daryl Hendricks, Councilperson	[ ] Approved [ ] Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

001 CAPITAL FUND

05 FIRE
2800 FIRE ACADEMY AND EOC FACILITY

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
2110 *** Title Not Found ***						
2110-68 OPERATING MATERIALS & SUPP	0.16	0.00	0.00	0.00	0.16	0.00
2110-72 EQUIPMENT	37,512.93	0.00	0.00	0.00	37,512.93	0.00
2110-76 CONSTRUCTION CONTRACTS	70,874.25	0.00	0.00	0.00	70,874.25	0.00
Total CAPITAL FUND	108,387.34	0.00	0.00	0.00	108,387.34	0.00
Grand Total	108,387.34	0.00	0.00	0.00	108,387.34	0.00

Posting Year:	Posting Date:	Posting #	Doc #
* Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Bryne Heffner-Bair
BUREAU:	Department of Finance	BUREAU:	Parks and Recreation

TRANSFER DETAIL

Date of Request: 7-Dec-23	Fund: Capital	Transfer Amount: $	13,859.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ORIGINAL APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
001-08-2211-2001-46	$ 13,859.00	$ 1,133,949.09	$ 564,247.89	$ 550,388.89
Other Contract Services				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

TO (CREDIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ORIGINAL APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
001-08-2211-2001-72	$ 13,859.00	$ -	$ -	$ 13,859.00
Equipment				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason Transfer is Required:

As part of the construction, we are required to supply a set list of items for the pool. Money is available for this for the project, just needs to be moved into the correct account endings for processing. Purchasing now as we receive better pricing in the fall (off season) of the pool supply companies.

Reason Funds are Available for Transfer:

Funds are available for the construction of the pool, this is a part of the construction, we just need to put it in the correct account for purchasing.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than $10,000.00
X	Amount is greater than $10,000.00

Department Head/Deputy Director:		Date: 12/12/23
Director of Finance/Deputy Director:	Bina Patel	Date: 12/13/23
City Controller (if amount is greater than $10,000):		Date: 12-13-23
Mayor/Managing Director (if amount is greater than $10,000):		Date: 121923
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President	[ ] Approved [ ] Disapproved	Date:
Cynthia Mota, Vice President	[ ] Approved [ ] Disapproved	Date:
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:
Cecilia Gerlach, Councilperson	[ ] Approved [ ] Disapproved	Date:
Ed Zucal, Councilperson	[ ] Approved [ ] Disapproved	Date:
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved	Date:
Santo Napoli, Councilperson	[ ] Approved [ ] Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2023 through 12/31/2023

001 CAPITAL FUND

08 PARKS AND RECREATION
2211 IRVING POOL IMPROVEMENTS

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
2001 G.O. BOND						
2001-26 PRINTING	85.00	85.00	85.00	0.00	0.00	100.00
2001-30 RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
2001-46 OTHER CONTRACT SERVICES	1,133,949.09	46,022.20	46,022.20	523,679.00	564,247.89	50.24
2001-54 REPAIR & MAINT SUPPLIES	496.30	496.30	496.30	0.00	0.00	100.00
2001-68 OPERATING MATERIALS & SUPP	1,688.12	1,688.12	1,688.12	0.00	0.00	100.00
2001-72 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL FUND	1,136,218.51	48,291.62	48,291.62	523,679.00	564,247.89	50.34
Grand Total	1,136,218.51	48,291.62	48,291.62	523,679.00	564,247.89	50.34