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AUG 24 2021

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FINANCE DIRECTOR'S OFFICE
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Karen El-Chaar
BUREAU: Department of Finance	BUREAU: Recreation

TRANSFER DETAIL

Date of Request: 28-Jul-21 Fund: General Transfer Amount: \$16,740.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-08-0905-0002-04 Temporary Wages	\$16,740.00	212,000.00	\$64,392.50	47,652.50
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-08-0905-0002-72 Equipment	\$16,740.00	\$0.00	\$0.00	16,740.00
				-
				-
				-
				-

blw

Reason Transfer is Required:

New lights needs to be installed at Percy Ruhe Park. The current lighting system is not working and needs to be replaced. This is a safety issue and also will allow us to continue recreation programs at the park in the future.

Reason Funds are Available for Transfer:

There was a shortage of applicants for summer playground instructor applicants which led to a surplus of funds in the Temp Wages account.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00	
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00	
Department Head:	<i>Karen M. El-Chaar</i>	Date: 8/19/21
Director of Finance:	<i>Josieca B...</i>	Date: 8/25/21
City Controller (if amount is greater than \$5,000):	<i>A. Lopez</i>	Date: 9-16-21
Mayor or Managing Director (if amount is greater than \$5,000):	<i>Roy D. ...</i>	Date: 9/16/21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Julio Guridy, President:	[] Approved [] Disapproved	Date:
Cynthia Mota, Vice President	[] Approved [] Disapproved	Date:
Ce-Ce Gerlach, Councilperson	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Joshua Siegel, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Daryl Hendricks, President:	[] Approved [] Disapproved	Date:

Wagenhurst, Barbara

Subject: FW: Recreation Budget Transfer

From: Holtzman, Rick <Rick.Holtzman@allentownpa.gov>
Sent: Tuesday, August 24, 2021 7:06 PM
To: Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>
Subject: Re: Recreation Budget Transfer

Barb,

While working through the Rec. budgets we identified funding that will not be used in 2021 Temp. Wages because of not being able to hire enough staff and pool not being because of various issues. We identified a project that needs attention and is Rec. related. The majority of the lights at the Percy Ruhe Basketball courts are out. There are issues with the lights and the fixtures. This court could not be programed for basketball league play this season because of the lights being out. We did not have enough in the maintenance budget to make the repairs and honestly when high pressure sodium lights break I try to replace with energy efficient LED fixtures. LED lighting as at least a 50% savings on energy and have a cycle to failure of 10-20 years which means very low maintenance.

In my opinion this is a good use of funding so we can program the courts once again and save money on our energy and maintenance costs for years to come.

Please let me know if you need further information. Always happy to help.

Thank you!!!



Rick Holtzman
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