



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, August 16, 2023

6:30 PM

Council Chambers

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#### Invocation:

#### Pledge to the Flag

#### Roll Call

#### Courtesy of the Floor

#### Courtesy and Privilege of the Floor Rules

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

#### Contract Approvals

R136

Authorization for Contract with Jack Rich, Inc., MacMillan Oil Co. of Allentown Inc., & PPC Lubricants, LLC in the estimated sum of \$39,900 to provide motor oils, lubricants and chemicals for City vehicles and equipment; 4 bids were received, one bid was rejected; each was awarded various parts of the contract, the contract can be extended for four additional one year terms beyond the initial year; the estimated \$39,900.00 per renewal term would be an estimated total of \$199,500.

**Sponsors:** Administration

**Attachments:** [R136 - Bid No. 2023-30](#)

R137

Authorization for Contract with Kost Tire Distributors, Inc. (d/b/a Kost Tire and Auto Service, Inc. D/b/a Big E Tire, Inc.) & McCarthy Tire Service Company, Inc. in the estimated sum of \$30,000 per contract year to provide tires for City vehicles and equipment; two bids were received, each was awarded various parts of the contract, upon written notification, the contract can be extended for up to four additional one year terms beyond the contract expiration period.

**Sponsors:** Administration

**Attachments:** [R137 - Bid No. 2023-31](#)

R138

Authorization for price increase to the contract with Buell Kratzer Powell, Ltd. in the amount of \$12,800. The company provided engineering services related to design, construction documents, cost estimates, construction bidding assistance, construction administration services, and close out services at Irving Pool – the cost for the initial service was \$103,815.50; the additional costs is to keep the design team on for construction administration.

**Sponsors:** Administration

**Attachments:** [R138 - Buell Kratzer Powell, Ltd](#)

## Minutes of Previous Meeting

July 19, 2023 City Council Meeting Minutes

**Attachments:** [July 19, 2023 City Council Meeting Minutes](#)

August 2, 2023 City Council Meeting Minutes

**Attachments:** [August 2, 2023 City Council Meeting Minutes](#)

## Communications

**Mark Hartney and Vicky Kistler in an email noted they had discussions with Sherry Binder of Ripple on a possible request for city funding of an affordable housing project.**

**Councilperson Mota and City Controller Glazier have disclosed they had conversations with representatives of Adams Outdoor advertising on the administration's request to consider extending their lease with the city into perpetuity.**

**Mandatory disclosure. Officials and employees who have had communications of any kind with individuals or entities seeking to do work for the City, or seeking to receive government funds, must disclose those communications to the City Clerk prior to the government taking action in designating who will conduct the service, receive the contract or receive the funds. Such disclosure will take place on an electronic or paper form or process to be prepared jointly by the Administration and Council.**

## Old Business

### REPORTS

#### **Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee met last week; there are no meetings scheduled at this time.

#### **Community and Economic Development: Chair Mota, Napoli, Affa**

The committee met this evening; the next meeting is scheduled for September 6 at 5:45 PM.

#### **Human Resources, Administration and Appointments: Chair Santos, Zucal, Napoli**

The Committee met has not met since the last council meeting; there are no meetings schedule at this time.

#### **Parks and Recreation: Chair Gerlach, Affa, Mota**

The Committee met this evening; there are no future meetings scheduled at this time.

#### **Public Safety: Chair Affa, Hendricks, Zucal**

The committee has not met since the last council meeting; the next meeting is scheduled for September 6 at 6 PM.

#### **Public Works: Chair Zucal, Santos, Hendricks**

The Committee met this evening; the next meeting is scheduled for September 6 at 6:15 PM.

#### **Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Hendricks, Mota, Gerlach**

The committee has not met since the last Council meeting; no future meetings are scheduled.

### **Controller's Report (3 minutes)**

### **Mayor's Report (3 minutes)**

City Controller Reports

**Attachments:**      [CC - Overtime](#)

[Lead Hazard](#)

### **ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 75

Amending the 2023 General Fund budget to allow for a position name change in the

Department of Public Works, Recycling and Solid Waste, by changing the SWEEP Officer position to SWEEP Officer Bilingual.

**Attachments:**      [Bill 75 - SWEEP Officer Retitle](#)

#### Bill 76

Amending the 2023 Capital Fund Budget to provide for a supplemental appropriation of Five Thousand Dollars (\$5,000.00) from People's First Federal Credit Union to support the mini-pitch system at Jordan Meadows.

**Attachments:**      [Bill 76 People's First Donation](#)

#### Bill 77

Amending the 2023 General Fund Budget to provide for a supplemental appropriation of Two-Million-Dollars (\$2,000,000.00) grant funding from the U.S. Department of Housing and Urban Development to address housing related hazards including radon remediation, asbestos abatement, and electrical and plumbing repairs.

The 2023 Federal Healthy Homes Production Grant is a reimbursable grant which will be spent over the course of 42 months to fund repairs up to \$10,000 per home for 135 qualified Allentown homeowners and tenants/landlords. Additionally, it is requested to amend the 2023 General Fund budget to create two (2) new fully grant funded positions in the Department of Community & Economic Development's (DCED) Community Housing program and provide supplemental grant funding to two (2) existing positions. The funds for these positions were awarded as a grant from the Federal Healthy Homes Production (HHP).

**Attachments:**      [Bill 77 Grant Funded PAHHP0110-23](#)

## CONSENT AGENDA

### RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

#### R139

Authorizes the submission of the formal application for funding from the Pennsylvania Department of Community and Economic Development for the Strategic Management Planning Program (STMP) in the amount of up to Two hundred thousand dollars (\$200,000).

**Sponsors:**            Administration

**Attachments:**      [R139 STMP Grant](#)

#### R140

Approves a transfer of \$22,352.00 in Revenue & Audit Bureau for Unexpected Fees from Lehigh Tax Collection Committee Service to the City of Allentown in Regards to EIT Collection.

**Sponsors:**            Administration

**Attachments:**      [R140 Transfer Funds](#)

[R140 Fee for Lehigh Tax Collection Committee Services in Regards to EIT Coll](#)

**ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 79 Refer to the Public Safety Committee  
Amending the 2023 General Fund Budget to provide for a supplemental appropriation of Twenty-Five Thousand Seven Hundred and Twenty-Five Dollars (\$25,725) from the United States Department of Justice Edward Byrne Memorial JAG Grant for the purpose of overtime pay of patrol presence in an effort to suppress violent crimes and drug investigations in the Keystone Opportunity Zone in Allentown.

**Sponsors:** Affa and Hendricks

**Attachments:** [Bill 79 JAG Grant](#)

Bill 80 Refer to the Community and Economic Development Committee  
Amending Chapter 406, Nuisance Abatement, to consistently refer to the Appeals Board as the Nuisance Abatement Board of Appeals. This legislation cleans up language relating to the Nuisance Abatement Board of Appeals.

**Attachments:** [Bill 80 Nuisance Abatement Clean-up](#)

Bill 81 Refer to the Community and Economic Development Committee, Allentown Planning Commission and Lehigh Valley Planning Commission  
AN ORDINANCE OF THE CITY OF ALLENTOWN TO AMEND THE ZONING ORDINANCE OF THE CITY OF ALLENTOWN TO ADD A NEW SECTION THAT WOULD ESTABLISH A NEW "MIXED USE OVERLAY" ZONING DISTRICT, AND THAT WOULD APPLY THIS NEW DISTRICT TO LAND FORMERLY OCCUPIED BY THE ALLENTOWN STATE HOSPITAL THAT IS SOUTH OF HANOVER AV., SOUTH OF E. ALLEN ST., SOUTH OF WAHNETA ST. EXTENDED, GENERALLY EAST OF MAXWELL ST. EXTENDED, NORTH OF RIVER DR., AND WEST OF THE CITY OF BETHLEHEM BORDER, AS DEPICTED IN MORE DETAIL ON AN ATTACHED MAP LABELED EXHIBIT A, AND TO ADD CERTAIN DEFINITIONS.

**Sponsors:** Affa, Hendricks and Mr. Zucal

**Attachments:** [Bill 81 Allentown Mixed Use Overlay Zoning Draft 8 2 23](#)  
[Legal Description of Proposed Mixed Use Overlay District](#)  
[Northridge-Plans-Zoning-080323B](#)  
[Petition Letter](#)

**RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):****NEW BUSINESS****GOOD AND WELFARE****ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov)*

or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.

Council Rules

Procurement Procedures

Code of Ethics

**Attachments:**

[Council Rules 2023](#)

[Contract/Procurement Procedures from the Code](#)

[Ethics Code](#)