

Posting Year:	Posting Date:	Posting #	Doc #
2025		Ref #	Initials: <i>BS</i>

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	ERIKA STROHLER
BUREAU:	Department of Finance	BUREAU:	TREASURY

TRANSFER DETAIL

Date of Request:	8-Dec-25	Fund: GENERAL	Transfer Amount: \$	22,358.75
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0009-50046-	\$ 14,597.00	\$ 41,540.00	\$ 18,620.00	\$ 4,023.00
000-02-0602-0011-50034-	\$ 5,930.43	\$ 11,000.00	\$ 5,930.43	\$ -
000-02-0602-0008-50090-	\$ 1,831.32	\$ 275,000.00	\$ 16,041.78	\$ 14,210.46
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

000-02-0602-0010-50046-	\$ 22,358.75	\$ 83,500.00	\$ 4,433.75	\$ 26,792.50
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason Transfer is Required:

Additional costs to Cheiron for significantly late invoice

Reason Funds are Available for Transfer:

The allocated funding from these siphoned accounts will not be used in their entirety by the year's end

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

☐ Check if amount is equal to or less than \$5,000.00

☒ Check if amount is greater than \$5,000.00

Department Head/Deputy Director:	<i>Bina Patel</i>	Date:	12/8/25
Director of Finance/Deputy Director:		Date:	12/9/2025
City Controller (if amount is greater than \$5,000):		Date:	
Mayor/Managing Director (if amount is greater than \$10,000):		Date:	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Cynthia Mota, President	☐ Approved ☐ Disapproved	Date:
Santo Napoli, Vice President	☐ Approved ☐ Disapproved	Date:
Candida Affa, Councilperson	☐ Approved ☐ Disapproved	Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved	Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:
	☐ Approved ☐ Disapproved	Date: