



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, July 24, 2024

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Please observe the Rules of Council when given privilege of the floor. A copy of Council Rules can be found on the council agenda on the website; copies are also on the back desk along with the agenda.

When anyone has privilege of the floor, I will not entertain personal insults, attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business.

If you would like to speak, we are asking that you fill out a card – they are on the back table - provide them to the clerk before speaking. Include your name and address.

Courtesy of the Floor is meant to provide public comment on items that are not on the agenda. Public comment during consideration of ordinances, resolutions and motions is limited by topic – your comments must be relevant to the subject matter of the proposed legislation. Public comments are taken before council votes on items.

You are given privilege of the floor to provide public comment, it is not a question-and-answer session. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes.

Please address the Council President not individual councilpersons or city staff. Refrain from insulting or defaming staff, officials, and the public; refrain from using offensive language, cursing, and making noises while other people are speaking.

Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.

Contract Approvals

R118

Authorization for Contract with Yannuzzi Group, Inc. for an estimated yearly sum of \$90,000.00. The intent of this invitation to bid is to secure a Contractor to demolish buildings and remediate the properties on an as needed basis and in accordance with the specifications referenced in Bid No. 2024-27. One bid was received; one (1) year contract that can be extended two (2) additional one (1) year terms, if pricing remains the same. Additionally, if necessary, the City reserves the right to extend the contract by three (3) months, in order to prevent a lapse in coverage.

Attachments: [R 118 - Yannuzzi](#)

R119

Authorizes lease agreement with Friends of Allentown Parks for an office space located at 2700 Parkway Boulevard, Allentown, PA 18104.

Sponsors: Administration

Attachments: [R119 - Friends of Allentown Parks](#)

R120

Authorization of Cooperative Contract(s) in an amount greater than \$40,000.00 to provide the City with various goods/services. H.T. Lyons - Replacement of City Hall Air Handler #2, Samsara Networks, Inc. - 170) License For Vg-Series Gateways, Includes Support, Software Updates, Hosted Service, And Cellular Connectivity (13) License For Dual-Facing Dash Cam, Includes Support, Software Updates, Hosted Cloud Service, Shi International Corp. - Network Switch Order and Miller Sports Construction - Cedar Basketball Court Resurfacing and Bucky Boyle Basketball Court Resurfacing, Schaedler Yesco Dist. – Mack Boulevard Lighting & Musco Sports Lighting, LLC. – Jordan Meadows Mini-Pitch System.

Sponsors: Administration

Attachments: [R120 Cooperative Approval - 7.24](#)

R121

Authorization for Contract with Spohn Ranch, Inc. in the amount of \$977,861.00 to provide services of a qualified general contractor for Phase 2 of Jordan Skatepark. Jordan Park is located at 201 N. 6th St., Allentown, Pennsylvania, 18102. This project involves the construction of a cast in place concrete skate park facility which will be utilized by skateboarders, scooters, and BMX riders. One bid was received; one (1) contract year that can be extended for up to an additional six (6) months beyond the contract period.

Sponsors: Administration

Attachments: [R121 - Spohn Ranch.docx](#)

R122

Authorization for Contract with Bethlehem Landfill Company in the estimated amount of \$2,954,870.00 for the first contract year, with a maximum CPI adjustment of five (5%) percent to be applied for contract commencement on 6/1/2025 and each year after the first-year term, to provide disposal of municipal solid waste (MSW). There were three (3) bids; contract shall be for five (5) years beginning on the commencement date, June 1, 2025, and terminating May 31, 2030 and can be extended for up to an additional two (2) two (2) years beyond the contract expiration period at the sole discretion of the City.

Sponsors: Administration

Attachments: [R122 - Bethlehem Landfill.docx](#)
[BLC](#)
[errors on R122.pdf](#)

Minutes of Previous Meeting

June 5, 2024 City Council Committee of the Whole Meeting Minutes

Attachments: [June 5, 2024 City Council Committee of the Whole Meeting Minutes](#)

July 9, 2024 City Council Special Council Meeting Minutes

Attachments: [July 9, 2024 City Council Special Council Meeting Minutes](#)

Communications

Old Business

REPORTS**Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee met this evening; a meeting is scheduled for August 28th, time to be determined, to discuss the city's budget parameters with the Finance Department and Financial Advisor.

Community and Economic Development: Chair Hendricks, Mota, Napoli

The committee met on July 17th; and forwarded some items on this evening's agenda. There are no future meetings scheduled at this time.

Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos

The Committee has not met since the last council meeting; the next meeting is not yet scheduled.

Parks and Recreation: Chair Santos, Affa, Gerlach

The Committee met this evening; the next meeting is scheduled for August 7 at 6:00 PM.

Public Safety: Chair Zucal, Hendricks, Mota

The committee has not met since the last council meeting; There are no future meetings scheduled at this time.

Public Works: Chair Gerlach, Affa, Zucal

The Committee met this evening; the next meeting is scheduled for August 7 at 6:15 PM.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach

The committee met on July 17th; and forwarded some items on this evening's agenda. there are no future meetings scheduled at this time.

Controller's Report (3 minutes)**Mayor's Report (3 minutes)**

Controller Reports

Attachments: [AP Check Review.pdf](#)

[Bank Rec.pdf](#)

[PCard Review.pdf](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 55

Amending the 2024 Golf Fund, General Fund, and Trexler Fund budget to fund the Chief

Maintenance Supervisor in the Dept. of Parks and Recreation to improve work efficiency and support operations at a level to accommodate additional responsibilities related to infrastructure projects and comply with maintenance standards expected from the Trexler Trust.

Attachments: [Bill 55 - Parks Chief Maint Supervisor](#)

Legislative History

6/5/24 City Council withdrawn

Bill 56

Amending the 2024 Capital Fund Budget to provide for a transfer of One Hundred Seventy Thousand (\$170,000.00) Dollars from Irving Pool Improvements capital project into Dixon St Bridge to use for design of the bridge and Jordan Skatepark for construction of Phase 2 of the park.

Sponsors: Administration

Attachments: [Bill 56 - Parks Bonds Funding](#)

Bill 57

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of One Hundred Twenty Thousand (\$120,000.00) Dollars from the Pennsylvania Department of Conservation and Natural Resources (DCNR) to support construction phase 2 of Jordan Skatepark

Sponsors: Administration

Attachments: [Bill 57 Parks DCNR Grant Funds](#)

Bill 58

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Seven Hundred Fifty (\$750.00) Dollars from Keep PA Beautiful in their efforts to support a volunteer event by Giant/Martin Food Stores for supplies to conduct the volunteer event.

Sponsors: Administration

Attachments: [Bill 58 Parks Grant Appropriation](#)

Bill 59

An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City

Sponsors: Administration

Attachments: [Bill 59 CED HUD New Account Setup](#)

Bill 60

Amending the Ethics Code Section § 36-6 Patronage, by prohibiting the hiring of anyone that has been engaged in remunerated political activity related to the election of City Officials.

Sponsors: Gerlach, Hendricks, Mota and Mr. Zucal

Attachments: [Bill 60 Patronage](#)

Bill 61

Amending the Ethics Code Section § 36-5 Nepotism, by prohibiting the hiring of an elected official's spouse or domestic partner, child or stepchild, sibling or stepsibling, parent, or member of his or her household, of an elected official during the office holder's term and requiring a specific time frame for the Human Resources to carry out the responsibilities of reporting such relationships already prescribed in the code.

Sponsors: Gerlach, Mota and Mr. Zucal

Attachments: [Bill 61 Nepotism](#)

Bill 62

Amending the 2024 Capital Fund Budget to provide for a transfer of Seven Hundred Thousand Dollars (\$700,000.00) from the Residential Street Construction capital account to the City-Owned Building Repairs capital account. This will transfer the unused funds from the Residential Street Construction project to the City-Owned Building Repairs capital account.

Sponsors: Administration

Attachments: [Bill 62 Public Works Transfer](#)

Bill 63

Amending the 2024 Capital Fund Budget to provide for a transfer of Eight Hundred Seventeen Thousand Dollars (\$817,000.00) from the General Fund Unappropriated Cash Balance to the Administrative Order capital account. The debt will be paid back with 4.250% annual interest in full no later than May 31, 2029, pursuant to the Annual Debt Service presented in the annual report required will allow the Administrative Order (AO) fund to have the additional funds needed to complete the City's requirements under the Concession Lease Agreement.

Attachments: [Bill 63- Public Works AO Fund Transfer](#)

Bill 64

Amending the 2024 General Fund, Rental Fund, and Risk Fund budgets to accommodate the upgrading and retitling of positions to allow various departments to operate at a level more in line with the job responsibilities currently assigned, to support City functions. This will ensure that departments are operating more efficiently, inequalities are reduced, positions are correctly classified, and employees are appropriately compensated for the work they are performing based on a correctly classified position which enhances job satisfaction.

Attachments: [Bill 64 - Department Reorgs](#)
[Non-Bargaining Unit Classifications and Pay Grades](#)
[Bill 64- Department Reorgs.pdf](#)

Legislative History

7/9/24 City Council withdrawn

Bill 65

Authorizing the Lehigh County Board of Elections to place the following question on the November 5, 2024 ballot for the Allentown electorate that would amend the Home Rule Charter, Section 807, Revenue, to delete the Deed Transfer Tax from Section 807 (B).

Sponsors: Administration

Attachments: [Bill 65 - Deed Transfer Tax](#)
[Deed Transfer Tax Residents and Investors V2.pdf](#)

CONSENT AGENDA

R123

Certificate of Appropriateness for work in the Historic Districts: 820 Liberty St.

Sponsors: Administration

Attachments: [R 123 HARB Resolution](#)
[Pre-Review 820 Liberty Street - Fire danger entire rear \(FINAL\)](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R115

Approves the submission of the Action Plan to the United States Department of Housing and Urban Development.

Sponsors: Administration

Attachments: [R115 HUD Action Plan](#)

R124

RCDC HUD Action Plan Amendment

Sponsors: Administration

Attachments: [R124 - RCDC HUD Action Plan amendment](#)

R125

Authorizes Lead Grant Application

Sponsors: Administration

Attachments: [R125 - Lead HH Grant Application](#)

R126

Approves one transfer: (1) \$19,000.00 in CED required to purchase a Viken Detection Machine (Detects Lead Paint).

Attachments: [R126 Transfer Funds](#)
[Required To Purchase A Viken Detection Machine \(Detects Lead Paint\)](#)

R127

Authorizes and Approves the Engagement of Brown McGarry Nimeroff Attorneys at Law, to Provide Legal Services to Allentown City Council Pursuant to the Allentown Home Rule Charter and Administrative Code.

Sponsors: Mr. Zucal, Gerlach and Mota

Attachments: [R127 Engagement of Brown McGarry Nimeroff Attorneys at Law](#)
[Allentown City Council Engagement Letter](#)

R128

Approves the submission of an application for a grant from the Commonwealth of Pennsylvania Department of Community and Economic Development for the improvements of Andre Reed Park. The City is asking for \$250,000.00 in grant funding with a 15% match required – land appraisal or cash.

Sponsors: Administration

Attachments: [R128 - DCED Grant Application Andre Reed Park.docx](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 66 Refer to Parks and Recreation Committee
Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of Two Hundred Thousand (\$200,000) Dollars from the Pennsylvania Department of Community and Economic Development (DCED) to support improvements to the Rose Garden including stone repairs at the stairs and gazebos and an upgraded Rose Garden #2 pavilion.

Rose Garden Grant

Sponsors: Administration

Attachments: [Bill 66 - Rose Garden Grant](#)

Bill 67 Refer to Public Works
Providing for the vacation of South Ruhr Street from the centerline of Willow Street to the centerline of Hill Street and Hill Street from the centerline of South Saint Lucas Street to the centerline of South Ruhr Street in the Eighteenth Ward of the City of Allentown:

Sponsors: Administration

Attachments: [Bill 67 South Ruhr Street from the centerline of Willow Street](#)
[Staff Report Planning Vacate S. Ruhr St. Hill St .pdf](#)
[S Ruhr Hill St Vacation Report](#)
[Letter from Jennifer Gomez regarding ACPC action on Vacate Portion Of Hill St](#)
[LVPC Draft Review Ruhr Street and Hill Street Vacation petition Allentown](#)
[South Ruhr Street from Willow Street Report](#)
[South Ruhr Street from Willow Street to Hill Street Mailing Labels](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Reference Materials:

Council Rules

Procurement Code

Ethics Code

Attachments: [Procurement Code](#)[Ethics Code](#)[Rules](#)