



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, July 20, 2016

7:00 PM

Council Chambers

Invocation: Councilperson Hendricks

Pledge to the Flag

Roll Call

Present: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Candida Affa, Roger MacLean, and David McGuire

Excused: 1 - Cynthia Mota

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Mr. Kenneth Heffentrager, 733 N. 11th Street - Allentown Tenants Association, stated that he brought up three properties : 105 N. 13th Street, there is an overwhelming amount of trash, the roof has a water leak, and Code Enforcement boarded up the garage; 215 Madison Street, there are needles everywhere, the police are aware of some activity at Madison Inn; 726 N. Penn Street has new dumps. We called it in nine times. At 724 N. Penn Street there are rows of TV sets.

Ms. Candida Affa stated that there is a camera at the 10th Ward.

Mr. Craig Messinger stated that there are cameras, but the city is not disclosing where they are. We continue to move them around in different places.

Mr. Dennis Pearson, 942 E. Tilghman Street, stated that they are proud that on July 30th the public will be allowed to go drive in to see the Buicks for the Classic Buick. We were proud to see the Solar Airplane. The playground that was placed at the park is fine. It is a nice playground for youngster, but there are no jumping swings. The flag pole at Andre Reed Park needs to be redone.

Mr. Ray O'Connell asked Mr. Messinger to check on the flag pole. He asked anyone else on Courtesy of the Floor.

Approval of Minutes:**APPROVED BY COMMON CONSENT**

[15-982](#) June 15, 2016 City Council Meeting Minutes

Attachments: [58 June 15 City Council Meeting Minutes](#)

Old Business: NONE**Communications****LVEDC Presentation**

Mr. Don Cunningham thanked Council for taking the time and stated that he knows they have a lot to work on tonight's agenda. He provided a quick overview of what is going on in the economic situation across the Valley and talk about the partnerships. He introduced Andrew Kleiner as the Redevelopment Director, and his job is specifically to work on urban development issues regionally from the three cities and Director of External Affairs. He showed three videos on the Regional Economic Asset Marketing for the Lehigh Valley, the Lehigh County and then Allentown. He concluded by saying that all this material was done with LVEDC funds, vendors and video producers are all from local video production.

Mr. Ray O'Connell thanked Mr. Cunningham and asked any comments or questions from my colleagues.

Mr. Julio Guridy stated that it was a great video, especially the last one. The Presentation was well done. He asked if Phase I or Phase II funds had a minimum or maximum. He asked if there are grants or loans. He asked if they had micro loans.

Mr. Don Cunningham stated that there were no minimums. We apply and compete vigorously for EPA dollars. Phase I is grants and Phase II is 50/50 split. If there are companies that are looking at public economic development financing, they should be making contact with us. We can do an evaluation to see what programs they can apply.

[15-990](#) LVEDC - Allentown City Council Presentation

Attachments: [LVEDC - Allentown city council presentation](#)

[15-971](#) Copies of the signed transfers are available on the table in the back and are posted on the City's public meeting website.

Attachments: [Acquisition Dollars Are Available - This Project will Reimburse the City for Street Resurfacing Done in our Targeted CDBG Area \\$310,000](#)
[Funds Are Available from Unspent Program Delivery Funds - Provide Additional Rehabilitation Dollars to HADC to Rehabilitate Four Properties \\$250,000](#)
[Design Costs Were Not As Great As Originally Anticipated - Costs of Design, Equipment, and Construction \\$43,350](#)
[Design Costs Were Not As Great As Originally Anticipated - Costs for Design and Purchase of Pedestrian Street Lights \\$44,874](#)
[Due to Cost Saving Measures Enacted in 2015, Expenses Were Less Than Originally Budgeted - Fire Department \\$206,329.76](#)
[AEDC Economic Development Project Has Stalled Funds Can Be Re-Programmed \\$285,000](#)
[AEDC Economic Development Project Has Stalled Re-Programmed Neighborhood Public Improvements Center City Initiative Area \\$385,000](#)
[The Facade Grant Program Is Stalled As The City's Rehabilitation Program is Going Through A Transition - Jordan Creek Greenways Project Is A CDBG Eligible Project \\$150,000](#)
[Due to Cost Saving Measures Enacted in 2015, Expenses Were Less Than Originally Budgeted - Emergency Medical Services \\$125,088.49](#)
[HADC Originally Asked for Funds for the Acquisition of Properties for its Youth Build Initiative \\$40,000](#)
[Forensic Accounting Services Were Not Needed to the Extent Originally Anticipated - Finance \\$16,534.63](#)
[Funds needed to correct negative balance in Personnel Expense Account \(Small Reorganization\)- Solicitor's Office \\$32,395.79](#)
[Expenses For Contracted Services Needed to Correct Negative Balance in Personnel Expenditures - Communications \\$35,965.81](#)
[Other Contract Service Expenses Were Not As Great As Originally Anticipated - Communications \\$33,841.26](#)
[Money should remain in the Planning General Fund - Planning and Zoning \\$6,800.02](#)
[Expenses for repairs was not as great as originally anticipated - Balance in Personnel and Expenditures \(Parks and Recreation\) \\$9,321.71](#)
[Purchase Supplies and Materials Needed for Anticipated and Unanticipated Repairs and Maintenance - Building Maintenance \\$10,000](#)
[Keystone Leadership Training for the Street Department \\$14,850](#)
[Provide Additional Funds Toward Construction of the Heart of the City Streetscape Improvements \\$25,000](#)
[Livingston Watershed Project - Correcting an error which occurred when setting up Capital Account \\$50,000](#)
[Place funds in appropriate accounts as a result of the Passage of Bill 26 \\$98,462.30](#)

REPORTS FROM COMMITTEES:

July 27, at 7 PM, Council will hold a Committee of the Whole to vote on a Bond Issue and conduct other general business.

Budget and Finance: Chair Guridy, Hendricks, Mota

The Committee has not met since the last council meeting; a future meeting is scheduled for July 27th at 6:00 PM.

Community and Economic Development: Chair McGuire, Guridy, Mota

The Committee has not met since the last Council meeting; the next meeting is not yet scheduled.

Human Resources, Administration and Appointments: Chair Affa, MacLean, McGuire

The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.

Parks and Recreation: Chair Mota, Affa, O'Connell

The Committee met on July 13 and forwarded some items on tonight's agenda; a future meeting has not yet been scheduled.

Public Safety: Chair Hendricks, MacLean, Affa

The Committee has not met since the last Council meeting; a future meeting has not yet been scheduled.

Public Works: Chair MacLean, McGuire, O'Connell

The Committee has not met since the last Council meeting; a future meeting has not yet been scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair O'Connell, Hendricks, Guridy

The Committee has not met since the last meeting; a future meeting has not yet been scheduled.

Controller's Report

Mr. Jeff Glazier stated that he does a weekly review of the Accounts Payable checks and wires every week. We just completed an audit of dental benefits and we are waiting for that to be finalized and look forward to making that public. We have two interns this summer and they are working at Liquid Fuels Program and Daycare Licensing and they will be in front of Council to make a presentation sometime in August. We have two or three audits in progress and when the time comes, I will announce them as well.

[15-985](#) June 15, 2016 Community and Economic Development Committee Meeting Minutes

Attachments: [57 June 15 Community and Economic Development Committee Meeting Minutes](#)

[15-984](#) June 15, 2016 Public Safety Committee Meeting Minutes

Attachments: [56 June 15 Public Safety Committee Meeting Minutes](#)

[15-983](#) June 15, 2016 Special Meeting - Contract Review and Approval Meeting Minutes

Attachments: [55 June 15 Special Meeting Contract Review and Approval Meeting Minutes](#)

APPOINTMENTS:

Ms. Candida Affa stated that we have for the Human Relations Commission we have Rev. Dr. Steven H. Shussett and for the Shade Tree Commission we have Gail E. Meyer.

Mr. Kenneth Heffentrager asked how did he get on the Shade Tree Commission.

Mr. Ray O'Connell stated that they apply. If there is an opening they can apply through the Mayor's office. Council has the Environmental Advisory Board and the Compliance Board.

Ms. Candida Affa stated that they apply to the mayor's office.

Mr. Julio Guridy stated that they can suggest members to the Mayor's office.

Mr. Ray O'Connell asked any other comments from the public on these two appointments. He thanked Rev. Dr. Steven Shussett and Gail Meyer's for their service.

Ms. Gail Meyer, 1523 W. Turner Street, stated that she lived in Bethlehem, sold it and bought her house in Allentown. She has been here for eight years. She is retired and lives across from West Park. She loves the beautiful West Park, and she has an interest in gardening. She applied to the Shade Tree Commission and really thank them for the appointment.

Rev. Dr. Steven Shussett stated that he is the Pastor of St. Paul's Lutheran Church in Allentown. He has been serving the church for one year. He served the Presbyterian Church in eight counties. He is grateful for the opportunity.

Mr. Daryl Hendricks stated that he has the privilege to chairing the Homeless Committee and Mr. Shussett has been an integral part of that community. He has opened the church up and made it available.

Mr. Ray O'Connell asked any other comments.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Cynthia Mota

[15-929](#) Rev. Dr. Steven H. Shussett Human Relations Commission 04/26/2019

Attachments: [Steven H. Shussett Memo](#)

Enactment No: 29293

[15-967](#) Gail E. Meyer Shade Tree Commission 04/26/2019

Attachments: [Gail E. Meyer Memo](#)

Enactment No: 29293

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

[15-716](#) Bill 33 Parks and Rec, Recommended Favorably
Amending the 2016 Capital Project Fund Budget to provide for a transfer of Twelve Thousand (\$12,000) Dollars from one Capital Project to another Capital Project to correct Ordinance 15243 (11/18/ 2015) – the legislation appropriated a \$12,000 grant from the Century Fund into the Capital Fund and was intended for the WPA Wall Repair Project, the project number referred to the Park Land Acquisition Project rather than the WPA Wall Repair Project.

Sponsors: Administration

Attachments: [Bill 33 Ordinance 15243 Correction](#)
[Bill 33 Memo](#)

Mr. Ray O'Connell stated that it was past favorably to the entire Council with a 3 - 0 vote. He asked any comments from his colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Cynthia Mota

Enactment No: 15297

[15-916](#) Bill 34 Parks and Rec, Recommended Favorably with Amendments
Amending Article 951, Park Regulations of the Codified Ordinances, by

making Parks and Recreation the governing agency, modifying the language on conducting city business in parks, renumbering definitions, prohibiting buses from entering and parking in the park without a permit, prohibiting bonfires, using a generator, possessing or drinking alcoholic beverages or building a fire without a permit, allowing bike riding only in authorized places and times, modifying the permit process including deleting the appeal process and allowing the Director or designee to revoke a permit, and enabling SWEEP tickets to be issued for a number of violations.

Sponsors: Administration

Attachments: [Bill 34 2016 Parks Regulations](#)
[Bill 34 Memo](#)
[Amendment to Park Regulations](#)

Mr. Ray O'Connell stated that it was recommended favorably with the Amendments 3 -0. There were discussions about the bicycles in Trexler Park and Ms. Mota promised Mr. Laudenslager that we will look at that. We are voting on Bill 34, plus the six amendments. Any comments from my colleagues.

Ms. Candida Affa stated to Ms. Taylor that she is doing one heck of a job. She stated that she has been at Jordan Park swimming, the Rose Garden, Cedar Beach and in the last couple years the parks system has changed. She asked Ms. Taylor if she sees a difference.

Ms. Lindsay Taylor stated that in terms of the amount of trash and picnic activity, we experienced a significant increase. We believe a significant number of people are from outside the city. Rick and my staff care very much about the parks.

Mr. Ray O'Connell asked any other comments from my colleagues or the public.

Mr. Julio Guridy stated that he is very pleased. He walks a lot in Trexler Park and we are paving the trail and the work that you do planting trees. The signs are all over.

Dr. David McGuire asked about the swimming pool at Cedar Beach.

Mr. Ray O'Connell stated not tonight. We can get an update on the timeline.

Ms. Lindsay Taylor stated that she doesn't have a prepared report. They are doing everything to have it built this year. Everything that the contractors uncovered from not being built to specs. We have very skinny

walls, very skinny bottoms and issues that the contractors are dealing with.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Cynthia Mota

Enactment No: 15298

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-941](#)

R130 Encroachment
Encroachment for 326 North Jefferson Street

Sponsors: Administration

Attachments: [326 N Jefferson Encroachment Appl](#)
[R130 Encroachment for 326 North Jefferson Street](#)
[326 N Jefferson Photos](#)
[Leg. Template-handicap ramp 326 n Jefferson](#)

Mr. Roger MacLean stated that it was recommended favorably.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Cynthia Mota

Enactment No: 29294

[15-968](#)

R132 HARB Resolution

Attachments: [R132 HARB Resolution](#)
[HARB Cases](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Cynthia Mota

Enactment No: 29296

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

[15-951](#)

Bill 36 CEDC, Recommended Favorably
Amending the 2016 Health Budget to provide for a supplemental appropriation of \$15,415.60 (Fifteen Thousand Four Hundred and Fifteen dollars and sixty cents) as a result of funds from the Pennsylvania Department of Health (PADOH) for the purchase of supplies for the

Childhood Injury Prevention Program and the Nutrition and Physical Activity Program. These funds will be used to purchase additional safety items (car seats, bike helmets), community garden signage and advertising and program materials for the Million Hearts initiative.

Sponsors: Administration

Attachments: [Bill 36 Injury Prevention Program](#)
[Bill 36 Memo](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO COMMUNITY AND ECONOMIC DEVELOPMENT

Enactment No: 15300

[15-964](#)

Bill 37 Public Safety, this evening
Amending the 2016 General Fund Budget to provide for a supplemental appropriation of Thirteen Thousand Seven Hundred Eighty-Nine Dollars and Seventy-Nine Cents (\$13,789.79) as a result of a grant from the Commonwealth Of Pennsylvania Office Of The State Fire Commissioner Grant, to the Allentown Fire Department to provide for Fire Department Training Equipment to be used at the Training Academy.

Sponsors: Administration

Attachments: [Bill 37 OFSC Grant for Training Equipment Revised](#)
[Fire equipment Memo](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO PUBLIC SAFETY

Enactment No: 15301

[15-949](#)

Bill 38 CEDC, Recommended Favorbaly
Amending the 2016 Health Budget to provide for a supplemental appropriation of Forty Eight Thousand Seven Hundred Dollars (\$48,700.00) as a result of a grant from Highmark to provide for training and support to the Allentown Health Bureau in establishing a quality improvement and quality assurance plan to better serve the community and to meet the requirements for public health accreditation.

Sponsors: Administration

Attachments: [Bill 38 Health Training](#)
[Highmark Memo](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO COMMUNITY AND ECONOMIC DEVELOPMENT

Enactment No: 15302

[15-948](#)

Bill 39 Public Safety, this evening
Amending the 2016 General Fund Budget to provide for a supplemental appropriation of \$62,459, reflecting receiving funds from Department of Justice Grant 201-H3953-PA-DJ for \$62,459 for the Allentown Police Department (\$40,374) and Lehigh County Regional Crime Center (\$22,085). The funds are to be used for the purchase of a simulator for training dealing with force scenarios.

Sponsors: Administration

Attachments: [Bill 39 2016 JAG Ordinance](#)
[JAG Funding Memo](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO PUBLIC SAFETY

Enactment No: 15303

[15-965](#)

Bill 40 CEDC, Recommended Favorably - need an amendment to make effective date Sept 6
Amends Article 395, Community and Economic Development Fees, by changing the Zoning and License application fees, and deleting Weed Cutting notification requirements.

Sponsors: Administration

Attachments: [Bill 40 Building Permit Fee Ordinance](#)
[Permit Fee Summary 7_9_16](#)
[Fee Review Memo](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO COMMUNITY AND ECONOMIC DEVELOPMENT

Enactment No: 15304

[15-970](#)

Bill 41 Public Works, this evening
Amending Article 507 (Traffic Control Maps) of the Codified Ordinances of the City of Allentown.

Attachments: [Bill 41 Traffic Control Map](#)
[Traffic Regulation Signs 7-11-16](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO PUBLIC WORKS

Enactment No: 15305

[15-976](#)

Bill 42

Amending the 2016 Trexler Fund and the 2016 Capital Projects Fund to provide for a supplemental appropriation of Two Hundred Fifty Thousand Dollars (\$250,000) to the Trexler Capital Fund as a result of the annual receipt of capital improvement funds from the Trexler Trust designated by a Court Order.

Sponsors: Administration

Attachments: [Bill 42 - Trexler Trust](#)
[2016 Trexler Appropriation Memo](#)

REFERRED TO PARKS AND RECREATION

Enactment No: 15307

[15-969](#)

Bill 43 Public Works, this evening

Amending Article 539, Street Cleaning, by adding a provision exempting municipal vehicles engaged in official City business from certain penalties under the Street Cleaning program.

Sponsors: Administration

Attachments: [Bill 43 Vehicle Exemption](#)
[Parking 2016](#)

Mr. Ray O'Connell stated that it is long overdue. He asked any comments from my colleagues or the public.

Enactment No: 15306

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

[15-966](#)

R131 Blighted Property

Authorizes the following Property to Be Acquired by Eminent Domain by the Redevelopment Authority of the City of Allentown if necessary: 854 N 8th Street

Sponsors: Administration

Attachments: [R131 City Council Resolution - Blighted Properties 7_6_16](#)
[Blighted Properties](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Mr. Kenneth Heffentrager stated that 854 has done nothing for that property while everyone else tried. By all means, take it.

Mr. Julio Guridy asked if Council has to give notice for eminent domain.

Mr. Mike Hanlon stated that there are no legal requirements that he knows to give notification. We do typically notify the property owner.

Ms. Candida Affa stated that they are notified several times before the board deems it blighted.

Mr. Ray O'Connell asked how many properties do we have.

Mr. Michael Hanlon stated just one property. The Resolution reads that you will acquire it by eminent domain, if necessary.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

A motion was made by Daryl Hendricks, seconded by Roger J. MacLean, that this Resolution be approved. The motion carried by the following vote:

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Cynthia Mota

Enactment No: 29295

NEW BUSINESS: NONE

GOOD AND WELFARE

Mr. Ray O'Connell stated that they just got an email from Mike Moore that the city received a \$1.4 million lead grant from HUD for lead abatement.

ADJOURNED: 8:03 PM

[15-523](#) Committee Members

Attachments: [Committee Members - 2016](#)

[15-382](#) Council Rules

Attachments: [Council Rules](#)