

RECEIVED

AUG 07 2020

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director	FROM: Ted Berger
BUREAU: Department of Finance	BUREAU: Building Maintenance

TRANSFER DETAIL

Date of Request: 5-Aug-20	Fund: General	Transfer Amount: \$10,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0707-0001-42 Repairs	\$10,000.00	175,105.00	\$61,301.04	51,301.04
				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-03-0707-0001-72 Equipment	\$10,000.00	\$20,120.00	\$2,576.21	12,576.21
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Two HVAC units need to be replaced at Bridgeworks. Units are leaking refrigerant and the compressor isn't working properly. It would be cost effective to replace both units at the same time.

Reason Funds are Available for Transfer:

Expenses for repairs were less than anticipated. Enough funds are budgeted to cover expenses for the remainder of the year.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head:	<i>Larry Z. Zeleny</i>	Date:	<i>8/6/2020</i>
Director of Finance:	<i>Please see attached e-mail</i>	Date:	<i>8/7/2020</i>
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>8-10-20</i>
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>8/16/20</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Wagenhurst, Barbara

From: Baraket, Jessica
Sent: Friday, August 7, 2020 12:47 PM
To: Wagenhurst, Barbara
Subject: RE: Message from FIN-Y7771

Approved

From: Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>
Sent: Friday, August 7, 2020 12:09 PM
To: Baraket, Jessica <Jessica.Baraket@allentownpa.gov>
Subject: FW: Message from FIN-Y7771

Your approval please



BARBARA WAGENHURST FINANCE OPERATIONS MANAGER

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Allentown, PA 18101
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From: FIN-Y7771@allentownpa.gov <FIN-Y7771@allentownpa.gov>
Sent: Friday, August 7, 2020 1:02 PM
To: Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>
Subject: Message from FIN-Y7771